

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

MINUTES

Wednesday, June 3, 2020

1. **Call to Order**
Meeting was called to order by Payne at 9:00 a.m.
2. **Roll Call**
Members Present: Roger Lindl
Members Present via Videoconference: Curtis Backlund, Laura Payne and Mary Roberts
Absent: Greg David
Others Present: Ben Wehmeier, County Administrator; Ron Locast, Potter Lawson; Levi Schubkegel, Potter Lawson ; Kevin Anderson, Potter Lawson; Doug Beilke, Maas Construction; Anthony Maas, Maas Construction; Captain Maze, Chief Parker and Captain Gray.
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of May 6, 2020 Building and Grounds Committee minutes**
Minutes were provided for review.

Motion by Lindl/Roberts to approve the May 6, 2020 Building and Grounds Committee minutes as printed. Motion passed 4-0.
8. **Update from Potter Lawson on courthouse and sheriff facilities schematic design and mechanical systems project**
Locast and Anderson from Potter Lawson gave an update on the project. They have started to lay out the individual spaces and are starting to modify the floor plan based on the feedback they are receiving. They will continue to work with the departments to fine tune the layout. They will then start working with Maas Bros. Construction on an estimating and phasing plan. There are engineers working on the plan for our mechanical systems. This will be discussed at the next meeting. No action taken.
9. **County Project Updates**
Wehmeier said that plans for the south campus are being worked on. There should be bids for the south campus projects ready for review at the next meeting. Staff is also working on recovery planning.
10. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information Systems (MIS)

Financial Records were provided for review. No action taken.

11. **Discuss future meeting schedule. Set next meeting date:** July 1, 2020 – 9:00 a.m. via Zoom Videoconference and Courthouse, Room 205.

12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from June 3, 2020
 - b. Update from Potter Lawson
 - c. Review bids for south campus projects

13. **Adjourn.**

Motion by Roberts/Backlund to adjourn at 10:30 a.m.