

## HUMAN RESOURCES COMMITTEE MEETING MINUTES

Tuesday, December 15, 2020 @ 8:30 a.m.

Jefferson County Courthouse, Room 205 and virtual via zoom.us/j/99844092381

1. Call to Order: Meeting called to order by Chair James Braughler at 8:31 a.m.
2. Roll Call: Present: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary (virtual); Brandon White (virtual); Michael Wineke, Vice Chair. **Quorum established.** Other staff present: Terri Palm-Kostroski, Human Resources Director; Blair Ward, Corporation Counsel; Benjamin Wehmeier, County Administrator. Members of the public present: none.
3. Certification of compliance with the Open Meetings Law: Confirmed by B. Wehmeier.
4. Review of Agenda: No changes.
5. Public Comment: None.
6. Communications: Retirement Recognitions October – December, 2020. Vacancy of Benefits Administrator position in Human Resources.
7. Approval of November 17, 2020, Human Resources Committee Minutes. **Motion by J. Fitzgerald to approve the Human Resources Committee November 17, 2020, minutes as presented. Second by M. Wineke. Motion passed 5:0.**
8. Discussion and possible action approving a report extending Resolution 20020-14, Approving Temporary Suspension of Personnel Policy Provisions, and summarizing additional suspension of personnel policy provisions. **Motion by M. Wineke, to approve the report as presented and send to County Board, and authorize amendment to item #6, regarding the Families First Coronavirus Response Act, pending any amendments or revisions to the current law. Second by L. Payne. Motion passed 5:0.**
9. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” for the purpose of discussing employment issues. **No closed session needed.**
10. Set next meeting date and agenda items: Tuesday, January 19, 2021, at 8:30 a.m.
11. Adjournment **Motion by J. Fitzgerald to adjourn. Second by M. Wineke. Motion passed 5:0. Meeting adjourned at 8:50 a.m.**