

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

MINUTES

Wednesday, July 1, 2020

1. **Call to Order**
Meeting was called to order by Payne at 9:00 a.m.
2. **Roll Call**
Members Present: Roger Lindl
Members Present via Videoconference: Curtis Backlund, Laura Payne, Mary Roberts and Greg David
Others Present: Ben Wehmeier, County Administrator
Other Present via Videoconference: Ron Locast, Levi Schubkegel, Kevin Anderson, Potter Lawson; Doug Beilke and Anthony Maas, Maas Construction; Frankie Fuller, Sam Stojke, Chief Parker, Neil Gammon, Kelly Harrer and Jared, Design Engineers.
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of June 3, 2020 Building and Grounds Committee minutes**
Minutes were provided for review.

Motion by Backlund/Lindl to approve the June 3, 2020 Building and Grounds Committee minutes as printed. Motion passed 5-0.
8. **Discussion and possible action on accepting South Campus bids**
Wehmeier shared a bid tabulation sheet. Maas Brothers Construction reviewed the bids. It is recommended that the county move forward with all of these projects.

Motion by Roberts/Backlund to accept the bids from the lowest qualified bidders and forward a resolution to the County Board for their consideration. Motion passed 5-0.
9. **Update from Potter Lawson on courthouse and sheriff facilities schematic design and mechanical systems project**
Locast gave an update on the sheriff facilities. Harrer gave a presentation on the findings for the HVAC and plumbing analysis. Gammon gave a presentation of the findings for the electrical analysis. Locast gave a brief overview of the floor plan and discussed next steps. The floor plans will be finalized and phasing and estimating will follow. No action taken.
10. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information Systems (MIS)

Financial Reports were provided for review. No action taken.

11. **Discuss future meeting schedule. Set next meeting date:** August 5, 2020 – 9:00 a.m. via Zoom Videoconference and Courthouse, Room 205.

12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from July 1, 2020
 - b. Update from Potter Lawson
 - c. Possible timeline for South Campus Projects

13. **Adjourn.**
Motion by Lindl/Backlund to adjourn at 11:08 a.m.