



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday October 5th, 2021

**Call to Order**

The meeting was called to order by Mike Wineke at 1:05 pm.

**Roll Call**

Present: Janet Sayre Hoeft, Michael Wineke, and Frankie Fuller.

Not in attendance: Ruth Fiege

Attended by phone: Ellen Sawyers, Jeanne Tyler, LaRae Schultz, Carol O'Neil,  
Present from ADRC: Kimberly Swanson, Dominic Wondolkowski, Mike Hanson and Heather Janes.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in-compliance with Open Meetings Law.

**Approval of August 3rd, 2021 Minutes**

Janet Sayre Hoeft made a motion to approve meeting minutes from September 7th. Frankie Fuller seconded. Motion carried.

**Approval of Agenda**

Janet Sayre Hoeft made a motion to approve the agenda, Frankie Fuller seconded. Motion carried.

**Election of Officers**

Michael Wineke made a motion to appoint Carol O'Neil to the ADRC Advisory Committee; Janet Sayre Hoeft seconded. Motion carried. Motion to now move to the HS board.

**Communications**

No new communications.

**Public Comment**

No public comment.

**Update ADRC & Aging Program 2021 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager**

Ms. Schmidt shared updates on all Key Outcome Indicators and shared progress towards goals at this point in the year. All KOI's are on track or exceeding expectations at this time.

**Program Update**

Dominic Wondolkowski reported:

For September, the Key Outcome Indicator is met. 23 of 23 customers were provided enrollment counseling and information per KOI guidelines, resulting in 21 enrollments and/or IRIS referrals. Two individuals did not enroll. Reasons included struggling with several issues and due to a \$778/month cost share. From Jan.-Sept. 2021, the ADRC has completed 175 enrollments and/or IRIS referrals in comparison to 185 enrollments/IRIS referrals in 2020.

For Sept. 2021, the ADRC documented 657 calls with 332 callers. This is a decrease of 91 contacts compared to August. However, similar numbers compared to Sept. 2019 and 2020.

Voucher distribution for the Sr. Farmers' Market Nutrition Program (SFMNP) closed 9-30-21. Total voucher distribution was 123 out of 228. As part of our marketing, on 9-29-21 ADRC staff and Advisory Committee Members (Janet Sayre Hoeft and Frankie Fuller) were present at the Lake Mills Farmers Market. We had 21 citizen contacts. Another KOI is to provide one or more community outreach events aimed at educating the Hispanic population. On 10-2-21, Karla Nava (DBS/EBS) and Heather Janes (DCS) set-up the ADRC tent and marketed at La Morenita, a local Mexican grocery store in Fort Atkinson. Staff had 10 citizen contacts.

All ADRC staff are required to completed 100% time and task reporting. Certain activities are a straight draw from our the ADRC's contracted budget while other activities perform include a federal reimbursement rate. Through 9-30-21, our federal reimbursement rate increased to 43.95% compared to 40% =2019 and 36% =2020. The increase demonstrates the ADRC is fulfilling our contracted scopes of services.

The Dodge and Jefferson County Benefit Specialists hosted a joint Welcome to Medicare Workshop on Sept. 22nd<sup>at</sup> the Watertown Senior Center. There were 11 participants. The same workshop is scheduled at the ADRC of Jefferson on October 12<sup>th</sup> from 9-11am. Medicare Part D open enrollment is Oct. 15-Dec.7. Referrals are already steady.

New ADRC I & A Specialist, Yvonne Torres will start on 10-18-21.

October 15<sup>th</sup> is White Cane Awareness Day, which recognizes that white canes enable people with vision impairments or blindness to travel safely and independently. There is a local event planned in Kenosha WI. for October 15<sup>th</sup> (press release emailed to all Advisory Members on 10-7-21).

### **Nutrition Program Update**

Senior Nutrition Program Supervisor – Kimberly Swanson reported.

Swanson stated that the Senior Nutrition Program served 3,585 meals in August 2021. There were 10 new Home Delivered Meal participants in September. There were 459 curbsides carry out meals served to 74 unique participants in August. Swanson further stated that the Key Outcome Indicator to assess new Home Delivered Meal participants within four weeks of beginning meal service was met 100% of the time in August.

### **Transportation Program Update**

ReBecca Schmidt – ADRC Division Manager Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for September was 803 one-way rides. The number of new (first time) riders for August was 27.

The Key Outcome Indicator for our 85.21 Grant Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met in September. The Key Outcome Indicator for our 5310 Grant Transportation Service is to reach a recreational/nutritional (non-medical) ridership of 300 by end of 2021. So far in 2021, we have already provided 938 non-medical rides during January - September (most with 85.21 funding). So far, we have provided 30 non-medical (recreational/nutritional/shopping) rides with 5310 funds.

The “Wednesday Walks” program offers a wonderful way to get fresh air, feel the sun, exercise, meet new people, and enjoy many unique attractions in Jefferson County. Our fourth event was held at Dorothy Carnes Park East and ten people attended.

### **Dementia Care Specialist Update**

Heather Janes reported:

In the month of September, there were 52 client interactions documented in SAMS. This did not include interactions that took place in group settings. On average, there were 8 people participating in the Monday Morning Caregiver Coffee Hours, an average of 5 people participating in Wednesday Dementia Caregiver Support Group. At the Memory Screening Event in Fort Atkinson, only 3 participants took advantage, which is low. The Community Members of Jefferson County met, and we had 15 participants supporting the Spanish speaking community through a community survey. The DCS is a lead for the DCS Regional team and held and facilitated the DCS Regional Quarterly Meeting. DCS presented at the Fort Atkinson Rotary and there were 16 community members present. They learned about dementia basics, ways to interact with someone living with dementia and dementia friendly business training. The Fort Atkinson Dementia Network Coalition met and had 3 members join-discussed future year planning and dispersing coalition’s brochure. Watertown Memory Café met, however no members showed, therefore it became a planning meeting with the coalition members who attended to plan for future months for the café. DCS trained Doctor of Physical Therapy (4 locations- technically October): Jefferson, Fort Atkinson, Watertown, and Beaver Dam. DCS and Benefit Specialist did community outreach (October) at La Morenita Mexican Grocery Store with Spanish materials, 9 individuals came to the booth to learn more.

### **Update: County Aging Plan – ReBecca Schmidt – ADRC Division Manager**

Schmidt reported the following on the draft of the 3-year aging plan:

- Our draft was submitted and approved by GWAAR to move onto review by our ADRC Advisory Committee. A motion was made by Michael Wineke to approve the plan, this was seconded by LaRae Schultz. Motion carried, and the plan will be brought to the HS Board at October’s meeting.
- The update plan was sent to all committee members for review.
- Final Plan is due November 5th, 2021.

### **Transportation Grant Application – ReBecca Schmidt – ADRC Division Manager**

- Schmidt presented the 2022 project budget summary for the 85.21 transportation grant application. A motion was made by Janet Sayre Hoeft to approve the budget, and this was seconded by Ellen Sawyers. Motion carried, and the plan will be brought to the HS Board at October’s meeting.

### **Transportation and Nutrition Program Waivers – ReBecca Schmidt ADRC Division Manager**

- 2 new waivers were presented, and 3 waivers were up for annual renewal. The committee made a motion to approve all 5 waivers, Ellen Sawyers made the motion and Carol O’Neil seconded the motion. Motion carried.

**Discussion on Items for next agenda**

- Budget
- APS - Guardianship Presentation
- Disability Plan

**Adjourn:** Janet Sayre Hoeft made a motion to adjourn the meeting; Sira Nsibirwa seconded. Motion carried. Meeting adjourned at 2:05 pm.

Respectfully submitted,

ReBecca Schmidt  
Aging & Disability Resource Center Division Manager