



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday September 7th, 2021

**Call to Order**

The meeting was called to order by Mike Wineke at 1:00 pm.

**Roll Call**

Present: Janet Sayre Hoeft, Michael Wineke, and Katie Dixon.

Not in attendance: Jeanne Tyler, Vice Chair (vacation), LaRae Schultz (vacation) and Carol O'Neil.

Attended by phone: Frankie Fuller; Ellen Sawyers, Ruth Fiege and Tim Wellens, Regional Quality Specialist from the Office of Resource Development.

Present from ADRC: Kimberly Swanson, Dominic Wondolkowski, Mike Hanson and Heather Janes.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in-compliance with Open Meetings Law.

**Approval of August 3rd, 2021 Minutes**

Janet Sayre Hoeft made a motion to approve meeting minutes from August 3<sup>rd</sup>. Katie Dixon seconded. Motion carried.

**Approval of Agenda**

Janet Sayre Hoeft made a motion to approve the agenda, Katie Dixon seconded. Motion carried.

**Election of Officers**

Initially, the committee decided that the approval of Carol O'Neil and Katie Dixon as new committee members was previously approved. Wondolkowski reviewed June Advisory minutes and a motion to approve Katie Dixon carried with motion to move to the HS Board. Later in the meeting and based on Wondolkowski's report, Michael Wineke made a motion to appoint Carol O'Neil to the ADRC Advisory Committee; Janet Sayre Hoeft seconded. Motion carried. Motion to now move to the HS board.

**Communications**

No new communications.

**Public Comment**

No public comment.

**Update ADRC & Aging Program 2021 Key Outcome Indicators – Dominic Wondolkowski, ADRC Supervisor**

Wondolkowski shared updates on all Key Outcome Indicators and shared progress towards goals at this point in the year. All KOI's are on track or exceeding expectations at this time.

### **ADRC Program Update**

Dominic Wondolkowski reported:

For August, 23 of 23 customers were provided enrollment counseling and information per the KOI guidelines, resulting in 21 enrollments and/or IRIS referrals. In two cases, the transfer and new enrollment was retracted and/or did not occur. The two members reside at the same Adult Family Home (AFH) and the provider may have allegedly influence choice to transfer MCO's rather than referring the members/guardians to the ADRC for unbiased options/enrollment counseling. The alleged conduct by the AFH provider was reported to the Regional Quality Specialist for review. From Jan.-August 2021, the ADRC completed 152 enrollments and/or IRIS referrals (52 more enrollments compared to Jan-Aug. 2020).

For the month of August 2021, the ADRC documented 748 calls; an increase of 149 contacts compared to July. With a steady increase in COVID-19 cases in Wisconsin, effective 8-17-21, ORCD again waived the face-to-face requirements for ADRC services.

116 of the 228 Farmer Market voucher coupons have been distributed. Marketing efforts in August included: (1) ADRC staff at Watertown's Library Farmer's Market –August 12<sup>th</sup>; (2) staff at Jefferson Public Library – August 25<sup>th</sup>; and (3) partnership with ADRC of Dodge County---August press release with the Get Healthy Watertown Coalition. Future marketing plans: Lake Mills FM venue on 9-15-21.

The Benefit Specialist programs will host an ABC's of Medicare Workshop on Sept. 22nd at 5-7pm at the Watertown Senior and Community Center. Medicare Part D Open Enrollment is Oct. 15-Dec.7.

I & A Specialist-Jennifer Bannister's last day was 8-27-21. ADRC has 2nd interviews scheduled 9-10-21.

### **Nutrition Program Update**

Senior Nutrition Program Supervisor – Kimberly Swanson reported;

The Senior Nutrition Program served 3,432 meals in July 2021. There were 13 new Home Delivered Meal participants in August; the same as in 2020. There were 482 curbside carry out meals served to 89 unique participants in July. Swanson further stated that the Key Outcome Indicator to assess new Home Delivered Meal participants within four weeks of beginning meal service was met 100% of the time in July.

### **Transportation Program Update**

Mobility Manager – Mike Hanson reported;

Ridership for the ADRC of Jefferson County Driver / Escort Service for August was 785 one-way rides. The number of new (first time) riders for August was 29.

The Key Outcome Indicator for our 85.21 Grant Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met in August. The Key Outcome Indicator for our 5310 Grant Transportation Service is to reach a recreational/nutritional (non-medical) ridership of 300 by end of 2021. So far in 2021, we have already

provided 699 non-medical rides during January - August (671 with 85.21 funding). So far, we have provided 28 non-medical (recreational/nutritional/shopping) rides with 5310 funds.

The “Wednesday Walks” program offers a wonderful way to get fresh air, feel the sun, exercise, meet new people, and enjoy many unique attractions in Jefferson County. Our third event was held at Dr. J.S. Garman Nature Preserve in Waterloo and seven people attended. Our next and final event of the year will be held on September 22nd at Dorothy Carnes Park East.

### **Dementia Care Specialist Update**

Heather Janes reported:

In the month of August, the DCS recorded 64 SAMS interactions. SAMS is a tracking data base where all phone calls, e-mails, and face to face visits are recorded. Other interactions such as marketing and outreach are recorded in what’s called SharePoint. This is where any collaboration with community networks, other DCS, radio interviews, evidence-based programs, book clubs, support groups, caregiver newsletters, presentations, and CPJC get recorded. The DCS completed 7 memory screens at the Jefferson Public Library this month. The Glacial River Memory Project facilitators met to complete planning stages of memory café, 1<sup>st</sup> memory café starts 9/13 with the theme as School Days.

### **Update: County Aging Plan – Dominic Wondolkowski, ADRC Supervisor**

Wondolkowski reported the following on the draft of the 3-year aging plan:

- Our draft was submitted and approved by GWAAR to move onto review by our ADRC Advisory Committee and HS Board at October’s meeting.
- The update plan was sent to all committee members for review.
- After HS Board approval, public hearings will be held to share with community and hear feedback.
- Final Plan is due November 5th, 2021.

### **Discussion on Items for next agenda**

- Transportation and Nutrition Programs Waivers –to be added to all future agendas
- Aging Plan update
- Future Agenda Items - Guardianship Presentation

**Adjourn:** Janet Sayre Hoeft made a motion to adjourn the meeting; Sira Nsibirwa seconded. Motion carried. Meeting adjourned at 2:05 pm.

Respectfully submitted,

Dominic Wondolkowski  
Aging & Disability Resource Center Supervisor