

**Jefferson County Economic Development Consortium (JCEDC)
Board of Directors Meeting
June 25, 2020 – Meeting held in person and via Zoom**

Board members –Matt Trebatoski - City of Fort Atkinson, Steve Wilke - City of Lake Mills, Timothy Freitag - City of Jefferson, Mo Hansen - City of Waterloo, Emily McFarland - City of Watertown, Cameron Capper - City of Whitewater, Russ Kottke - Dodge County, Lisa Moen - Village of Cambridge, Village Administrator - Village of Johnson Creek, David Drayna - Jefferson County Supervisor, Richard Jones - Jefferson County Supervisor, Amy Rinard - Jefferson County Supervisor.

I. **Call to Order** - Meeting called to order by Chairman Trebatoski at 8:30 am.

II. **Roll Call – Quorum Established**

- JCEDC Board Members Present: Matt Trebatoski-City of Fort Atkinson, Mo Hansen-City of Waterloo, Steve Wilke-City of Lake Mills, Cathy Anderson-City of Whitewater, Emily McFarland-City of Watertown, Russ Kottke-Dodge County, David Drayna-County Supervisor, Dick Jones-County Supervisor, Amy Rinard-County Supervisor
- Absent: Tim Freitag-City of Jefferson, Village Administrator - Village of Johnson Creek
- Staff Present: Ben Wehmeier -Jefferson County Administrator, Victoria Pratt-JCEDC Executive Director, Julie Olver-Marketing Manager, Deb Reinbold, Business Development Manager, RoxAnne Witte-Program Specialist
- Members of the Public Attending: Anita Martin

III. **Certification of compliance with Open Meeting Law Requirements**

Staff certified compliance for the agenda dated June 25, 2020

IV. **Approval of Agenda**

Jones/Hansen moved to approve June 25, 2020 JCEDC agenda as printed. Motion passed.

V. **Approval of Minutes**

Wilke/Rinard moved to approve May 28, 2020 JCEDC minutes as printed. Motion passed.

VI. **Public Comments**

Communication was read from Supervisor Martin

VIII. **Financial**

Finance Report

Jones/Wilke moved to approve May 31, 2020 JCEDC finance reports as presented. Motion passed.
Discussion was held on recruitment activities for Dodge County municipalities.

IX. **General Orders**

Directors Report – Pratt

• **Pipeline report**

- a. Pratt gave update on recruitment/retention/expansion projects that have been active in the past 60 days. Discussion was held on what the board would like to see included in future pipeline reports.

• **Non-Transaction Activities**

- a. Deborah Reinbold was introduced to the board as the new Business Development Manager.
- b. 2022 Capital Campaign – Pratt update the board on the status of the RFP process. The committee hopes to have signed contract in place by September.
- c. Pratt gave an update on what Jefferson County and ThriveED are doing to help business in the Covid-19 pandemic.
- d. Pratt updated the board on how staff is handing the office operations during pandemic.

X. Adjournment

There being no further business for consideration, motion by Hansen/Jones to adjourn. Motion passed.

Meeting adjourned at 9:00 am


Minutes prepared by:

RoxAnne L. Witte, Program Specialist

Jefferson County Economic Development Consortium