

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

MINUTES

Wednesday, May 5, 2021

1. **Call to Order**
Meeting was called to order by Payne at 9:00 a.m.
2. **Roll Call**
Members Present: Roger Lindl
Members Present via Videoconference: Curtis Backlund, Laura Payne, Greg David
Others Present: Supervisor Walt Christensen; Duane Scott, Ben Wehmeier, County Administrator; Amy Rinard, Ron Locast, Potter Lawson, Kevin Anderson, Potter Lawson, Neil Gammon, Design Engineers, Anthony Maas, Maas Brothers Construction.
Excused: Mary Roberts
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
Supervisor Christensen talked about some design considerations including changing from natural gas to electric heat, vehicle charging stations, using battery charging for power loss.
6. **Communications**
None
7. **Approval of the March 3, 2021 Building and Grounds committee meeting minutes**
Minutes were provided for review.

Motion by Backlund/Lindl to approve the March 3, 2021 Building and Grounds Committee minutes as printed. Motion passed 5-0.
8. **Update on South Campus Project**
Wehmeier said they are working on the final punch list and this should be completed soon. A design and bid package are being developed for the water main project. No action taken.
9. **Discussion and possible action on scope of work for courthouse/sheriff building design services project**
Locast reviewed the updated building plans. The plans included current and future space needs. Department Heads were contacted to validate the space. Locast talked about remote hybrid work scenarios. He explained that a hybrid work model doesn't decrease space needs as much as you would think. Maas discussed the Mechanical, Electrical and Plumbing (MEP) and the total project budget. Gammon gave a brief summary on technology and infrastructure needs. There will be a presentation to the County Board on this project at the May board meeting. The committee discussed key points that they would like shared with the county board.
10. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information Systems (MIS)

Financial Reports were provided for review. Wehmeier talked about updates that need to be moved up in the courts. There will be updates made to the technology in the board room. No action taken.

11. Discuss future meeting schedule. Set next meeting date:

June 2, 2021 at 9:00 a.m.

12. Discuss potential agenda items for the Committee's next meeting

- a. Approval of Minutes from May 5, 2021
- b. Update on South Campus Project
- c. Discussion and possible action on scope of work for courthouse/sheriff building design services project

13. Adjourn

Motion by Backlund/Lindl to adjourn at 10:45 a.m.