

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, August 5, 2020
11:00 a.m.
Videoconference
Minutes

1. Call to order.

Judge Brantmeier called the meeting to order at 11:00 a.m.

2. Roll call.

Judge Bennett Brantmeier, Ben Wehmeier, Cindy Hamre, Amber Rumpf, Theresa Beck, Judge William Gruber, Michael Neiman, Sharee Behm, Margo Gray, Jennifer Weber, Gail Scott and Don Hunter.

3. Certification Wehmeier of compliance with the open meetings law.

Wehmeier confirmed that the meeting is in compliance with open meetings law.

4. Review and approve minutes from July 8, 2020 meeting

Motion by Wehmeier/Rumpf to approve the minutes from July 8, 2020. Motion passed.

5. Public Comment

None

6. Update on Courthouse facilities

Wehmeier said that staff applied Smart Touch and BioProtect to sanitize and protect all surface areas. This product works for 90 days. All of the sanitization systems are in place in and outside of the courtrooms. All of the barriers are in place. The ducts are being cleaned. The ionization systems have been installed. There is a temporary shelter being placed outside the court entry door. A shield has been installed at the main security station and a walk-up temperature device is in place. No action taken.

7. Jail house visitation

Captain Gray explained that there is no public visitation at this time. They have been using ZOOM and phone conferences. Once the courts open, the jail will have to adjust as well. There is a temperature taking device at that sheriff's location as well. They have established a short route for the Huber participants. Some individuals are out on GPS monitoring. Weber inquired about prints and photos. Captain Gray discussed the possible purchase of a portable fingerprinting and booking station that could be taken into the courthouse. Rumpf asked if intake court would continue to be conducted via ZOOM. Gray said that they are trying to limit the number of people coming into the jail. Brantmeier reminded everyone that ZOOM should be used whenever practical. No action taken.

8. Jury Trials

- a. Reporting
- b. Selection
- c. In-Person hearings – criminal / civil / family / juvenile

Brantmeier discussed having a 6-person jury vs a 12-person jury. Anything we learn from the judges regarding the jury trials will be shared. Hamre said that under the

current plan each jury trial will need 6 staff to accommodate the trial. Behm said that they will have to play it by ear as to how many bailiffs are needed. No action taken.

9. Other courthouse issues / Probation / Parole

Weber questioned moving into the commissioner hearing rooms. The tickets that are written say the appearances are in-person. Room 220 cannot accommodate social distancing. If Room 220 is used more barriers would be needed. Wehmeier will work with Weber on this. Weber uses ZOOM when there is enough time to send out notification but that is not always possible. No action taken.

10. Future meeting dates (Zoom):

September 2, 2020 at 11:00 a.m.

October 7, 2020 at 11:00 a.m.

11. Future agenda items

- Discussion on what is working and what is not.

If you have agenda items please get them to Judge Brantmeier.

12. Adjourn

The meeting was adjourned at 11:30 a.m.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)