

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, June 3, 2020
11:00 a.m.
Videoconference
Minutes

1. Call to order.

Judge Brantmeier called the meeting to order at 11:00 a.m.

2. Roll call.

Judge Bennett Brantmeier, Cindy Hamre, Benjamin Wehmeier, Amber Rumpf, Yelena Zarwell, Donna Haugom, Theresa Beck, Sharee Behm; Kristen James, Donald Hunter, Sarah Rogge, Judge William Gruber, Stacey Jensen, Michael Neiman and Terri Palm.

3. Certification of compliance with the open meetings law.

Wehmeier confirmed that the meeting is in compliance with open meetings law.

4. Review and approve minutes from June 3, 2020 meeting

Motion by Wehmeier/Beck to approve the minutes from June 3, 2020. Motion passed.

5. Public Comment

None

6. Personal Protective Equipment

a. Barriers

Wehmeier said that 8,000 masks have been delivered for the courts and another 8,000 for courthouse. If the public does not have masks when they enter the courthouse, we will have them available at the security desk. Orders for sanitizer and other PPE are on back order. Jefferson Glass will give us a quote on the cost for barriers in the courtrooms. No action taken.

7. Timelines: currently no sooner than July 1, 2020

Brantmeier said that we cannot open until our barriers and PPE are in place. The judges will continue to hold as many hearings via zoom as possible. Jury trials will be phased in with single day trials taking precedence. No action taken.

8. Notice of in-person hearings/court

Brantmeier discussed the language that will be included on the initial notices. This language will also be posted on the website. No action taken.

9. Review and approval of Operational Plan

The suggested changes have been incorporated into the Operational Plan. Brantmeier reviewed the revisions. Restricting printed masks in jury trials was discussed. This Plan will be posted on the website once it is completed. No action taken.

10. Courtroom/courthouse cleaning (Adm. Wehmeier)

a. U.V.

b. Hand sanitizer stations

Courtrooms will be cleaned daily. Wehmeier said they are looking at U.V. machines and researching the issues with U.V. machines causing fading. There have been several micro static cleaners on order since March. Wehmeier said

that it will be important for room use to be scheduled and coordinated to control capacity for social distancing and the ability to get things cleaned properly. No action taken.

11. Courtroom management

This was discussed with item #9. No action taken.

12. Other courthouse offices

Wehmeier said they are working on signage and physical barriers for the courthouse. No action taken.

13. Future meeting dates (Zoom):

June 17, 2020 11:00 a.m.

June 24, 2020 11:00 a.m.

14. Future agenda items. If anyone has agenda items, get them to Judge Brantmeier by the end of the day today.

15. Adjourn

The meeting was adjourned at 11:50 a.m.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)