

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, October 27, 2020

The Jefferson County Highway Committee met on Tuesday, October 27, 2020, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly (Zoom); Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Brian Udovich, Highway Department
Ann Jenswold, Highway Department (Zoom)
Frankie Fuller (Zoom)
Sue Marx (Zoom)

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the September 29, 2020 Highway meeting, having been distributed in advance, it was moved by Mr. Zastrow and seconded by Mr. Schultz to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- Sue Marx commenting, via Zoom, her opposition to agenda item 9a regarding ATV/UVT access on County Highways

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH “E” (Palmyra - Sullivan)

- Project Type: Pulverize and Resurface
Progress: Project is complete!

- CTH “J” (CTH “C” to US 12)

- Project Type: Mill and Resurface
Progress: Project is complete!

- CTH “A” (Crossman Road – Lake Mills)

- Project Type: Construction and Resurface
Progress: Project is complete!

- CTH “J” (CTH “C” – US 106)

- Project Type: Mill and Resurface
Progress: Project is complete!

- CTH “J” (US 12 - CTH “G”)

- Progress: Project is complete!

- CTH “C” (Dane County – Hooper Road)

- Project Type: Maintenance Overlay
Progress: Project is complete!

- **Old Highway Site/Rock River Landing Road-Park**

- Project Type: Construction/Roadway/Parking Lots
Progress: Project is complete!

- **Workforce Development/UW-Ext, Human Services Parking Lots**

- Project Type: Resurface Parking Lots
Progress: Workforce Dev/UW-Ext Lots complete! Human Services in 2021

- **General Maintenance**

- Crews are working on sign installs & repairs

- Crews working on second mowing cuts on state and county highways

- Equipping several trucks for Winter Maintenance operations

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss ATV/UTV access on County Highways

The Committee had discussion regarding the safety of trails, types of machines out on the road, accidents, speeds, signage, and county revenues. Commissioner Kern showed map information pertaining to roadways in Jefferson County for speed limits, functional classifications, and average daily traffic counts. He stated that the map information needs to be considered when discussing the criteria for ATV/UTV access, noting that not all counties within the State have the same traffic volumes, speeds, and functionality. Jefferson County has only three county roads with low volume in vehicles per day, most of the road system is at higher speeds, and are major and minor collectors. It was further discussed that a trial period could be considered for access, and if we see issues, we could close down the access, as well as the impact on local towns that may not want to have access into their area. The discussion was concluded that all information needs to be considered for safety reasons, as well as signage along the roadway and a passage of an ordinance. No Motion

9b. Discuss 2020 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	09/23/20	\$ 20,528.67
BILLS:	10/07/20	\$ 384,727.00
BILLS:	10/08/20	\$ 271.31
BILLS:	10/14/20	\$ 340,835.01
COMMITTEE:	SEPT	\$ 320.43
P-CARD:	OCT-BRIAN	\$ 25.00
P-CARD:	OCT-GENERAL	<u>\$ 973.81</u>
TOTALS:		\$ 747,681.23

It was moved by Mr. Schultz and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

Motion to adjourn, by Mr. Zastrow and seconded by Mr. Schultz at 8:45 a.m.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on **Tuesday, December 1, 2020, at 8:00 a.m.**, at the Jefferson County Highway Department.

Approval: _____
