



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday November 2nd, 2021

Call to Order

The meeting was called to order by Mike Wineke at 1:05 pm.

Roll Call

Present: Michael Wineke, Janet Sayre Hoeft, Katie Dixon, Carol O'Neil

Not in attendance: Ruth Fiege

Attended by phone: Ellen Sawyers, Jeanne Tyler, LaRae Schultz, Carol O'Neil, Sira Nsibirwa

Present from ADRC: ReBecca Schmidt, Kimberly Swanson, Dominic Wondolkowski, Mike Hanson, Krystal Fredrick, and Heather Janes.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of October 5th 2021 Minutes

Carol O'Neil made a motion to approve meeting minutes from October 5th. Frankie Fuller seconded. Motion carried.

Approval of Agenda

Jeanne Tyler made a motion to approve the agenda, Frankie Fuller seconded. Motion carried.

Election of Officers

No new motions

Communications

No new communications.

Public Comment

No public comment.

Update ADRC & Aging Program 2021 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager

Ms. Schmidt shared updates on all Key Outcome Indicators and shared progress towards goals at this point in the year. All KOI's are on track or exceeding expectations at this time.

Program Update

Dominic Wondolkowski reported:

For October, the Key Outcome Indicator is met. 22 of 22 customers were provided enrollment counseling and information per KOI guidelines, resulting in 22 LTC enrollments and/or IRIS referrals. There were two undecided customers who may enroll in November. An example was given that one of the customers did not enroll concerned there would be a gap in services because the MCO's

transportation contracts are different than MTM, which is the transportation provider the customer currently uses. From Jan.-October 2021, the ADRC has completed 197 enrollments and/or IRIS referrals in comparison to a total of 195 enrollments and/or IRIS referrals in 2020. For October 2021, the ADRC documented 716 contacts. This is a increase of 59 contacts compared to September.

The annual Disability Benefit Specialist site review occurred on October 27, 2021. The site review, which is required by DBS policies is completed by our assigned Program Attorney (PA). The PA provides the DBS staff technical assistance throughout the year and at the annual review on aspects such as merits of a particular case and strategies for caseload management. Twelve files were reviewed (6 files per staff) and all cases except for one were found in compliance. In one case, the DBS staff inadvertently agreed to assist a disabled parent with their child's benefit. This is outside the scope of services because the DBS program only serves adults 18-59. The PA found our staff to be great advocacies to our ADRC customers.

The EBS and DBS staff continue to assist residents with the Medicare Part D open enrollment (Oct. 15th –Dec. 7th) and appointment requests will likely exceed availability. In response to workload pressure, our plan of service for 2022 will need to be reviewed. Similarly, the Office of Resource Development (ORCD) released a memo of “Administrative Changes” related to the scope of services in response to ADRC feedback regarding workload pressure. As a result, ORCD has modified contract obligations and allows for local discretion in areas such as documentation and service timelines (response time for phone messages, home visit and encourages EBS & DBS staff to refer customers to alternative resources). For 2021, ORCD has also waived Quality Improvement projects and reduced Options Counseling Supervisor Observations from 2 to 1 per staff.

Nutrition Program Update

Senior Nutrition Program Supervisor – Kimberly Swanson reported.

Swanson stated Home Delivered Meals (HDM) were 3,403 in October. In addition, there were 13 new HDM participants in October as compared to only two new participants in pre-pandemic October 2020. Carry-out meals continue to be over 400 meals in September. And the Key Outcome Indicator was met at 100% for the number of new Home Delivered Meal participants being assessed within four weeks of beginning meal service. There were two exclusions in September.

Transportation Program Update

Dominic Wondolkowski – ADRC Division Manager Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for October was 901 one-way rides. The number of new (first time) riders for October was 28.

The Key Outcome Indicator for our 85.21 Grant Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met in October. The Key Outcome Indicator for our 5310 Grant Transportation Service is to reach a recreational/nutritional (non-medical) ridership of 300 by end of 2021. So far in 2021, we have provided 1264 non-medical rides during January - October (most with our regular 85.21 funding). So far, we have provided 45 non-medical (recreational/shopping) rides with special 85.21 project funds.

Dementia Care Specialist Update

Heather Janes reported:

In the month of October, the KOI was met with 44 SAMS client interactions. Programs serving other individuals (caregivers, people living with dementia, and community members) included Monday Morning Caregiver Coffee Hour (averaging 8 weekly), Wednesday Dementia Caregiver Support Group (averaging 7 weekly). The memory screening event in Johnson Creek was cancelled due to a lack of interest. Community Partners of Jefferson County had 20 members attend and review the community needs survey for the Hispanic community. The DCS trained 4 businesses under the Doctor of Physical Therapy (Fort Atkinson, Jefferson, Watertown, and Beaver Dam), training 16 staff. Karla and Heather from the ADRC did marketing/outreach at the new Mexican Grocery Store in Fort Atkinson, La Morenita and had 9 people stop at the booth. Fourteen members participated in the JCHS Diversity and Inclusion Committee Meeting in October. DCS visited and provided training at the Fort Atkinson Reachin' Out Respite program where there were 14 participants (including volunteers and staff). The Glacial River Memory Café in Fort Atkinson brought in 4 participants with 5 helpers. Author Jolene Brackey presented for Jefferson and Dodge County and held two sessions (22+ watch parties, 27+ watch parties). The DCS Monthly Webinar Series was hosted by the DCS and had two presenters from WAI speak on Family Conflict, 50 attended. The Library Memory Project recap meeting was held to review how the memory café went and plan for future café, 7 staff attended. CHIC (Johnson Creek Health Living Initiative) had six members attend. Powerful Tools for Caregivers workshop is being facilitated by the DCS and a member of Dodge Co, 7 participants, 3 leaders. Watertown Dementia Awareness Coalition met and had 8 members participating in October. In total, approximately 284 participants were served in the month of October 2021.

Transportation and Nutrition Program Waivers – ReBecca Schmidt ADRC Division Manager

- no new waivers were presented

Discussion on Items for next agenda

- Budget
- APS - Guardianship Presentation

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting; Sira Nsibirwa seconded. Motion carried. Meeting adjourned at 2:05 pm.

Respectfully submitted,

ReBecca Schmidt
Aging & Disability Resource Center Division Manager