



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, April 6, 2021

Call to Order

The meeting was called to order by Kutz at 1:00 pm.

Roll Call

Present: Russell Kutz, Chair; Jeanne Tyler, Vice Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Frankie Fuller, LaRae Schulz, Ruth Fiege, and Michael Wineke. Guest: Carol O’Niel

Also present from ADRC: Michael Hanson, Kimberly Swanson, Kim Herman, ReBecca Schmidt, Heather Janes, and Dominic Wondolkowski. Tim Wellens from DHS

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Frankie Fuller made a motion to approve the agenda, Ellen Sawyers seconded. Motion carried.

Approval of March 2, 2021 Minutes

Frankie Fuller made a motion to approve meeting minutes from March 2, 2021, Ruth Fiege seconded. Motion carried.

Communications

No new communications

Public Comment

No public comment

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

ReBecca Schmidt shared the 3-year Aging plan survey questions and asked for input. The survey questions are as follows:

Are you over/under 60 years of age?

What types of services/supports could Jefferson County provide to make your community easier or more enjoyable for you to live in?

What types of transportation services would be helpful in Jefferson County?

What would you like to see in a meal program for yourself or an aging loved one?

What are the 3 most important issues facing older adults today?

If you are a caregiver for someone, what would help you to continue providing care?

What does HEALTHY AGING mean to you?

What other programs or services do you think would be beneficial for Jefferson County?

Surveys are being distributed via mail, at vaccine sites, and electronically through Face Book and the ADRC webpage. These surveys have also been translated into Spanish and will be distributed amongst the Spanish speaking communities of Jefferson County.

ReBecca Schmidt shared the Aging and ADRC Key Outcome Indicators for 2021. They are as follows:

Program	Program Manager	KOI	Jan	Feb	Mar
Dementia Care Specialist	Heather Janes	Increase community participation by 10% through DCS programming. 218 SAMS interactions in 2020.	30	33	42
Caregiver Support Specialist	Kim Herman	Increase overall participation in Caregiver Support Programs by 10% from 1/1/21 through 12/31/21.	137	162	165
Elderly Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	not met 13/15 = 86.9%	met 14/14	
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will purchase, and implement 2 Evidence-Based Health Promotion Disease Prevention Programs in 2021.	1.AMP 2.PTC	1. AMP 2. PTC	1. AMP
Transportation Services 85.21	Mike Hansen	1. 85.21 90% of qualifying medical ride requests are met.	met at 98.5%	met at 97.9%	met at 100%
Transportation Services 5310	Mike Hansen	2. 5310 Reach 5810 funded recreational/nutritional (non-medical) ridership of 300 by end of 2021.	In progress	In progress	Delayed due to COVID
Elderly Benefit Specialist	Alyssa Kulpa Karla Nava	Reach 50 referrals offered to be made by EBS staff to other community resources by 12/31/21.	Not tracking yet	Not tracking yet	9
Disability Benefit Specialist	Shelly Wangerin Karla Nava	DBS staff will co-present with EBS staff at four "Welcome to Medicare" Workshops.	Not met yet	Not met yet	Not met yet

Adult Protective Services	Shelly Theder Mary Parizek	100% of referrals are responded to within the time frames contained in the statute; “within 24 hours after a report is received, excluding Saturdays, Sundays and legal holidays.”	met	met	met
ADRC	Dominic Wondolkowski	Within 5-business days of the ADRC’s awareness of confirmed functional and financial eligibility for LTC program, ADRC staff shall provide enrollment counseling.	met 8/8	met 17/17	met 27/27

Discussion: ADRC Report, Wondolkowski

For March, the Key Outcome Indicator (KOI) was met. 27 of 27 customers were provided information per KOI guidelines, resulting in 26 LTC enrollments and/or IRIS referrals. After receiving enrollment counseling, one customer was no longer interested in LTC. The ADRC of Jefferson continues to enroll more customers in publicly-funded long-term care programs in comparison to other ADRC’S with comparable population size. As of December 1, 2020, there are 1,174 Jefferson Co. residents enrolled in a Family Care, Partnership and IRIS program which is 143 more participants compared to Manitowoc Co. and 254 and 260 more than Dodge and Ozaukee Counties respectively. In March, the ADRC documented 668 calls with 310 unduplicated callers. This is a significant increase compared to February with 433 calls. In 2020, unmet needs were documented through 5 calls by 4 callers. Unmet needs are defined as unmet needs of the community, not the consumer. Unmet needs identified in 2020 included: Food 1, Insurance 1, Mental Health 1, Public Benefits LTC Programs 1, Public Benefits, Other 1, Transportation 1, Home Care -Non-Medical 2, Other 1, and Rent or Mortgage Assistance 2. The selection of an unmet needs as a call topic as part of case documentation is discretionary on the part of the ADRC staff person. Reasons unmet needs may be selected included the consumer required a deaf interpreter (other) and caller has fallen behind on rent and is looking for financial assistance to catch-up on rent (rent-mortgage assistance). Unmet needs are often identified when ADRC staff provide additional assistance to a customer who is dependent on others, lack organizational and follow-through skills and does not have an informal support(s) to help them. Healthy Living with Chronic Pain Virtual Class begins April 6 –May 11, 2021. Seven participants have registered and no disparities regarding a virtual platform have been noted by registrants and/or other callers. Lastly, the ADRC is anticipating the governor’s proclamation of May as ADRC month again and will promote accordingly.

Discussion: Senior Dining Program Updates – Kimberly Swanson:

Kimberly Swanson reported that the Elderly Nutrition Program served 3,043 total meals (2,606 Home Delivered Meals (HDM) and 379 Carryout Meals (COM) in January and 3,133 total meals (2,769 HDM; 364 COM) in February. Swanson provided further definition of the 2021 Elderly Nutrition Program Key Outcome Indicator (KOI): 90% of new home delivered meal participants will be assessed in their home within four weeks of beginning meal service to determine the individual’s need for nutrition and other services. KOI is MET when assessment is completed as follows: Meal service begins 3/5/21 and assessment is completed no later than 4/4/21. Exclusions from the KOI MET calculations include: a) participant discontinues meal service within four weeks, b) participant completed a self-assessment

for Carry Out Meals within the Nutrition Program's fiscal year, c) participant is enrolled in a community-based long-term care program and a case manager completes the assessment, and d) participant does not respond to phone calls or a letter from the Home Meal Assessor through 3 attempts over 3 weeks. THE KOI for February was met at 100%.

Discuss Mobility Manager Report – Michael Hansen:

Ridership for the ADRC of Jefferson County Driver / Escort Service for March was 692 one-way rides. The number of new (first time) riders for March was 20. Cliff Fleishmann has now started full time as a Transportation Coordinator for our Driver / Escort Service replacing Jean Thiede who retired on April 2nd.

The Key Outcome Indicator for our 85.21 Grant Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We met this goal with 100% of medical rides met in March. The Key Outcome Indicator for our 5310 Grant Transportation Service is to reach a recreational/nutritional (non-medical) ridership of 300 by end of 2021. This project is currently on hold due to COVID-19.

The “Wednesday Walks” program offers a wonderful way to get fresh air, feel the sun, exercise, meet new people, and enjoy many unique attractions in Jefferson County. Our schedule for our 2021 Wednesday Walks program has now been published and is available on the County website. Five Wednesday Walk events have been scheduled for 2021 and each event will be held at a different county park.

Discuss Family Caregiver Programs – Kim Herman:

Kim Herman, Family Caregiver Support Specialist shared the current census in the Alzheimer's Family Caregiver Support Program, the National Family Caregiver Support program and the Title 3 B, Supportive Services. Additionally, Kim described the array of services that can be funded within each program.

Adjourn: Jeanne Tyler made a motion to adjourn the meeting, LaRae Schulz seconded. Motion carried. Meeting adjourned at 3:00 pm.

Respectfully submitted,

ReBecca Schmidt
Aging & Disability Resources Division Manager