

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: JULY 24, 2020

CALL TO ORDER: MEETING CALLED TO ORDER BY DWAYNE MORRIS AT 8:34 A.M.

ROLL CALL: MEMBERS OF THE COMMITTEE PRESENT WERE: DWAYNE MORRIS (CHAIR), KIRK LUND (VICE-CHAIR), BRANDON WHITE AND MARY ROBERTS

OTHERS PRESENT: DONNA HAUGOM - EMERGENCY MANAGEMENT DIRECTOR, NYCOL HABERMAN – EMERGENCY MANAGEMENT PROGRAM ASSISTANT

MEMBERS ABSENT: DAVE DRAYNA

COMPLIANCE WITH OPEN MEETINGS LAW: IN COMPLIANCE

APPROVAL OF THE AGENDA: THE AGENDA WAS APPROVED AS PRESENTED

PUBLIC COMMENT: NONE.

APPROVAL OF JUNE 26, 2020 MEETING MINUTES: MOTION (LUND/ROBERTS). ALL AYES - MOTION CARRIED.

COMMUNICATIONS: NONE

REVIEW EMERGENCY MANAGEMENT BUDGET: HAUGOM STATED THAT AS OF THE END OF JUNE, DUE TO COVID, BUDGET IS AT 70%. WITHOUT COVID, BUDGET IS AT 55%. ON TARGET FOR JUNE AND REMAINDER OF YEAR.

REPORT BY EMERGENCY MANAGEMENT DIRECTOR ON DAILY OPERATIONS– EM IS WORKING ON COVID EFFORTS LOCALLY AND WITH THE STATE. WORKING WITH FIRST RESPONDERS AS WELL. HELPING WITH PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR EMS/FIRE/LAW ENFORCEMENT/ASSISTED LIVING/HOSPITALS – DOING CONSISTENTLY FOR ABOUT SIX (6) MONTHS. SENDING REPORT OF PPE TO STATE. HAVE COUNTY PPE AND STATE-PROVIDED PPE. WORKING ON GETTING FLOOD MITIGATION ONE MORE TIME – TWO DNR GRANTS – ABOUT 23 STRUCTURES. LAST TIME MITIGATION PLAN WILL BE UTILIZED – NO MORE PENDING. TODAY IS NYCOL'S LAST DAY. HAVE A PERSON INTERESTED IN THAT CAN START BEGINNING OF AUGUST. FURTHER DISCUSSION WAS HAD.

DISCUSSION OF OFF-SITE PLANS 2020 PLAN OF WORK: HABERMAN PROVIDED A LIST OF PLANS THAT WILL BE UPDATED/CREATED IN 2020:

- a. VALERO RENEWABLE FUELS COMPANY (UPDATE) – JOHNSON CREEK – SULFURIC ACID 153,500 LBS. – PLAN HAS BEEN COMPLETED AND SIGNED OFF BY FACILITY, SIGNED BY DONNA, READY TO GO TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR REVIEW AND APPROVAL IN AUGUST.
- b. NASCO EDUCATION (UPDATE) – FORT ATKINSON – FORMALDEHYDE 37% 7,382 LBS., PHENOL 90% 6,275 LBS., SULFURIC ACID 2,000 LBS. - PLAN HAS BEEN COMPLETED AND SIGNED OFF BY FACILITY, SIGNED BY DONNA, READY TO GO TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR REVIEW AND APPROVAL IN AUGUST.
- c. OSI INDUSTRIES LLC (UPDATE) – FORT ATKINSON – ANHYDROUS AMMONIA 69,000 LBS., SULFURIC ACID 13,308 LBS. – HAVE INFORMATION FROM FACILITY AND WORKING ON PLAN – NYCOL TRYING TO GET COMPLETED TODAY.
- d. NESTLE' PURINA (UPDATE) – JEFFERSON – SULFURIC ACID 47,006 LBS. - PLAN HAS BEEN COMPLETED AND SENT TO FACILITY, SIGNED BY DONNA, THEN WILL BE READY TO GO TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR REVIEW AND APPROVAL IN AUGUST.

- e. AIRGAS AN AIR LIQUIDE COMPANY (UPDATE) – JEFFERSON – ANHYDROUS AMMONIA 6,500 LBS. - PLAN HAS BEEN COMPLETED AND SIGNED OFF BY FACILITY, REVIEWED BY DONNA, READY TO GO TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR REVIEW AND APPROVAL IN AUGUST.
- f. TOPCON AGRICULTURE AMERICAS (UPDATE) – FORT ATKINSON – SULFURIC ACID 2,632 LBS. - PLAN HAS BEEN COMPLETED AND SIGNED OFF BY FACILITY, REVIEWED BY DONNA, READY TO GO TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR REVIEW AND APPROVAL IN AUGUST.
- g. STANDARD PROCESS (UPDATE) – PALMYRA – ANHYDROUS AMMONIA 34,707 LBS., SULFURIC ACID 5,790 LBS. – COMPLETED LAST NIGHT, SENT TO DONNA AND FACILITY FOR REVIEW.
- h. EATON ELECTRICAL INC. (UPDATE) – WATERTOWN – SULFURIC ACID 3,104 LBS. – BEEN IN CONTACT SINCE JUNE, HAVE CHANGES BEING MADE TO PLAN, WAITING TO HEAR BACK, EATON WILL FORWARD TO DONNA WHEN AVAILABLE.
- i. REISS INDUSTRIES LLC (UPDATE) – WATERTOWN – 2,4 TOLUENE DIISOCYANATE 46,120 LBS., 2,6 TOLUENE DIISOCYANATE 8,560 LBS. – CONTACTED FACILITY NUMEROUS TIMES (EMAIL, PHONE, VOICEMAIL), HAVE NOT RECEIVED RESPONSE, STILL NEEDS TO BE COMPLETED.
- j. WATERTOWN WASTEWATER TREATMENT (NEW) – WATERTOWN – MISTAKE MADE ON THEIR REPORTING, NO EHS ON SITE, NO PLAN REQUIRED.
- k. TREK (NEW) – WATERLOO – CONTACTED AND HAVE ADDED BATTERIES TO INVENTORY, THEY ARE STILL WORKING ON PROVIDING INFORMATION, TREK WILL FORWARD INFO TO DONNA.
- l. JEFFERSON COUNTY WIDE FARM PLAN – AS OF THE RESPONSES THAT I HAVE RECEIVED TODAY WE DO NOT CURRENTLY HAVE ANY FARMS THAT ARE STORING EHS ON SITE. I WILL BE SENDING OUT A FINAL TRANSMITTAL SENT AND WILL BE REVIEWED BY LEPC AND REVIEWED BY STATE.
- m. AT&T (NEW) – WATERTOWN – THIS IS NOT IN JEFFERSON COUNTY – WAS MISTAKE, THEY CHOSE WRONG COUNTY WHEN THEY FILED. DODGE COUNTY EM IS WORKING WITH THEM.

DATE AND TIME OF NEXT MEETING: SPECIAL MEETING FRIDAY, AUGUST 7, 2020 AT 8:30 A.M.
 NORMAL MEETING ON FRIDAY, AUGUST 28, 2020 AT 8:30 A.M.

ADJOURN: MOTION (WHITE/ROBERTS) TO ADJOURN MEETING AT 9:30 A.M. ALL AYES - MOTION CARRIED.