

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, February 25, 2020

The Jefferson County Highway Committee met on Tuesday, February 25, 2020, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Frankie Fuller, Fort Atkinson

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 28, 2020 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- Employee Dennis Hummel retirement certificate – over 30 years of service

PUBLIC COMMENT:

- Mr. Kannard shared his concerns regarding salt usage during winter maintenance storms, using CTH “CI” on February 14 as an example.

HIGHWAY COMMISSIONER'S REPORT:

- **Winter Maintenance**

Crews have completed snow removal for numerous snow and ice events in January and February. The winter severity and snow totals are well above average for the winter.

Crews have produced over 1.2 million gallons of salt brine this winter

- **Construction Projects**

- **Miscellaneous Projects**

- **General Maintenance**

Crews are working on miscellaneous brushing and tree removal on state and county highways

Crews are completing pavement patching and repairs between winter storms

- **Office/Shop Work**

Office staff will begin summarizing all financial data for the 2019 annual report

Shop is busy with winter maintenance fabrication and repair work

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss draft 2019 final account summary

Commissioner Kern reviewed the draft financial account summary with the Committee, and answered questions. No Motion

9b. Discuss 2020 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, discussed carry-overs, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	02/03/20	\$	93,281.05
BILLS:	02/10/20	\$	156,140.19
BILLS:	02/24/20	\$	45,921.91
COMMITTEE:	JAN	\$	408.78
P-CARD:	FEB-BILL	\$	99.00
P-CARD:	FEB-BRIAN	\$	615.00
P-CARD:	FEB-GENERAL	\$	<u>7,364.81</u>
TOTALS:		\$	303,830.74

It was moved by Mr. Schultz and seconded by Mr. Kannard that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion to adjourn, by Mr. Wineke and seconded by Mr. Schultz at 9:20 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, March 31, 2020, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
