

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: November 20, 2020

Call to Order: Meeting called to order by Dwayne Morris at 8:33 a.m.

Roll Call: Members of the committee present were: Kirk Lund (via ZOOM), Dwayne Morris, David Drayna, Brandon White (via ZOOM), Mary Roberts (via ZOOM)

Others present were: Sheriff Paul Milbrath, Corporation Counsel J. Blair Ward

Absent: none.

Certification of Compliance with open meetings law: Sheriff Paul Milbrath certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the September 25, 2020 meeting minutes: A motion was made by David Drayna, and seconded by Brandon White that the September 25, 2020 minutes be approved as printed. Motion carried.

Communications: Sheriff reported that we had a couple thank you letters from citizens. Molly Townsend donated a large basket of Scentsy products, mostly car air fresheners for the squads.

Grants - Update of ongoing or new grants:

- The speed enforcement grant is still in process; it will be coming to end soon. There continues to be a number of higher speed drivers since the Covid pandemic started.
- The propane grant through CHS is still ongoing which will pay for one of the new propane systems. Certification of the propane systems on the engine of the new squads will be completed soon.
- Sheriff is working on a grant that would involve allowing deputies to check on individuals who are supposed to have an interlock device on vehicles they are driving.
- The remote dispatch center set up is almost completed and will give the Sheriff's Office the ability to be able to go to a remote location to provide the services needed. Sheriff Milbrath was able to get a grant through Emergency Management and the CARES Act to cover the cost of the device.

Report from the Sheriff:

- One of the trainee dispatchers resigned; the other trainee is doing very well. One full time dispatcher had a major medical issue and will now be off for an extended period of time. The remaining dispatchers are currently working 12 hour shifts, four days on, two days off. Sheriff and County Administrator Wehmeier are working on an increased pay scale to help get applicants in.
- Southern Health Partners has begun their contract. The transition is going well; the

Sheriff's Office is still working on getting an onsite counselor. This is being done online at this time. The healthcare portion is going very well.

- All the policies have been turned over to the County's legal counsel for review and for minor adjustments to be made.
- The Borth family is still working on gathering funds to be able to purchase a future K9 "Butch".

Update on Communications Project:

- Sheriff Milbrath reported that he was able to purchase three generators as backups through Generac for approximately \$5100. The same generators in the store will be around \$5300-\$5400. Sheriff is also going to contact a plant in Eagle for a larger generator as well.
- Bertram has been working with the County on the tower sites and they are nearing readiness.

Review monthly bills and financial items (September): – The committee approved the monthly recap reports for September 2020 bills in the amount of \$141,446.64. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: Revenue from telephone usage is down due to the inmate numbers being down. At this time of the year, the Sheriff's Office should be operating at 75%. The Sheriff's Office is operating at 73.2% with revenue at 73.75% and expenditures at 72.66%. Sheriff Milbrath reported the Sheriff's Office is \$157,733.46 under budget.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on jail assessment fund purchases for the month totaling \$5,667.96. Payment was made to US Foods for the dishwasher monthly lease payment in the amount of \$135.95 for August, to IWM Corporation for 60% of the cost for the cooling tower treatment in the amount of \$1,932.01, and to Jefferson County Literacy Council in the amount of \$3,600 for jail inmate instruction for September and October.

The jail assessment balance at the end of September is \$255,025.23.

Discussion on potential items for the next meeting agenda:

- Dwayne Morris is looking into a study that is being done in the Criminal Justice Committee on what the experience is for a person being taken through the criminal justice system. He may want to bring this study up in a future meeting.
- The next meeting date is scheduled for December 25. Dwayne Morris stated the meeting will either be moved to December 18 or, if not needed, will be cancelled.

Adjourn: A motion made by David Drayna to adjourn at 9:46 a.m., was seconded by Mary Roberts. Motion carried.