

Historic Sites Preservation Council Minutes

Date: Wednesday, April 14, 2021

Time: 8:30 a.m.

Jefferson County Courthouse, Room 205 and virtual via

<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

1. **Call to order**
SCHULZ called the meeting to order at 8:30 AM
2. **Roll call**
Present: Anita Martin, Kathy Marr (remote), Steve Mode, Dick Schultz, Robin Untz (remote)
3. **Certification of compliance with open meetings law**
Tammie Jaeger noted that the meeting has been posted and is in compliance.
4. **Review of agenda**
Agenda approved as written
5. **Public comment** (Members of the public who wish to address the Council must register their request at this time)
No public comment
6. **Approval of minutes from the February 10, 2021 meeting**
Martin/Mode motion to approve the February 10, 2021 minutes as amended. Motion passes 4/0.
7. **Communications**
Mode reached out to Merilee Lee from the Historical Society. He feels that this group should be reaching out to area Historical Society's to keep in touch and keep good working relationships with them.
8. **Discussion on web site**
The committee discussed website improvements. Metadata will be added to make the site easier to find when searching.
9. **Discussion on Historic Sites Application Form and Submittal/Nomination Process**
A draft copy of the form was provided for review. A Seamless doc form will be created so that it can be submitted online.
10. **Next meeting**
June 9 @ 8:30 am
11. **Potential agenda items for Council's next meeting**
Discussion on Website updates
Discussion on Virtual Fairs – Digitizing – Mapping Systems (Untz)
Tour of Historic Property
12. **Adjourn**
Marr/Untz motion to adjourn at 9:15 AM. Motion passes 5/0.

Respectfully submitted,