

Jefferson County
Historic Sites Preservation Council Minutes

Wednesday, August 12, 2020
8:30 a.m.

Council Members: Anita Martin, Kathy Marr, Steve Mode, Dick Schultz, Robin Untz

1. **Call to order**
Schultz called the meeting to order at 8:37am
2. **Roll call**
Council Members Present: Martin, Schultz, Untz
Council Members Absent: Marr, Mode
Staff Present: Mary Truman, Program Assistant Parks
3. **Certification of compliance with open meetings law**
Confirmed by Truman
4. **Review of agenda**
Approved as written
5. **Public comment**
None
6. **Approval of minutes from the June 8, 2020 meeting**
Martin/Untz motion to approve as amended (correction of Untz name spelling).
Motion passes 3/0
7. **Communications**
None
8. **Discussion on web site**
No updates
Committee will send web updates
9. **Discussion of outreach to local historical societies**
A draft letter will be sent to the local societies.
Untz will draft a letter and send to Truman for distribution.
10. **Discussion of the Council's landmark sites program**
Untz – draft submitted of the Historic Site Entry Data Sheet. Can be included into the introduction mailing after edits are made.
Review of State listing of sites is also on the list of tasks.
11. **Next meeting**
10/14/2020 @ 8:30am
12. **Potential agenda items for Council's next meeting**
Finalizing the Site Data Entry Sheet and Letter to other Societies
Compile local contact list

13. **Potter's Field Site Visit**

8:55am

14. **Adjourn**

Meeting adjourn at 9:15am

Minutes prepared by:

Mary Truman

Jefferson County Parks