

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, March 10, 2020, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Audrey McGraw called the roll, all members being present except Hartz, Jones, and Herbst. Hartz and Jones gave prior notice of their inability to attend.

District 1.. Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5 James B. Braugher	District 6 Dan Herbst
District 7. Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15.... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Jim Schroeder	District 20 Jim Mode
District 21. John C. Kannard	District 22 Blane Poulson
District 23... George Jaeckel	District 24 Roger Lindl
District 25. Matthew Foelker	District 26Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29.. Mary K. Roberts	District 30 Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Supervisor Schultz proposed moving Item 10 (Presentation of Vietnam Veterans of America Ch 409-Blackhawks) prior to Item 8 to accommodate the large number of interested persons in attendance. There being no objection, the agenda will otherwise proceed as printed.

Rinard, Executive Committee Chair, moved that the minutes of the February 11, 2020, meeting be approved as presented. Seconded and carried.

Communications.

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 19, 2020, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.
- 2.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
March 01, 2020**

Available Cash on Hand	
February 1, 2020	\$ 682,860.26
January Receipts	\$ <u>12,484,996.42</u>

Total Cash		\$13,113,856.68
Disbursements		
General –		
January 2020	\$ 12,223,578.74	
Payroll –		
January 2020	<u>1,514,744.75</u>	
Total Disbursements		\$13,738,323.49
Total Available Cash		\$ 624,466.81
Cash on Hand (in bank)		
February 01, 2020	\$ 1,164,388.08	
Less Outstanding Checks	<u>1,788,854.89</u>	
Total Available Cash		\$ 624,466.81
Local Government Investment Pool -		
General		\$22,273,549.96
DANA Investments		\$30,163,270.29
Local Government Investment Pool -		
Clerk of Courts	\$ 27,503.51	
Local Government Investment Pool -		
Farmland Preservation	\$ 179,629.04	
Local Government Investment Pool -		
Parks/Liddle	\$ 86,356.26	
Local Government Investment Pool -		
Highway Bond	\$ <u>9.62</u>	
		\$52,730,318.68
2019 Interest - Super N.O.W. Acct.	\$ 279.61	
2019 Interest - L.G.I.P. - General Funds	36,062.33	
2019 Interest – DANA Investments	132,890.79	
2019 Interest - L.G.I.P. - Parks/		
Carol Liddle Fund	228.33	
2019 Interest - L.G.I.P. - Farmland Preservation	474.96	
2019 Interest - L.G.I.P. - Clerk of Courts	72.72	
2019 Interest - L.G.I.P. - Highway Bond	<u>32.42</u>	
Total 2019 Interest	\$ 170,041.16	
JOHN E. JENSEN, JEFFERSON COUNTY TREASURER		

3. Presentation of Proclamations for outgoing County Board Supervisors:

Braughler, moved for the adoption of Proclamation 2019-10 recognizing Supervisor Jim Schroeder. Seconded and passed.

Morris, moved for the adoption of Proclamation 2019-08 recognizing Supervisor Ed Morse. Seconded and passed.

Lindl, moved for the adoption of Proclamation 2019-09 recognizing Supervisor James Mode. Seconded and passed.

Special Order of Business.

Presentation of award given to Yvonne Duesterhoeft by Supervisor Schultz on behalf of the Vietnam Veterans of America Chapter 409 – Blackhawks.

Public Comment. None.

Annual Reports.

Treasurer, John Jensen; Register of Deeds, Staci Hoffman; and County Clerk, Audrey McGraw. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Nelan, Board of Health, introduced Ordinance No. 2019-17.

Jefferson County Health Department partners with the Watertown Department of Public Health to provide Environmental Health Services in Jefferson County through the Jefferson County Environmental Public Health Consortium. The Consortium is requesting an amendment to the Jefferson County Environmental Sanitation Ordinance to reflect changes to the State of Wisconsin Administrative Code reassigning oversight of establishments formerly licensed by the Department of Health Services to the Department of Agriculture, Trade and Consumer Protection. The Board of Health considered this proposed ordinance amendment at its meeting on January 15, 2020 and recommended forwarding to the County Board for approval.

WHEREAS, the Jefferson County Health Department, as a member of the Jefferson County Environmental Public Health Consortium, is requesting to amend the Jefferson County Environmental Sanitation Ordinance and,

WHEREAS, the amended language reflects the change in oversight from the Department of Health Services to the Department of Agriculture, Trade and Consumer Protection.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does hereby amend the Jefferson County Environmental Sanitation Ordinance as follows:

A. GENERAL PROVISIONS.

(2) ENFORCEMENT.

- (c) The County of Jefferson as an agent follows the Department of Health Services under the provisions as set forth in Wisconsin Statutes Chapter 254, Subchapter VII, 254.69 and 254.47 with the powers as described in Wisconsin Statutes 254.74. [06-09-15, Ord. 2015-07]
- (d) The County of Jefferson adopts by reference the following Chapters of the Wisconsin Administrative Codes: ATCP 74, ATCP 72, ATCP 73, COMM 90, ATCP 76, SPS 221, ATCP 78, and ATCP 79, ATCP 75, ATCP 97 and all other state and federally referenced rules and Memorandums of Understanding. [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]
- (e) The County of Jefferson recognizes and

adopts the same exemptions for inspections and licensure as contained in the aforementioned state statutes, administrative codes and the State of Wisconsin Department of Safety and Professional Services (DSPS) and Department of Agriculture, Trade and Consumer Protection (DATCP) policies. [am. 12/09/08, Ord. 2008-29; 06-09-15, Ord. No. 2015-07]

- (f) The County of Jefferson is an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection, under the provisions as set forth in Wisconsin State Statute Chapter 97.41. [cr. 12/09/08, Ord. 2008-29; 06-09-15, Ord. No. 2015-07]
- (5) LICENSE APPLICATION.

License application shall be made to the Health Department on forms approved by DSPS or DATCP, and supplied by the Department, accompanied by the appropriate license fee and pre-inspection fee. Licenses hereunder shall not be granted or issued by the Department unless and until the Health Officer/Director, or designee, determines and certifies compliance, of the premises to be licensed, with all the applicable terms and conditions of all Wisconsin Administrative Codes under contract. [am. 12/09/08, Ord. 2008-29; 06-09-15, Ord. No. 2015-07]]

 - 2. If the applicant is a partnership, the applicant shall include the names, home addresses and dates of birth of the partners.
 - 3. The mailing address of the legal licensee.
- (d) The signature of all applicants and their agents to confirm that all information on the application is correct and to acknowledge that any change in the information on the application shall be reported to the Health Officer within 14 days of the change.
- (6) LICENSE ISSUANCE.
 - (a) No license may be issued until all applicable fees have been paid.
- (7) LICENSE PERIOD.

The license period for licenses issued per the DSPS and DATCP contract shall be from July 1 through the following June 30th. Those licenses initially issued during the period beginning on April 1 and ending on June 30 expire on June 30 of the following year, except temporary and mobile food licenses. Licenses are not transferable between persons, entities, or any combination

thereof. [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]

(8) FEES.

In addition to the license fees, the licensee shall pay any applicable DSPS or DATCP administrative fee, the amount of which is on file with the Department, as well as, the fee schedule. See current fee schedule for fees pursuant to this section. [06-09-15, Ord. No. 2015-07]

(9) DISPLAY OF LICENSE.

All licensees shall post their license in plain public view on the premise for which the permit is issued. It shall be posted for the duration that the permit is in force.

(10) INSPECTION BY HEALTH DEPARTMENT.

Authorized employees of the Health Department, upon presenting proper identification, shall have the authority and duty to enter any licensed premises during regular business hours to inspect the same, with respect to a business open at least forty (40) hours per week. In the absence of regular business hours, inspections shall be made at any reasonable hour. In the event of an emergency, an inspection may be made at any time.

(11) DENIAL, SUSPENSION OR REVOCATION OF LICENSE.

The Health Officer, or designee, may deny any license application or suspend or revoke any license issued under this chapter for non-compliance with this code or any other state or county law. The following procedure shall be followed in the denial, suspension or revocation of any license issued under this chapter:

(a) A decision by the Health Officer to deny, suspend or revoke a license shall be in writing and shall state, with specificity, the reasons for the Health Officer's decision and shall state any and all applicable statutes, ordinances, rules, regulation or orders which may have been violated. The Health Officer shall send to the licensee copy of the written decision by mail or by personal service. Said notice shall inform the licensee or applicant of the right to have this decision reviewed and the procedure for such review.

(12) TEMPORARY ORDERS.

Whenever, as a result of an inspection conducted pursuant to this chapter, the Health Officer or his/her designated agent has reasonable cause to believe that any examined food constitutes, or

that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to the health of the public, the Health Officer may proceed as stated in Section 66.0417, or 254.85 of the Wisconsin Statutes to issue a temporary order to prohibit the sale or movement of food for any purpose, prohibit the continued operation or method of operation of equipment, require the premises to cease any other operation or method of operation which creates an immediate danger to public health. Section 66.0417 of the Wisconsin Statutes is incorporated herein by reference and made a part of this ordinance as if fully set forth herein.

(13) CONSTRUCTION OR ALTERATION OF LICENSABLE FOOD SERVICE ESTABLISHMENTS.

B. RESTAURANTS/MEAL FOOD SERVICE.

1. REQUIREMENTS.

a. Except as provided in (b), no person, party, firm or corporation shall operate a Restaurant, Temporary Restaurant or Mobile Restaurant, as defined in Wisconsin Administrative Code ATCP 75, without first obtaining a license therefore from the Jefferson County Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or Wisconsin Administrative Code ATCP 75, which is incorporated herein by reference and made part of this ordinance as if fully set forth herein. [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]

C. BED AND BREAKFAST ESTABLISHMENTS.

1. REQUIREMENT. No person, party, firm, or corporation shall operate a Bed and Breakfast Establishment as defined in Wisconsin Administrative Code ATCP 73 for more than 10 nights in a year, without first obtaining an annual license from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or ATCP 73 of the Wisconsin Administrative Code, which is incorporated herein by reference and made a part of this ordinance as if fully set forth herein. [Amended 03/11/03, Ordinance No. 2002-32; am. 12/09/08, Ord. No. 2008-29]

D. HOTELS, MOTELS AND TOURIST ROOMING HOUSES.

1. REQUIREMENT. No person, party, firm, or corporation

shall operate a Hotel, Motel or Tourist Rooming House, as defined in Wisconsin Administrative Code ATCP 72, without first obtaining an annual license therefore from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or ATCP 72 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as if fully set forth herein. [03-11-03, Ord. No. 2002-32; Amended 12/09/08, Ordinance No. 2008-29; 10/12/10, Ord. 2010-16; 06-09-15, Ord. No. 2015-07]

E. CAMPGROUNDS, RECREATIONAL AND EDUCATION CAMPS.

1. **REQUIREMENTS.** No person, party, firm or corporation shall operate a campground, recreational camp or educational camp, as defined in Wisconsin Administrative Code ATCP 78 or 79, without first obtaining an annual license therefore from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or ATCP 78 or 79 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as fully set forth herein. [03-11-03, Ord. No. 2002-32; Amended 12/09/08, Ordinance No. 2008-29; 06-09-15, Ord. No. 2015-07]

F. PUBLIC SWIMMING POOL.

1. **REQUIREMENTS.** No person, party, firm or corporation shall operate a public swimming pool, as defined in Wisconsin Administrative Code ATCP 76 or Comm. 90, without first obtaining an annual license therefore from the Health Department nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or ATCP 76 or Comm. 90 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as fully set forth herein. [Amended 12/09/08, Ordinance No. 2008-29; 06-09-15, Ord. No. 2015-07]

G. TATTOO AND BODY-PIERCING LICENSES.

1. **Adoption of Code.** The tattooing and body-piercing code as promulgated by the Wisconsin Department of Health Services and codified in the Wisconsin Administrative Code, Chapter SPS 221 is adopted by reference and made a part of this Code as far as it is applicable. A violation of Chapter SPS 221 shall be a violation of this Code.

2. Local License Required. No person, firm or entity shall engage in or work at tattooing or body-piercing, as defined as Chapter SPS 221, without being licensed as required in this Chapter. [cr. 12/09/08, Ordinance No. 2008-29; repealed, created, renumbered and amended 10/12/10, Ord. 2010-16; 06-09-15, Ord. No. 2015-07]

Fiscal Note: The fiscal impact of this ordinance will be determined during the annual budget process.

Schultz moved to amend #7 to remove: (see DHS Change Assessment Worksheet). Seconded and passed.

Nelan, moved for the adoption of Ordinance No. 2019-17. Seconded and passed. Ayes 27 (Kelly, Braugler, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Nelan, Board of Health, introduced Resolution No. 2019-76.

Executive Summary

Jefferson County Health Department partners with the Watertown Department of Public Health to provide Environmental Health Services in Jefferson County through the Jefferson County Environmental Public Health Consortium. The Consortium is amending the Fee Schedule for establishments licensed under the Wisconsin Department of Agriculture, Trade and Consumer Protection Agent Contract. License and inspection fees charged by Jefferson County currently range between \$41.00 and \$1020.00 depending on the type of establishment and the type of inspection required to obtain a license. This resolution authorizes an amendment to the Health Department Fee Schedule in the 2020 Jefferson County Budget by adjusting the license and inspection fees for retail food establishments as set forth below effective April 1, 2020. The Jefferson County Board of Health considered this resolution at its meeting on January 15, 2020, and recommended forwarding to the Finance Committee and County Board for approval. The Finance Committee considered this resolution at its meeting on March 10, 2020 and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Health Department partners with the Watertown Department of Public Health to conduct inspections and issue licenses to retail food establishments in Jefferson County through the Jefferson County Environmental Public Health Consortium, and

WHEREAS, retail food establishments are charged a

fee for inspections and licenses which are used to support the inspection program, and

WHEREAS, license and Inspection fees were last updated in 2015.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Health Department Fee Schedule in the 2020 Jefferson County Budget is hereby amended to adjust the license and inspection fees for retail food establishments effective April 1, 2020 as listed in the attachment.

Fiscal Note: County fees are set during the passage of the annual budget. As such, this resolution amends the 2020 budget. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Nelan, moved for the adoption of Resolution No. 2019-76. Seconded and passed. Ayes 27 (Kelly, Braughler, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Rinard, Executive Committee Chair, introduced Resolution No. 2019-77.

Executive Summary

Every two years Jefferson County enters into a contract with a local newspaper to serve as the County's official newspaper for the publication of County Board proceedings and other necessary legal publications as required by Wisconsin Statutes. The existing contract with the *Daily Jefferson County Union* expires on April 20, 2020. The Executive Committee solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to be the County's official newspaper for the next two years commencing April 21, 2020. APG Media of Southern Wisconsin submitted 3 joint bids. which included printing in both newspapers and free online posting on the corresponding newspaper website at no additional charge. After reviewing the bids, the Executive Committee recommends selecting bid number three from APG Media of Southern Wisconsin as the official county newspaper for the 2020-2022 term of the Jefferson County Board of Supervisors. This bid, includes printing in both newspapers and posting of a digital copy on the corresponding newspaper website at no additional charge.

WHEREAS, the Executive Committee has solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to be the County's official newspaper for the next two years commencing April 21,2020, and

WHEREAS, APG Media of Southern Wisconsin, submitted three bids as follows:

Bid #1	Bid #2	Bid #3
Daily Jefferson Cty Union \$0.73 per published line	Watertown Daily Times \$0.73 per published line	Printed in Both Papers \$1.11 per published line

WHEREAS, printing in both the Daily Jefferson County Union and the Watertown Daily Times will reach more than 7,500 Jefferson County households, and

WHEREAS, the Executive Committee recommends selecting bid number three from APG Media of Southern Wisconsin at a cost of \$1.11 per line, and designates them as the official county newspaper for the 2020-2022 term of the Jefferson County Board of Supervisors, and

WHEREAS, the Executive Committee recommends continuing to print the minute book in house.

NOW, THEREFORE, BE IT RESOLVED that APG Media of Southern Wisconsin be designated the County's official newspaper for April 2020 - April 2022, and the bid of APG Media of Southern Wisconsin to publish the County Board proceedings and other necessary legal publications in both the Daily Jefferson County Union & the Watertown Daily Times, be accepted in the amount of \$1.11 per published line.

Fiscal Note: Publication costs are increasing per published line, but the amount of lines of publication will be decreasing. It is anticipated that the fiscal impact of this resolution is estimated to remain under the current budgeted amount based on 2018-2020 publication requirements.

Rinard, moved for the adoption of Resolution No. 2019-77. Seconded and passed. Ayes 26 (Kelly, Braugher, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (Schroeder), Absent 3 (Jones, Herbst, Hartz).

Discussion of Proposed 2020-2022 County Board Rules.

Jaeckel, Finance Committee, introduced Resolution No. 2019-78.

Executive Summary

The multi-discharger phosphorus variance is available to Waste Water Treatment Facilities (point sources) who are permitted by the state to discharge treated wastewater via a pipe to a waterbody. The variance gives facilities a time extension to comply with more restrictive phosphorus limits for their discharge. During the time extension, facilities are required to reduce their phosphorus discharge and implement a watershed project to help reduce phosphorus

pollution that enters waterbodies from the land (nonpoint sources). Among the options for implementing a watershed project, facilities can choose to make a payment in the amount of \$50.00, times the number of pounds of phosphorus that exceeds their target phosphorus discharge. The funds are then offered to the Land and Water Conservation Departments located in their watershed.

In 2019, three facilities in the Upper Rock River Watershed elected to use the multi-discharger variance and chose to allocate funds to Land and Water Conservation Departments in their watershed. A portion of Jefferson County is located in the Upper Rock River Watershed. As such, Jefferson County Land and Water Conservation Department has the opportunity to receive funds to implement projects that reduce phosphorus from nonpoint sources. The Land and Water Conservation Committee considered this resolution at its February 19, 2020, meeting and recommended forwarding to the Finance Committee for their approval. The Finance Committee considered this resolution at its March 10, 2020, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County Land and Water Conservation Department applied for funds through the multi-discharge phosphorus variance in December 2019 after the 2020 Budget was approved by the County Board, and

WHEREAS, the amount of money allocated for use by Jefferson County Land and Water Conservation Department was determined in February 2020 to be \$11,129.21, and

WHEREAS, at least 65% of the funds must be used on conservation practices that bring agricultural sources into compliance with state standards, and up to 35% of the funds can be used for staffing, innovative projects, monitoring, modeling, and demonstrations, and

WHEREAS, the Jefferson County Land and Water Conservation Department staff routinely work to implement conservation practices on agricultural land, and

WHEREAS, the Jefferson County Land and Water Conservation Department must develop a plan to use the funds appropriately and submit annual reports to the state until the funds are used.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendment of the 2020 Land and Water Conservation Department budget to include \$11,129.21 for the multi-discharger phosphorus variance program.

Fiscal Note: This is a budget amendment that increases revenue and expenditures by \$11,129.21. Funds can offset the work of staff to implement the program. The Finance Di-

rector is hereby authorized to make the necessary budget amendments to execute this resolution. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).

Jaeckel, moved for the adoption of Resolution No. 2019-78. Seconded and passed. Ayes 27 (Kelly, Braugher, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Jaeckel, Finance Committee, introduced Resolution No. 2019-79.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on March 10, 2020, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Date Filed	Claim Description	Alleged Damages
John Almasi	2/09/20	2/11/20	John Almasi alleges damages to the windshield of his vehicle from snow that was thrown from a Jefferson County plow, off HWY F onto I 94 onto his vehicle.	\$1,178.04

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin

Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jaeckel, moved for the adoption of Resolution No. 2019-79. Seconded and passed.

Jaeckel, Finance Committee, introduced Resolution No. 2019-80.

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This request is reviewed by the Finance Committee and acted on by the County Board for approval. This resolution will authorize transferring \$37,104 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2019. The Finance Committee considered this resolution at its March 10, 2020, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2019 budget was adopted, the following transfers of funds are necessary from the contingency appropriation account and/or general fund as indicated to close the accounting books for 2019:

<u>Department</u>	<u>Org Code</u>	<u>Account Number</u>	<u>Deficit Amount</u>
Corporation Counsel	11501	599999	36,064
Medical Examiner	12701	599999	<u>1,040</u>
Total			<u>37,104</u>

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by the transfers set forth above totaling \$37,104.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2019 budget is amended to reflect the same.

Fiscal Note: The contingency fund has a balance of \$65,975, of which \$37,104 is needed to offset expenditures in excess of appropriations for 2019. A vested leave payout due to retirement and study of Sheriff's Department policies in the Corporation Counsel Department. Autopsy fees were higher than anticipated in the Medical Examiner department. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Jaeckel, moved for the adoption of Resolution No. 2019-80. Seconded and passed. Ayes 27 (Kelly, Braugher,

Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3

(Jones, Herbst, Hartz).

Jaeckel, Finance Committee, introduced Resolution No. 2019-81.

Executive Summary

At year end, departments are required to submit carry-over requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of \$41,847,913.60 proposed to be carried over from fiscal year 2019 to fiscal year 2020, and of this amount, \$14,742,662.72 requires County Board approval. This resolution will authorize carryover funds of \$14,742,662.72 from fiscal year 2019 to fiscal year 2020. The Finance Committee considered this resolution at its March 10, 2020, meeting and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 10, 2020,

Fund Type	Description	Requested Amount	Non-lapsing Request
Governmental funds	Non-spendable	\$ 1,302,943.35	
Governmental funds	Spendable, restricted	1,852,031.54	1,852,031.54
Governmental funds	Spendable, committed	<u>6,417,856.81</u>	6,417,856.81
Governmental funds	Total	<u>\$ 9,572,831.70</u>	
Proprietary funds	Capital net position	\$ 25,802,307.53	
Proprietary funds	Restricted net position	154,258.89	154,258.89
Proprietary funds	Non-restricted net position	<u>6,318,515.48</u>	6,318,515.48
Proprietary funds	Total	<u>\$ 32,275,081.90</u>	

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2020 in the amounts as listed above.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 10, 2020, and referenced above, totaling \$14,742,662.72, are designated as non-lapsing in the 2019

budget and carried over to the 2020 departmental budgets which are hereby amended in the respective amounts.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

Jaeckel, moved for the adoption of Resolution No. 2019-81. Seconded and passed. Ayes 27 (Kelly, Braughler, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Braughler, Human Resources Committee Chair, introduced Ordinance No. 2019-18.

Executive Summary

Jefferson County had a Compensation Study conducted by Carlson Dettman Consulting for all County employees in 2012 (except the Sheriff's Department deputies) which study also evaluated the elected positions and, based on the duties of said positions, recommended that the following pay grades be assigned to the elected positions: County Clerk, Grade 12; Clerk of Court, Grade 12; Register of Deeds, Grade 10; Treasurer, Grade 10; and Sheriff, Grade 16. This Compensation Study did not recommend the step within the pay structure that these positions should be placed. After consideration by the Human Resources Committee and County Board in 2014, these positions were all placed in Step 6 of their respective grade in the Jefferson County pay structure which consists of 11 steps. In 2016, the Human Resources Committee conducted a review of these elected officials' salaries for the purpose of establishing future compensation. After reviewing comparables from various Wisconsin counties, the Human Resources Committee determined that these elected positions are more appropriately placed in Step 7 of the Jefferson County pay structure and amended Ordinance No. 2013-26 and established compensation at Step 7 for the Jefferson County Register of Deeds, County Clerk, Treasurer, Sheriff and Clerk of Court.

In 2020, a review was again conducted on the elected posi-

tions of County Clerk, Register of Deeds and Treasurer by The Austin Peters Group, Inc. with a recommendation that the pay grades be assigned as follows: County Clerk, Grade 12; Register of Deeds, Grade 12; and Treasurer, Grade 12. The Austin Peters Group also conducted a study in 2018 for all non-represented employees and recommended that grades be established to compete at the 60th percentile of the comparable market. This means four employers will pay more than the County and six employers will pay less than the County. On March 2, 2020, the Human Resources Committee reviewed the recommendations from The Austin Peters Group of grade placement and the current salaries of comparable Wisconsin counties. The Human Resources Committee determined that to maintain the 60th percentile throughout a four-year term for the elected constitutional officers, that the base salary be established by utilizing the step of the applicable pay grade that is as close to, but not less than, the 70th percentile of the comparable markets for the year preceding the four-year term. This ordinance amends Ordinance No. 2015-30 and establishes the base compensation at the 70th percentile of comparable counties, at the applicable grade and step for each position of Clerk of Courts, County Clerk, Register of Deeds, Sheriff and Treasurer, using current data for the year immediately preceding the beginning of the four-year term. If positions are more than one step above the 70th percentile, salaries may be frozen during the term to gradually make necessary adjustments. Compensation may be adjusted by the County Board for cost of living before the earliest time for filing nomination papers for said office in each election cycle.

WHEREAS, the Jefferson County Register of Deeds, County Clerk, Treasurer, Sheriff and Clerk of Court are elected to four-year terms with the Sheriff and Clerk of Court elections being in 2022, and the County Clerk, Register of Deeds and Treasurer next elected in 2020, and

WHEREAS, Section 59.22(1), Wisconsin Statutes, requires the Board to establish the compensation for these elective offices before the earliest time for filing nomination papers prior to each election cycle, and

WHEREAS, compensation needs to be established for the County Clerk, Treasurer and Register of Deeds before April 15, 2020, which is the earliest time for filing nomination papers in this cycle, and

WHEREAS, the Human Resources Committee through many election cycles has sought an objective method of establishing salaries for these offices, and

WHEREAS, the County had a Compensation Study done in 2012 for all County employees (except the Sheriff's Department deputies) which study also evaluated the elected positions and, based on the duties of said positions, recommended that the following pay grades be assigned to

the various positions:

County Clerk	Grade 12
Clerk of Court	Grade 12
Register of Deeds	Grade 10
Treasurer	Grade 10
Sheriff	Grade 16

AND WHEREAS, the County had a review completed in 2020 which re-evaluated the elected positions of County Clerk, Register of Deeds and Treasurer and, based on the duties of said positions and the 60th percentile of comparable positions, recommended that the following pay grades be assigned to the various positions:

County Clerk	Grade 12
Register of Deeds	Grade 12
Treasurer	Grade 12

AND WHEREAS, for these offices the Human Resources Committee recommends establishing base salaries by assigning all elected officials to the step of their respective paygrade that places the position at the step that is closest to, but not less than, the 70th percentile of comparable counties' salaries, with possible salary adjustments pre-determined for any or all of the years of the four-year term, and

WHEREAS, if salaries are above the step that is closest to, but not less than, the 70th percentile of the salaries of comparable counties, the salaries may be frozen during part or all of the four-year term, and

WHEREAS, said salaries for each year of the four-year term shall be established prior to the day before the earliest time for filing nomination papers for said office in each election cycle, and said salaries shall remain unchanged during the balance of the four-year term.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN THAT ORDINANCE NO. 2015-30 SHALL BE AMENDED AS FOLLOWS:

Section 1. Pursuant to Section 59.22(1), Wisconsin Statutes, base salaries for each upcoming term of the elected offices of County Clerk, Clerk of Court, Register of Deeds, Treasurer and Sheriff shall be determined by reference to the step of the salary grade closest to, but not less than, the 70th percentile of comparable counties, with pre-determined annual adjustments during the four-year term as set forth above for each office as of the day before the earliest time for filing nomination papers for said office in each successive election cycle, which shall remain unchanged for said four-year term.

BE IT FURTHER ORDAINED that County elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay its share of contributions required by law.

BE IT FURTHER ORDAINED that the aforementioned County officials are entitled to participate in the County's health, dental, vision, disability, life insurance, Section 125B and other programs on the same terms and conditions as may be modified from time to time which apply to nonrepresented managerial employees with such variances as may be applicable to the Sheriff based on his law enforcement status.

BE IT FURTHER ORDAINED that the foregoing elected officials may request a cost of living adjustment or salary grade review prior to the year of election for their office in the same manner as is applicable to other County employees requesting salary grade reviews.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The fiscal impact of this ordinance will be determined every two years at the time the County Board establishes elected official salaries pursuant to WI Statute 59.22. Once the salaries have been established by the County Board, future budget cycles will incorporate said salaries.

Braugher, moved for the adoption of Ordinance No. 2019-18. Seconded and passed. Ayes 27 (Kelly, Braugher, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Braugher, Human Resources Committee Chair, introduced Resolution No. 2019-82.

Executive Summary

On Tuesday, March 10, 2020, the Jefferson County Board of Supervisors adopted an ordinance establishing a procedure to set elected official salaries. The ordinance establishes compensation for constitutional elected officials at the 60th percentile of comparable Wisconsin counties of the appropriate grade as recommended by the County's classification and compensation consultant. The ordinance further establishes the ability for the County Board to adjust the salary during the four-year term based on the analysis of several factors. The salaries for all four years must be determined prior to April 15, 2020, the earliest time for filing nomination papers for the county elective office.

On Monday, March 2, 2020, the Human Resources Committee discussed the current market conditions and trends, the internal comparable wages and Jefferson County's comparable counties' salaries of the County Clerk, Register of Deeds and the Treasurer. After analyzing this information, the Human Resources Committee is recommending a 2% increase in each year of the four-year term (2021, 2022, 2023, and 2024) of the Register of Deeds; a 2%

increase in each year of the four-year term (2021, 2022, 2023, and 2024) of the Treasurer; and a 0% increase in 2021, a 1.432% increase in 2022, and a 2% increase in 2023 and 2024 of the County Clerk; based on the starting salary of the step that is at close to, but not less than, the 70th percentile of comparable counties of the appropriate recommended grade placement (Grade 12 for the County Clerk, Register of Deeds, and Treasurer).

WHEREAS, the Executive Summary is incorporated by reference, and

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the total annual compensation for services to be paid to county elected officials, other than County Board Supervisors, prior to April 15, 2020, which is the earliest time for filing nomination papers for county elective offices, and

WHEREAS, the Board desires to establish the total annual compensation for certain county elected officials not including fringe benefits which are subject to increase or decrease during the official's term at the discretion of the Board and in accordance with state and federal law, and

WHEREAS, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees, and

WHEREAS, the Human Resources Committee has reviewed salaries for elected officials in comparable counties, as well as compensation practices among non-represented, non-law enforcement managerial positions.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the total annual compensation for county elected officials under Wis. Stat. § 59.22(1) shall be as follows, effective on the first day of the term of office that begins after the date of this resolution:

	2021	2022	2023	2024
Elective Official	Rate	Rate	Rate	Rate
County Clerk	\$79,913.60	\$81,057.60	\$82,680.80	\$84,344.00
Register of Deeds	\$79,476.80	\$81,057.60	\$82,680.00	\$84,344.00
Treasurer	\$79,476.80	\$81,057.60	\$82,680.00	\$84,344.00

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with state law and the County shall pay only its share of contributions required by law, and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health, dental and life insurance programs subject to the terms and conditions of the programs, which may be modified from time to time, under the same terms and con-

ditions for such programs offered to non-represented managerial county employees who are not law enforcement managerial employees.

Fiscal Note: Fiscal impact from 2020 to 2021: County Clerk, \$0.00; Register of Deeds, \$9,779.83; Treasurer, \$9,779.83. Fiscal impact from 2021 to 2022: County Clerk, \$1,308.74; Register of Deeds, \$1,808.44; Treasurer, \$1,808.44. Fiscal impact from 2022 to 2023: County Clerk, \$1,856.03; Register of Deeds, \$1,856.03; Treasurer, \$1,856.03. Fiscal impact from 2023 to 2024: County Clerk, \$1,903.62; Register of Deeds, \$1,903.62; Treasurer, \$1,903.62.

The total cumulative fiscal impact for the four-year term, from 2021 to 2024, is: County Clerk, \$9,541.88; Register of Deeds, \$50,160.28; Treasurer, \$50,160.28. Total cumulative fiscal impact for the four-year term is \$109,862.44. Federal Insurance Contributions Act (FICA)tax, Wisconsin Retirement System employer contribution, health and other eligible fringe benefits will be as stated in this resolution and will be part of the budget process for each budget year.

Braugher, moved for the adoption of Resolution No. 2019-82. Seconded and passed. Ayes 27 (Kelly, Braugher, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Braugher, Human Resources Committee Chair, introduced Resolution No. 2019-83.

Executive Summary

Jefferson County Human Services was recently awarded a three-year grant from the Wisconsin Department of Children and Families to be one of three Innovation Zones in Wisconsin to implement a Parents Supporting Parents Program. The Parents Supporting Parenting is an evidence-based model that is aimed at empowering parents with lived Child Protective Services experience as mentors to parents within the child welfare system, while simultaneously integrating the voice of lived experience into the Wisconsin child welfare system. Experience with similar programs reported both tangible and intangible benefits including: a greater belief in one's self; hope; knowledge of how to advocate for themselves; organizational skills; access to resources; and weekly meetings and phone calls, along with other supports.

The new funding will be utilized to create one full-time Family Well-Being Coordinator position in the planning year and an undetermined number of full and part-time Family Well-Being Specialist positions in year 1 and beyond. In addition, funding will be used to contract with a clinical

support provider(s), to attend trainings, and for other overhead expenses. The Family Well-Being Coordinator will require a Bachelor's Degree and ideally have professional experience with the child welfare system. They will provide training to their team of Family Well-Being Specialists, arrange for Clinical Support, provide oversight of day-to-day tasks of the program, coordinate case management, and provide individual supervision on cases.

The total award of the grant is for \$460,800. The payment schedule for this grant is \$77,800 in the planning year (2020), \$154,830 in year one (2021) and \$228,170 in year two (2022). After this contract period, Innovation Zones will be eligible for up to four annual contract renewals for full implementation of the program at reduced funding levels (2023 and beyond). Thereafter, these positions will be sustained through cost savings of returning children to their home, utilizing child welfare allocation, combining efforts with another county or counties, and/or Medicaid funding through the Comprehensive Community Services program. On February 18, 2020, the Human Resources Committee reviewed the request from the Human Services Director. On March 10, 2020, the Finance Committee reviewed the request from the Human Services Director. The Human Resources and Finance Committees recommended forwarding this resolution to the County Board to accept the grant funding of \$77,800 in the planning year (2020) and create one full-time Family Well-Being Coordinator position at the Human Services Department.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Parents Supporting Parents program is an evidence-based model that is aimed at empowering parents with lived Child Protective Services experience as mentors to parents within the child welfare system, while simultaneously integrating the voice of lived experience into the Wisconsin child welfare system, and

WHEREAS, grant funding is available from the Wisconsin Department of Children and Families to implement a Parents Supporting Parents Program, and

WHEREAS, to further support families in the Child Protective Services program and promote a positive change in the way Child Protective Services interact with parents and families and vice versa, the Human Services Director requests, and the Human Resources and Finance Committees recommend, creation of one full-time Family Well-Being Coordinator position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2020 County Budget be amended to accept the grant funding from the Wisconsin Department of Children and Families in the amount of \$77,800, and

BE IT FURTHER RESOLVED that the 2020 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to create one full-time Family Well-Being Coordinator position, to become effective upon passage.

Fiscal Note: The Family Well-Being Coordinator is anticipated to start April, 2020, with salary and fringe benefits of \$61,293.47 for the remainder of 2020 and is fully funded through the Parents Supporting Parents grant of \$77,800.00; therefore, no tax-levy is required for these positions. The Finance Director is hereby authorized to make the necessary budget amendments to execute this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Braughler, moved for the adoption of Resolution No. 2019-83. Seconded and passed. Ayes 27 (Kelly, Braughler, Wineke, Rinard, Zastrow, Morse, Tietz, David, Morris, Johns, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Jones, Herbst, Hartz).

Nass, Planning & Zoning Committee Chair, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on December 19, 2019 and February 20, 2020 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R4199A-19, R4210A-20, R4211A-20, R4212A-20, R4213A-20, R3319A-08, R4215A-20, R4216A-20, R4217A-20, R4218A-20, R4219A-20 AND R4220A-20.

Dated this 24th day of February, 2020, Blane Poulson, Secretary. The prior month's Amendments, R4203A-20, R4204A-20, R4205A-20, R4206A-20, R4207A-20, R4208A-20 AND R4209A-20 are effective upon passage by County Board, subject to WIS. STATS. 59.69(5)

Nass, Planning & Zoning Committee Chair, introduced Ordinance No. 2019-19.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4199A-19 was referred to the

Jefferson County Planning and Zoning Committee for public hearing on December 19, 2019, and Petitions R4210A-20, R4211A-20, R4212A-20, R4213A-20, R3319A-08, R4215A-20, R4216A-20, R4217A-20, R4218A-20, R4219A-20 and R4220A-20 were referred for public hearing on February 20, 2020, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM BUSINESS TO A-1,
EXCLUSIVE AGRICULTURAL**

Rezone 2.25 ac of PIN 014-0615-0212-007 (9.362 Ac) to A-1 to add it to an adjoining A-1 zone. The site is on **US Highway 18** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey for the lot. R4210A-20 – Dan Grunewald

**FROM BUSINESS TO A-2, AGRICULTURAL
AND RURAL BUSINESS**

Rezone 0.06 ac of PIN 014-0615-0212-007 (9.362 Ac) to add it to an adjoining A-2 zone. The site is near **W3092/W3094 US Highway 18** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey for the lot. R4211A-20 – Dan Grunewald

**FROM BUSINESS TO A-3, AGRICULTURAL/
RURAL RESIDENTIAL**

Create a 2-ac new residential building site from part of PIN 014-0615-0212-007 (9.362 Ac) on **US Highway 18** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4212A-20 – Dan Grunewald:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 3-ac lot around the home and buildings at W2336 County Road B in the Town of Concord from part of PIN 006-07 16-3024-000 (24 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4199A-20 – Dennis Stair

Create a new 3-ac residential building site from part of PIN 004-0515-2633-000 (26.351 Ac) near **W3224 State Rd**

59, Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. Rezoning is conditioned upon DOT road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified map for the lot, including extraterritorial plat review if necessary. A septic easement for the home at W3224 State Rd 59 shall be recorded with the Register of Deeds Office, along with an agreement to replace that system completely on the W3224 site when it fails. R4213A-20 – Jennifer Widowski/Widowski & Walker Property

Create a 1-ac building site on **CountyLine Rd**, Town of Koshkonong, from PIN 016-0513-3643-000 (40 Ac). Petition R3319A-08 was recommended for approval by the Planning and Zoning Committee on March 31, 2008 and approved by County Board on April 15, 2008 with the condition that the applicant move the lot to the west property line for better clustering. The current petitioner is asking the Committee to reconsider that modification. This is in accordance with Sec. 11.04(f)8 of the Jefferson Co Zoning Ord. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map. R3319A-08 - Seth & Jessica Green and Jean Kincaid Property

Create a 2.89-ac lot around the home & buildings at **N1593 Draves Rd**, Town of Sumner, on PIN 028-0513-1714-000 (38.9 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4215A-20 – Eric Evenson

Create a 1.013-ac residential building site from PIN 032-0815-1941-005 (24.96 Ac) in the Town of Watertown along **County Rd Y**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4216A-20 – Scott Beerbohm

Create a 2.33-ac lot around the home & buildings at **N8276 County Rd Y** on PIN 032-0815-1941-005 (24.96 Ac) in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4217A-20 – Scott Beerbohm

Create a 2.16-ac lot around the home at **N5599 Switzke Rd**, Town of Farmington, from PIN 008-0715-2911-000 (42

Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey map for the property. R4218A-20 – Dane Hartwig

Create a 1-ac new residential building site **near N5599 Switzke Rd**, Town of Farmington from PIN 008-0715-2911-000 (42 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. Approval is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4219A-20 – Dane Hartwig

**FROM A-2, AGRICULTURAL AND RURAL BUSINESS
TO A-3, AGRICULTURAL/RURAL RESIDENTIAL, AND
FROM A-3 TO A-2**

Rezone 0.08 ac of PIN 008-0715-1622-002 (1.671 Ac) from A-2 to A-3 to add it to the adjoining A-3 zone at **N6468 Switzke Rd**, Town of Farmington, and rezone 0.08 ac of that same PIN from A-3 to A-2 to add it to the adjoining A-2 zone. This is in accordance with Sec. 11.04(f)7 and 11.04(f)8 of the Jefferson County Zoning Ord. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review. R4220A-20 – Dane Hartwig

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Nass, moved for the adoption of Ordinance No. 2019-19. Seconded and passed.

Nass, Planning & Zoning Committee Chair, introduced Resolution No. 2019-84.

Executive Summary

The Town of Oakland forwarded resolution 2020-1 to Jefferson County on January 27, 2020. The resolution requests that Jefferson County amend its Comprehensive Plan and Farmland Preservation Plan (Agricultural Preservation and Land Use Plan) to change two parcels of land from Farmland Preservation to 15 year growth area. The amendment would modify the Farmland Preservation Map for the Town of Oakland. This change would align Jefferson County's Plans with the Town of Oakland's Comprehensive Plan.

Section 66.1001 Wis. Stats. requires a local governmental unit to adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided to the public. The written procedures must provide for wide distribution of proposed amendments and an opportunity for written comments on the plan to be submitted by members of the public and for the governing body to respond to such written

comments.

The Planning and Zoning Committee approved this Ordinance and the attached Public Participation Plan at its meeting on February 24, 2020 and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County may amend its Comprehensive Plan and Farmland Preservation Plan (Agricultural Preservation and Land Use Plan) at the request of a Town, and

WHEREAS, state law requires that before a County can amend its Comprehensive Plan and Farmland Preservation Plan, the County must first adopt a resolution implementing a Public Participation Plan, and

WHEREAS, the Planning and Zoning Committee approved the attached Public Participation Plan on February 24, 2020 to outline public engagement during the amendment process.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby ordain this resolution and the attached Public Participation Plan are hereby enacted for the purpose of complying with Wisconsin Law prior to amending the Jefferson County Comprehensive Plan and Farmland Preservation Plan (Agricultural Preservation and Land Use Plan).

Fiscal Note: This resolution will have no fiscal impact.

Nass, moved for the adoption of Resolution No. 2019-84. Seconded and passed.

Mode, moved for the adoption of Proclamation No. 2019-11. Proclaiming the month of April 2020 as Child Abuse and Neglect Prevention Month. Seconded and passed.

Appointments.

Wehmeier, County Administrator, introduced the following appointment:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Kevin Purcell, Fort Atkinson, WI, to the Sheriff's Civil Service Commission for a five-year term ending January 01, 2025.

Dr. Leslie Golden, Watertown, WI, to the Human Services Board for a three-year term ending November 01, 2022.

Jaeckel, moved to confirm the above appointments. Seconded and passed.

Mode, Human Services Board Chair, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests the County Board's confirmation of the following appointments:

LaRae Schultz, Fort Atkinson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2023.

Frankie Fuller, Fort Atkinson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) to fill an unexpired term ending July 01, 2021.

Mode, moved to confirm the above appointments.
Seconded and passed.

Public Comment (General).

Announcements.

Supplemental information presented at the March 10, 2020, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Tietz moved that the Board adjourn. Seconded and carried at 8:35 p.m.