

Parks Committee Meeting  
Minutes

Monday, August 31, 2020  
@ 10:00 a.m.

Jefferson County Courthouse, Room 205 and virtual via  
<https://zoom.us/j/97003315741?pwd=NHNvQWxoK0Rkamo3NUlwOEtYb3NTZz09>

1. Call to order: Meeting called to order by Co-Chair Jeff Johns at 10:34A
2. Roll call:  
Present: Greg David(virtual), Jeff Johns, Mike Kelly (virtual), Jeff Smith.  
Absent: Augie Tietz – excused.  
**Quorum established.**  
Other staff present: Steve Nass, Board Supervisor; Brian Udovich, Highway Operations Manager; Benjamin Wehmeier, County Administrator; Kevin Wiesmann, Parks Supervisor; Mary Truman, Program Assistant Parks.
3. Certification of compliance with the Open Meetings Law  
Confirmed by B. Wehmeier
4. Approval of the agenda  
Smith/Johns motion to approve as written. Motion passes on a 3/0 voice vote.
5. Approval of Park Committee Minutes for August 3, 2020  
Smith/Johns motion to approve the minutes of August 2, 2020. Motion passes on a 3/0 voice vote.
6. Communications  
Included in the packet is an article from the Jefferson County Daily Union Article on Crawfish River Park
7. Public Comment  
Nass – Crawfish River Park is being used, but access is a problem.
8. Discussion and Possible Action on 2021 Parks Fee Schedule  
Wiesmann – presented the fee schedules from past years along with graphs illustrating trends over time. It was suggested that fees not be increased for 2021. No action taken.
9. Discussion on Parks 2021 Budget  
Wehmeier noted that all things per budget are under review to include, but not limited to – facilities maintenance, staffing/positions, COLA, Step increases, project allocations  
Johns stated that the Parks, Recreation and Open Space Plan is incredible and he shared his concerns about stretching of personnel as they relate to duties and time. John’s also noted that there is a need for a volunteer coordinator, and a need to put an emphasis on marketing the parks.  
Nass – questioned the 2021 capital wish list as no capital equipment is listed.  
No action taken.
10. Discussion and Possible Action on Live Viewing Cameras of Rose Lake at Dorothy Carnes Park  
Wiesmann noted that camera information, as suggested by MIS, is included in the packet.  
There are costs monthly costs to host videos and use a live feed.  
Smith requested that cameras could be focused on feeders and on Rose Lake – option to look at multiple cameras with subscription  
No action taken.  
Johns/Smith motion to table. Motion passes on a 4/0 voice vote.
11. Discussion on Project Update Rock River Landing  
Wehmeier – noted that the project nearly complete. Restrooms/Pavilion are next. Shoreline planting has taken place. The Jefferson County Highway department will then finish the final asphalt layers.  
No Action Taken

12. Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update

Wiesmann met with WIDNR regarding Holzhueter Implementation Plan.

No action taken.

13. Discussion on 2020 Parks Department Budget

Wiesmann – noted that budget line items for equip/vehicle maintenance/janitorial are up, but everything else as expected and on budget.

Wehmeier – final costs of Interurban Phase II under review. 2022 construction timeline.

No action taken.

14. Adjourn

Smith/Johns motion to adjourn at 11:19am. Motion passes on a 4/0 voice vote.

*Minutes prepared by: Mary Truman*

*Program Assistant*

*Jefferson County Administration*