

**Fair Park Committee Meeting Minutes**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, April 2, 2020  
Time: 8:30 am

Committee members: Poulson, Blane (Chair) Hartz, Peter  
Lindl, Roger (Vice Chair) Nelan, Conor  
White, Brandon (Secretary) Hall-Kind, Debra  
Steindorf, Kathleen

**1. Call to order:**

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:30 a.m. Committee members Blane Poulson (Chairperson), Roger Lindl (Vice Chair), Conor Nelan, Brandon White (Secretary) Peter Hartz, Kathleen Steindorf and Debra Hall-Kind were present via Zoom.

**2. Roll call (establish a quorum):**

A quorum was established.

**3. Certification of compliance with Open Meetings Law:**

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

**4. Approval of the agenda:**

The agenda was reviewed by the committee members. No changes were proposed.

**5. Approval of Fair Park Committee minutes:**

The March 5, 2020, meeting minutes were unanimously approved.

**6. Communications:**

None.

**7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):**

None.

**8. Review of Community Feedback**

None.

**9. Discussion and possible action on hosting the Jefferson County Dairy Breakfast May 16, 2020.**

The Jefferson County Dairy Breakfast was rescheduled to Aug. 22, 2020

**10. Discussion and possible action on Jefferson County Fair Exhibitor Fee policy.**

A motion was made to adjust exhibitor fees and provide refunds if necessary at the discretion of the Fair Director for 2020 only due to COVID-19. The motion passed unanimously.

**11. Review of Financial Report:**

2020 YTD statement of revenues and expenditures were distributed and reviewed.

**12. Review of Director's Report:**

Amy Listle updated the committee.

**13. Discussion and possible action on future meeting schedule and agenda items:**

Confirmed future meeting times.

**14. Adjournment:**

A motion was made to adjourn at 9:15 a.m. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center at 8:30 am

May 19, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.