

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, December 1, 2020**

The Jefferson County Highway Committee met on Tuesday, December 1, 2020, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly (Zoom); Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner  
J. Blair Ward, Corporation Counsel  
Brian Udovich, Highway Department  
Erik Coonen, Highway Department  
Ann Jenswold, Highway Department (Zoom)  
Frankie Fuller (Zoom)  
Walt Christensen (Zoom)  
Hope Oostdik (Zoom)  
Charles Kuhl (Zoom)

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the October 27, 2020 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Payne

NOES: None

ABSENT: Kelly

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

**PUBLIC COMMENT:**

- None

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

All major 2020 Projects are complete

- **Alden Estates**

Preliminary brush clearing and drainage ditch as first step. Within the next couple of weeks, weather dependent, brush clearing will take place

- **Winter Maintenance**

Crews are setting up remaining trucks for winter

Crews are calibrating winter equipment for plow trucks

Crews have completed a few minor winter call-outs for anti-icing, minor snow/ice accumulations

- **General Maintenance**

Crews are working on sign installs & repairs

Crews working on second mowing cuts on state and county highways

Crews are working on patching repairs and maintenance ditching

## **OLD BUSINESS**

### **8a. Discuss ATV/UTV access on County Highways**

Highway Committee Chair, George Jaeckel, stated that he would like to see an ordinance drafted prior to the February 2021 meeting for the committee to review. He would like to see encompassed in the draft a listing of what other counties around the area allow. He would like to open up all county roadways. He would like to see this as a one year trial period, and rescind the ordinance before the year trial period if bad incidents happen. The committee discussed speeds, safety concerns, and signage. Charles Kuhl, City of Waterloo and member of the Quad-County Runners Club added to the conversation stating that as a city alderman he can state that over the past year in his area there have been no incidents. He remarked that Dodge County does allow only segments of highways open for routes. He talked about signage and a smart phone application that shows the allowable ATV/UTV routes. The Committee stated that common traffic laws should be followed. The drafted ordinance should also state that the ATV/UTV vehicle should be insured and licensed, and the driver should be 16 years or older with a valid driver's license. No Motion

## **NEW BUSINESS**

**9a. Review and approve equipment bids (Dozer, Backhoe, Skid Steers, Paver)**

Highway Commissioner Kern reviewed the equipment bids with the Committee, and answered questions. He stated that trade values from the existing vendors would be accepted if we were unable to sell the equipment at auction for a higher value.

It was moved by Mr. Schultz and seconded by Mr. Zastrow to accept the Midstate Equipment bid for \$220,262.00 for (4) skid steers; Fabick-Cat bid for (1) dozer tractor \$139,000.00; Aring Equipment bid for (1) excavator \$166,875.00; Fabick-Cat bid for (1) asphalt paver \$407,000.00.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

**9b. Discuss 2020 monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	10/26/20	\$ 176,362.04
BILLS:	10/30/20	\$ 309,310.53
BILLS:	11/09/20	\$ 8,822.04
BILLS:	11/16/20	\$ 1,265.61
BILLS:	11/16/20	\$ 495,121.64
COMMITTEE:	OCT	\$ 308.93
P-CARD:	NOV-GENERAL	<u>\$ 74,003.66</u>
TOTALS:		\$1,065,194.45

It was moved by Mr. Schultz and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion to adjourn, by Mr. Zastrow and seconded by Mr. Jaeckel at 9:07 a.m.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None  
ABSENT: None  
ABSTAIN: None

The next meeting will be held on **Tuesday, January 26, 2021, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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