

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, August 19 at 1:00 p.m.

MEETING MINUTES

1. **Call to Order** – The meeting was called to order at 1:10 p.m. by Chair Adam Bols.
2. **Roll Call – Members Present:** Adam Bols (Chair), Chief Wes Benish, Chief Kraig Biefeld, Paul Hable, Donna Haugom, Tyler Kubicek, Kevin Hollis, Sam LaMuro, Captain Travis Maze, Sheriff Paul Milbrath, Ben Schliesman, Gail Scott, Alex Brooks

Others Present: Mary Roberts, Haley Hoffman (Program Assistant)
3. **Certifications of Compliance with the Open Meetings Law** – In compliance.
4. **Review of the Agenda** – The agenda was reviewed; motion to approve agenda as is made by Milbrath, 2nd Benish – all ayes. Motion carried.
5. **Public Comments** – None.
6. **Discussion and Possible Approval for February 19, 2020 Minutes** – Motion made to approve minutes by Milbrath, Second by Benish – all ayes. Motion Carried.
7. **Communications** – None
8. **Spill Reports**– Postponed until November meeting.
9. **Off-site Plans 2020** – Postponed approval of plans.
 - a. Valero Renewable Fuels Company (Update) – Johnson Creek – Sulfuric Acid 153,500 lbs.
 - b. Nasco Education (Update) – Fort Atkinson – Formaldehyde 37% 7,382 lbs., Phenol 90% 6,275 lbs., Sulfuric Acid 2,000 lbs.
 - c. Nestle' Purina (Update) – Jefferson – Sulfuric Acid 47,006 lbs.
 - d. Airgas an Air Liquide Company (Update) – Jefferson – Anhydrous Ammonia 6,500 lbs.
 - e. Topcon Agriculture Americas (Update) – Fort Atkinson – Sulfuric Acid 2,632 lbs.
 - f. Watertown Wastewater Treatment (New) – Watertown – this is currently showing up on the planning list but Tier II does not show any EHS over the planning quantity – materials and quantities will need to be verified

- g. Jefferson County Wide Farm Plan – as of the responses that I have received today we do not currently have any farms that are storing EHS on site. I will be sending out a second mailing to verify.

10. Agency Updates

- a. **American Red Cross** – No representative present
- b. **Salvation Army** – No representative present.
- c. **South Central Wisconsin Healthcare Coalition** – Scott gave brief update.

11. Next Meeting Date – November 18, 2020 at 1:00 pm – Rm 12 UW-Extension or another location to be named at a later date.

12. Meeting Adjourned – Motion was made by Scott to adjourn at 1:35, Second by Benish – all ayes. Motion Carried.