

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, June 17, 2020
11:00 a.m.
Videoconference
Minutes

1. Call to order.

Judge Brantmeier called the meeting to order at 11:00 a.m.

2. Roll call.

Judge Bennett Brantmeier, Cindy Hamre, Benjamin Wehmeier, Amber Rumpf, Yelena Zarwell, Donna Haugom, Theresa Beck, Kristen James, Sarah Rogge, Judge William Gruber, Stacey Jensen, Michael Neiman and Terri Palm. Jennifer Weber present at 11:13 a.m.

3. Certification of compliance with the open meetings law.

Wehmeier confirmed that the meeting is in compliance with open meetings law.

4. Review and approve minutes from June 10, 2020 meeting

Motion by Haugom/Hamre to approve the minutes from June 10, 2020. Motion passed.

5. Public Comment

None

6. Outfitting Courtrooms/Jury Room

a. Barriers

Wehmeier and Hamre identified the areas where the barriers will be placed. No action taken.

7. Timelines: currently no sooner than July 20, 2020

Wehmeier and Hamre said that the estimated in person hearings may be possible mid to late July, with potential jury trials to begin in August. No action taken.

8. Review and approval of Operational Plan (Draft 7)

A draft Operational Plan was provided for review. This plan has been approved by Judge Hue. This will be sent to the Chief Judge for review and approval. Brantmeier reviewed the changes. Once this plan is approved it will be posted on the Jefferson County website.

Motion by Wehmeier/Zarwell to approve Operation Plan (Draft 7) with amendments. Motion passed.

9. Courtroom management

a. Cleaning: Wehmeier said that they are looking at purchasing a BioTech Product. No action taken.

b. Phase in:

i. In-person hearings: Estimated start date late July.

ii. 1-day Jury Trials: Estimate start date sometime in August

Zoom and other non-in person hearings will be utilized as much as possible. No action taken.

10. Other courthouse offices

No action taken.

11. Future meeting dates (Zoom):

July 8, 2020 11:00 a.m.

12. Future agenda items

If you have agenda items please get them to Judge Brantmeier.

13. Adjourn

The meeting was adjourned at 11:39 a.m.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)