

## COMMITTEE MINUTES

July 29, 2020

Executive Committee

**1. Call to Order**

Meeting was called to order by Rinard at 9:00 a.m.

**2. Roll Call**

Members present: Jim Braughler, Steve Nass, Amy Rinard and Michael Wineke

Members present via videoconference: Conor Nelan present at 9:28 a.m.

Others Present: Ben Wehmeier, County Administrator, Supervisor Joan Fitzgerald, Audrey McGraw, Supervisor Anita Martin, Laura Payne and Sarana Stolar, Corporation Counsel

**3. Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

**4. Review of Agenda**

No changes.

**5. Public Comment**

None

**6. Approval of July 8, 2020 committee meeting minutes**

Draft minutes were provided for review.

Motion by Nass/Wineke to approve the Executive Committee minutes from July 8, 2020 as printed.

Motion passed 4-0.

**7. Approval of July 14, 2020 county board minutes**

Draft minutes were provided for review.

Motion by Braughler/Wineke to approve the county board minutes from July 14, 2020 as corrected. Motion passed 4-0.

**8. Communications**

None

**9. Discuss future Joint Committee Chair meeting**

The goal is to get this set up before August 26<sup>th</sup>. If there are any items that you would like covered at this meeting let Wehmeier know. No action taken.

**10. Discussion and possible action on standardizing the use of ZOOM for meetings**

Wehmeier said that we would like a policy so our use of ZOOM is used consistently for all of our meetings. All committee meetings should have a ZOOM option whenever possible. The committee discussed options for standardizing ZOOM meetings. No action taken.

**11. Discussion and possible action on improving the technology for audio and video at meetings**

Technology issues were discussed. A survey will be sent out to the County Board to gather some information on technology and meeting location preference. No action taken.

**12. Discussion on updating/reviewing the Strategic Plan**

Wehmeier said we need to start talking about updating the Strategic Plan to keep it consistent with the Comprehensive Plan that is being developed now. No action taken.

**13. Financial Reports**

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial reports were provided for review. No action taken.

**14. County Administrator's monthly report**

Wehmeier gave a report highlighting the following: continued EOC meetings, National Guard COVID-19 testing, working with schools on reopening, getting Facilities ready for reopening, prepping for jury trials, Comprehensive Plan work, launched countywide EMS study county wide, budget preparation and meetings with departments, courthouse remodeling and updating plans, finalizing timelines for south campus improvements, communication project work continues, looking at broadband opportunities, Rock River Free Clinic meetings, meetings with investment advisors, met with Bridges Library System Board Director about operational aspects.

**15. Discussion and possible action on tentative future meeting schedule and agenda items**

- a. Approval of July 29, 2020 committee meeting minutes
- b. Approval of August 10, 2020 county board minutes
- c. Update from County Clerk on Elections
- d. Discussion and possible action on standardizing the use of ZOOM for meetings
- e. Discussion and possible action on improving the technology for audio and video at meetings
- f. Financial Reports
- g. County Administrator's Monthly Report

The next meeting is scheduled for August 26<sup>th</sup> at 9:00 a.m.

Tentative Joint meeting of with Building and Grounds and Finance on August 20 or 21 at 9:00 a.m.

**h. Adjourn**

Motion by Wineke/Nass to adjourn at 10:54 a.m.