

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, September 29, 2020

The Jefferson County Highway Committee met on Tuesday, September 29, 2020, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly; Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Brian Udovich, Highway Department
Ryan Broedlow, Highway Department
Erik Coonen, Highway Department
Ann Jenswold, Highway Department (Zoom)
Michael Bailey (Zoom)
Randy Soldner, Quad County Runners
Jeff Ziebell, Milford
Bill Blaska, Quad County Runners

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 28, 2020 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH “E” (Palmyra - Sullivan)

- Project Type: Pulverize and Resurface

- Progress: Project is complete!

- CTH “J” (CTH “C” to US 12)

- Project Type: Mill and Resurface

- Progress: Project is complete!

- CTH “A” (Crossman Road – Lake Mills)

- Project Type: Construction and Resurface

- Progress: Project is complete!

- CTH “J” (CTH “C” – US 106)

- Project Type: Mill and Resurface

- Progress: Project is complete!

- CTH “J” (US 12 - CTH “G”)

- Progress: Project is complete!

- **Miscellaneous Projects**

- Bike path maintenance project – Complete; Old Highway Department site (Binder asphalt complete, expect to complete additional paving in late September or early October)

- **General Maintenance**

- Crews are working on sign installs & repairs

- Crews working on second mowing cuts on state and county highways

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss and take action on equipment bids

Commissioner Kern reviewed the 2021 Motor Grader Bid Recap sheet with the Committee. He explained the options for the graders with trade values and warranties, and the differences between the CAT and John Deere bids. Kern recommended the bid from FABICK, Madison for the CAT graders, based on the information stated. Questions were answered.

It was moved by Mr. Schultz and seconded by Mr. Zastrow to accept the bid from FABICK, Madison for (2) 2020 Caterpillar 140-15AWD motor graders for a net bid of \$397,200.00 (Trade, 5 yr. warranty).

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
NOES: None
ABSENT: None
ABSTAIN: None

Commissioner Kern reviewed the 2021 Brush Chipper Bid Recap sheet with the Committee. He stated that the chippers were tested out by the highway crews, and recommended the bid from LF George, Waukesha. Questions were answered.

It was moved by Mr. Kelly and seconded by Mr. Zastrow to accept the bid from LF George, Waukesha for (1) Morbark 1922 (GM 5.7L) brush chipper for a bid of \$65,592.00 (Includes 1 yr. warranty).

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
NOES: None
ABSENT: None
ABSTAIN: None

9b. Discuss ATV/UTV access on County Highways

The Committee heard from local spokesmen for the ATV/UTV clubs in the area. Bill Blaska and Jeff Ziebell spoke regarding their club's rules, safety information, signage, and state information regarding ATV/UTV usage. They stated the clubs are looking to have county road access to connect trails between town roads. Mr. Jaeckel stated that he would like to see a blanket ordinance for usage of county roads, but that the clubs/groups would need to come to the Highway Committee for permission of each section of road. The Committee had discussion regarding the safety of trails, types of machines out on the road, accidents, speeds, and county revenues. It was further stated that a blanket ordinance could go to County Board, and the Traffic Safety Committee would be involved on each segment of roadway requested. JB Ward will draft up further information and bring it back to the Committee. No Motion

10. Convene in closed session pursuant to section 19.85 (1) (e) Wis. Stats. For deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

require a closed session, for the purpose of discussion and possible action on purchasing real property to remedy drainage issues on property owned by Alden Estates of Jefferson.

The drainage issues with Alden Estates were discussed. Brian Udovich explained the drainage area, and the prior CTH “J” construction project, and issues related to resident Hoffman and Alden Estates. Michael Baily discussed on behalf of Alden Estates what the problems are with drainage and proposed selling the easement for pipe to have Highway maintain it along CTH “J” back to area behind the farm area.

The Committee entered closed session at 9:18 a.m. The Committee entered into open session at 9:49 a.m. by a motion from Schultz, seconded by Jaeckel – Motion carried.

9c. Review 2021 Highway Department budget

Commissioner Kern went through upcoming projects with the Committee. He discussed corridor plans and presented a handout showing 2020 pavement ratings, 2021 highway projects and a 20 year highway corridor improvement plan. He stated how this information relates to budgeting now and into the future. Questions were answered. No Motion

9d. Discuss 2020 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/30/20	\$ 160,067.65
BILLS:	08/05/20	\$ 24,945.00
BILLS:	08/12/20	\$ 333,367.72
BILLS:	08/19/20	\$ 2,576.77
BILLS:	08/24/20	\$ 106,909.90
BILLS:	09/01/20	\$ 103,405.33
BILLS:	09/10/20	\$ 84,608.76
BILLS:	09/11/20	\$ 1,841.24
BILLS:	09/21/20	\$ 12,288.93
COMMITTEE:	JULY	\$ 320.43
P-CARD:	AUG-GENERAL	\$ 53,432.85
P-CARD:	AUG-BILL	\$ (169.00)
P-CARD:	SEP-GENERAL	\$ 1,680.13
TOTALS:		\$ 885,275.71

It was moved by Mr. Schultz and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Payne
NOES: None

ABSENT: Kelly (Left at 9:50 a.m.)
ABSTAIN: None

Motion to adjourn, by Mr. Zastrow and seconded by Mr. Schultz at 10:13 a.m.

Carried by the following roll call:
AYES: Schultz, Zastrow, Jaeckel, Payne
NOES: None
ABSENT: Kelly
ABSTAIN: None

The next meeting will be held on **Tuesday, October 27, 2020, at 8:00 a.m.**, at the Jefferson County Highway Department.

Approval: _____
