

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

June 2, 2020

Joint Committee Meeting
Executive Committee & Board of Health

1. Call to Order

Meeting was called to order by Nass at 10:00 a.m.

2. Roll Call

Board of Health Members present: Dick Schultz and Maria Dabel.

Board of Health Members present via videoconference: Don Williams, MD, Kirk Lund and Samantha LaMuro, R.T.

Executive Committee Members present: Jim Braughler and Steve Nass.

Executive Committee Members present via videoconference: Conor Nelan, Amy Rinard and Michael Wineke.

Others Present: Ben Wehmeier, County Administrator.

Others present via videoconference: Gail Scott, Health Director; Supervisor Anita Martin, Supervisor Greg David, Sandee Schunk and Elizabeth Chilsen, Health Department and Tyler Kubicek, Environmental Health.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Approval of Agenda

Motion by Schultz/Dabel to approve the agenda as printed. Motion passed 4-0

5. Election of Board of Health Officers

• Chair

Motion by Schultz/Dabel to nominate Lund. Motions were made to close the nominations.
Motion passed 4-0.

• Vice Chair

Motion by Dabel/Williams to nominate Schultz. Motions were made to close the nominations.
Motion passed 4-0.

• Secretary

Motion by Lund/Williams to nominate Dabel. Motions were made to close the nominations.
Motion passed 4-0.

5. Approval of Board of Health Minutes for January 15, 2020 Meeting

Draft minutes were provided for review.

Motion by Lund/Williams to approve the Board of Health Minutes from January 15, 2020 as printed. Motion passed 4-0.

6. Approval of Executive Committee minutes for May 27, 2020 Meeting

Draft minutes were provided for review.

Motion by Braughler/Rinard to approve the Executive Committee Minutes from May 27, 2020 as printed. Motion passed 5-0.

7. Communications

- Ordinance - Powers and Duties of County Health Officer
- 2020 Cares Act Testing Coordination - Local Allocations
- Contact Risk Assessment Flowchart
- Contact Tracing and Monitoring Funding
- Jefferson County EOC – Brief Update – 06-01-2020

8. Public Comment

None.

9. Update on COVID-19 Outbreak

A copy of the Jefferson County EOC – Brief Update from June 1, 2020 was provided for review. Scott gave an update on the COVID-19 Outbreak and actions that the Health Department has taken related to it. No action taken.

10. Discussion and Possible Action on a Communicable Disease Ordinance

A draft of the ordinance was provided for review. Wehmeier reviewed the reasons this ordinance was drafted and reviewed the content. The committees, Martin and Scott commented on the ordinance.

Board of Health Motion by Schultz/Dabel to approve the Communicable Disease Ordinance with revisions and forward to the County Board for their consideration. Motion passed 5-0.

Executive Committee Motion by Nelan/Rinard to approve the Communicable Disease Ordinance with revisions and forward to the County Board for their consideration. Motion passed 5-0.

11. Review of Health Department Financial Report

Financial Reports and spreadsheets were provided for review. Schunk reviewed the reports.

a. Discussion and Possible Action on the PHEP COVID-19 Grant

Scott said that they received \$54,835.00 from the Public Health Emergency Preparedness COVID-19 Grant.

Motion by Williams/Lund to accept the funding from the grant. Motion passed 5-0.

b. Discussion and Possible action on the Cares Act Funding

Scott talked about Cares Act Funding. These funds have been divided into three areas:

I. \$30,000 Planning Grant

\$30,000 is the base amount for the grant with an additional \$83,700 for a total of \$113,700 total. \$589,620.00 is the maximum that the county would get based on the state formulas. The Health Department is required to provide the state with a copy of the plan.

II. Contact Tracing Funding

This involves all areas of case management. Scott discussed the county's options and staffing plan.

III. Testing Coordination Funding

The Health Department has already set up a testing task force.

Motion by Dabel/Schultz to accept the Cares act Funding. Motion passed 5-0.

12. Discussion of the Public Health Program

Chilsen gave an update on the following areas of the Public Health Program.

- a. Review of Statistics
- b. Review of Communicable Disease Cases Reported
- c. Staffing Update Health Department and Jail

13. Operational Update of the Environmental Health Program

Kubicek gave an update on the Environmental Health Program. No action taken.

14. Discussion of the Public Health Preparedness Program

Scott said they are working with Emergency Management, the Emergency Operation Center (EOC) and the state. No action taken.

15. Discussion of the Health Department Monthly Report and Annual Report

No action taken.

16. Future Agenda Items

17. Adjourn

Board of Health Motion by Schultz to adjourn at 11:30 a.m.

Executive Committee Motion by Braughler/Wineke to adjourn at 10:58 a.m.