

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, July 28, 2020

The Jefferson County Highway Committee met on Tuesday, July 28, 2020, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly; Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner
Brian Udovich, Highway Department
Ryan Broedlow, Highway Department
Ann Jenswold, Highway Department (Zoom)

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the June 30, 2020 Highway meeting, having been distributed in advance, it was moved by Mr. Zastrow and seconded by Mr. Schultz to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "E" (Palmyra - Sullivan)

- Project Type: Pulverize and Resurface

- Progress: Project is complete!

- CTH "J" (CTH "C" to US 12)

- Project Type: Mill and Resurface

- Progress: Construction work is in progress

- CTH "A" (Crossman Road – Lake Mills)

- Project Type: Construction and Resurface

- Progress: Construction work is in progress

- CTH "J" (CTH "C" – US 106)

- Project Type: Mill and Resurface

- Progress: Project will start in mid to late August

- **Miscellaneous Projects**

- Bike path maintenance project – Complete; Old Highway Department site (Binder asphalt complete, expect to complete additional paving in September)

- **General Maintenance**

- Crews completed several pavement joint repairs for DOT

- Crews are working on sign installs & repairs

- Crews completed first mowing cut on all state and county highways

- **Office/Shop Staff**

- 2019 Annual Financial Report is complete, working on 2021 highway budget

OLD BUSINESS

NONE

NEW BUSINESS

9a. Review and approve limestone crushing bids

Commissioner Kern reviewed the limestone bids that were received with the Committee and recommended Bjoin Limestone Inc. with a total bid of \$334,900.00. Questions were answered.

It was moved by Mr. Zastrow and seconded by Mr. Kelly to accept the bid from Bjoin Limestone Inc. for the amount of \$334,900.00 (\$2.59/ton; \$10.00/ton rip rap).

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

9b. Discuss 2020 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/06/20	\$ 217,887.55
BILLS:	07/13/20	\$ 71,888.59
BILLS:	07/20/20	\$ 141,546.84
BILLS:	07/24/20	\$ 29,017.34
COMMITTEE:	JUNE	\$ 331.36
P-CARD:	JUL-BRIAN	\$ 292.36
P-CARD:	JUL-BILL	\$ 169.00
P-CARD:	JUL-GENERAL	<u>\$ 1,226.84</u>
TOTALS:		\$ 462,359.88

It was moved by Mr. Jaeckel and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

Motion to adjourn, by Mr. Kelly and seconded by Mr. Jaeckel at 8:14 a.m.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, August 25, 2020, at 8:00 a.m.**, at the Jefferson County Highway Department.

Approval: _____
