

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, March 09, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present except Jones, Kelly, Martin, Smith, Lund, Payne, Kutz, Drayna, and Roberts being present via Zoom.

Supervisors Johns and Herbst were absent, Johns giving prior notification.

District 1.. Richard C. Jones	District 2	Mike Kelly
District 3..... Greg David	District 4	Vacant
District 5 James B. Braugher	District 6	Dan Herbst
District 7. Dwayne C. Morris	District 8	Michael Wineke
District 9..... Amy Rinard	District 10	Lloyd Zastrow
District 11..... Jeff Johns	District 12	Jeff Smith
District 13..... Anita Martin	District 14	Kirk Lund
District 15.... Steven J. Nass	District 16	Laura Payne
District 17..... Russell Kutz	District 18 ...	Brandon White
District 19..... Dave Drayna	District 20 ..	Curtis Backlund
District 21. John C. Kannard	District 22	Blane Poulson
District 23... George Jaeckel	District 24	Roger Lindl
District 25. Matthew Foelker	District 26	Joan Fitzgerald
District 27..... Conor Nelan	District 28	Dick Schultz
District 29.. Mary K. Roberts	District 30	Walt Christensen

Zastrow led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept the Agenda as printed. Seconded and passed.

Rinard, Executive Committee Chair, moved that the minutes of the February 09, 2021 meeting be approved as presented. Seconded and passed.

Communications.

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 18, 2021 at 7:00 p.m.
2. Treasurer's Report.

Herbst present.

Special Order of Business.

1. Judge Bennett Brantmeier and Judge Robert Dehring gave an update on Alcohol Treatment Court.

Public Comment. John Ebbott, Helenville, spoke in reference to the Disallowance Claim.

Resolutions and Ordinances:

Tuesday, March 9, 2021

Rinard, Executive Committee Chair, introduced Resolution No. 2020-47.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute the attached Joint Development Agreement with Crawfish River Solar, LLC on behalf of Jefferson County.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to make minor changes to this agreement that do not materially affect the terms and conditions stated therein and report such changes to the Executive Committee.

Fiscal Note: Jefferson County and the Town of Jefferson will no longer receive property tax revenue on the land used for operation of the solar photovoltaic electrical generating facility, but will receive payments in lieu of taxes from the state of Wisconsin in the form of shared Utility Tax revenue which will exceed the amount of lost tax revenue.

Morris moved to amend agreement as presented in packet. Seconded and passed.

Rinard moved for the adoption of Resolution No. 2020-47. Seconded and passed.

Payne, Building & Grounds Committee Chair, introduced Resolution No. 2020-48.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves reviewing and further defining the scope of the Courthouse facility renovation project.

BE IT FURTHER RESOLVED that funding authorization for continued design work is hereby granted and the County Administrator is authorized to enter into an amended contract with Potter Lawson to provide additional services not to exceed \$150,000, for which funding has been designated in the 2021 budget.

Fiscal Note: Funds for the continuation of the contract with Potter Lawson as described above have been budgeted in the Central Services budget line 11201.521219. No budget adjustment is necessary.

Payne moved for the adoption of Resolution No. 2020-48. Seconded and passed. Ayes 27 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 1 (Kannard), Absent 1 (Johns).

Jones, Finance Committee Chair, introduced Resolution No. 2020-49.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Tuesday, March 9, 2021

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2020-49. Seconded and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2020-50.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendment of the 2021 Land and Water Conservation Department budget to include \$20,777 for the multi-discharger variance program.

Fiscal Note: This is a budget amendment that increases revenue and expenditures by \$20,777. Funds can offset the work of staff to implement the program. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).

Jones moved for the adoption of Resolution No. 2020-50. Seconded and passed. Ayes 27 (Jones, Kelly, David, Braugher, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 0, Absent 1 (Johns), Abstain 1 (Herbst).

Jones, Finance Committee Chair, introduced Resolution No. 2020-51.

NOW, THEREFORE, BE IT RESOLVED that the cremation permit fee charged by the Medical Examiner's Office shall be increased from \$208 to \$210 effective upon passage of this resolution.

Fiscal Note: This resolution will increase the fee established in the 2021 budget for cremation permits from \$208 to \$210 in accordance with State Statute s. 59.365. As a budget amendment this resolution requires twenty (20) out of thirty (30) affirmative votes for passage.

Jones moved for the adoption of Resolution No. 2020-51. Seconded and passed. Ayes 28 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 0, Absent 1 (Johns).

Jones, Finance Committee Chair, introduced Resolution No. 2020-52.

NOW, THEREFORE, BE IT RESOLVED that the

Tuesday, March 9, 2021

Jefferson County Sheriff's Office is authorized to purchase tower site shelters from Thermobond in the amount of \$330,950.

Fiscal Note: The tower site shelters are included in the 911 telecommunications infrastructure project and will be funded with the Series 2020A bond proceeds. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2020-52. Seconded and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2020-53.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 4, 2021, and referenced above, totaling \$22,223,089.04, are designated as non-lapsing in the 2020 budget and carried over to the 2021 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED that as a part of the carryover amounts stated above, the unexpended bond funds in the capital projects fund in the amount of \$1,779,169.62 and the unrestricted funds of \$317,004.40 will be fully appropriated in the 2021 revised budget and that monthly updates on the status of these funds will be reported to the Finance Committee.

BE IT FURTHER RESOLVED that the budget be amended to increase compensation and related benefits for all affected departments to include the step increases retroactive to January 1st, 2021 and a cost of living allowance of 1% effective July 1st, 2021, with the cost of these increases being funded by an increase in budgeted sales tax.

BE IT FURTHER RESOLVED that the Water Resource Manager position be restored to full-time status and that the amount of salary and benefit costs necessary to restore the position be funded by an increase in budgeted sales tax revenue.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Poulson motioned to separate the Water Resource Manager Position from the rest of this Resolution. Seconded and failed.

Jones moved for the adoption of Resolution No. 2020-53. Seconded and passed. Ayes 27 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 1 (Poulson), Absent 1 (Johns).

Jones, Finance Committee Chair, introduced Resolution No. 2020-54.

Tuesday, March 9, 2021

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and transfers of funds are hereby approved and the 2020 budget is amended to reflect the same.

Fiscal Note: Jefferson County received CARES funding to assist with unplanned expenses in relation to responding to the COVID-19 pandemic, and is adjusting the 2020 budgeted revenues and expenditures by \$1,765,300 to account for this unplanned activity; and

Jefferson County issued Series 2020A debt at a premium during March of 2020, and this premium was utilized to pay the first interest payment of \$111,811 due in October of 2020; and

The contingency fund has a balance of \$527,534, of which \$7,101 is needed to offset expenditures, in excess of appropriations for 2020.

The County incurred expenses for the construction of towers that support both the new 911 infrastructure and high-speed broadband internet services that was reimbursed by a grant from the Wisconsin Public Service Commission in the amount of \$1,118,754. These expenses flowed through the County Administrator's department.

At the onset of the COVID-19 pandemic, the Sheriff's Department released most of its Huber inmates from the County Jail and converted to a mobile inmate GPS tracking system to minimize risk of spreading infection. Further, alternative remote testing was established for the Alcohol Treatment Court and Drug Treatment Court. This service was contracted at an additional cost of \$151,100 and was reimbursed by CARES funding.

Central Services purchased a bioprotective spray that significantly reduced the costs of daily sanitizing and contracted services to thoroughly clean the ductworks of all County facilities to provide the public and staff with a safe environment to work and do business. These additional expenses were reimbursed by CARES funding.

The County Clerk purchased a remote voting system that allowed the County Board of Supervisors to participate in public meetings remotely. The Clerk also incurred additional expenses for printing absentee ballots during the 2020 elections. These expenses were reimbursed by CARES funding.

Autopsy fees were higher than anticipated in the Medical Examiner department.

The Health Department incurred additional expenses for COVID-19 testing and contact tracing that were reimbursed by CARES funding.

In March of 2020, the County issued Series 2020A bonds for improvements to its south campus facilities as well as improvements to its 911 emergency telecommunications system. The first interest payment on this issue was not

Tuesday, March 9, 2021

budgeted and was due in October of 2020. The payment was funded by a premium that the County received for the debt issue.

The County began its Fleet Management program in 2020. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Jones moved for the adoption of Resolution No. 2020-54. Seconded and passed. Ayes 28 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelson, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 0, Absent 1 (Johns).

Jaeckel, Highway Committee Chair, introduced Resolution No. 2020-55.

NOW, THEREFORE, BE IT RESOLVED that the County Clerk shall execute a quit claim deed conveying said remnant parcels of real property to Badger Rentals, LLC in exchange for payment of \$25,000, and the County Administrator is hereby authorized to petition the City of Jefferson to waive all special assessments associated with the parcels of property subject to this sale.

Fiscal Note: The county will receive \$25,000 for the sale of this property and proceeds will be deposited into the Capital Projects Fund.

Jaeckel moved for the adoption of Resolution No. 2020-55. Seconded and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2020-56.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes as stated above for 2021 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

Fiscal Note: Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2020-56. Seconded and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2020-57.

NOW, THEREFORE, BE IT RESOLVED the asphalt bid for the Local Road Improvement Program projects for Jefferson County, Town of Jefferson, Village of Johnson Creek, Village of Palmyra, and the Village of Sullivan, be awarded to Payne & Dolan, Incorporated.

Tuesday, March 9, 2021

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program.

Jaeckel moved for the adoption of Resolution No. 2020-57. Seconded and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2020-58.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the above listed prices from any of the asphalt vendors in 2021.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2020-58. Seconded and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2020-59.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products from the vendors listed at the above stated bid prices in 2021.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved for the adoption of Resolution No. 2020-59. Seconded and passed.

Report – Update regarding Resolution 2020-14, Approving Suspension of personnel Policy Provisions.

Jaeckel, Planning & Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

Jaeckel, Planning & Zoning Committee Chair, introduced Ordinance No. 2020-20.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4296A-21, R4297A-21, R4298A-21, R4299A-21, R4300A-21, R4301A-21, R4302A-21 and R4304A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 18, 2021, and

WHEREAS, the proposed amendments have been Tuesday, March 9, 2021

given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

Jaeckel moved for the adoption of Ordinance No. 2020-20. Seconded and passed.

Kannard and White abstained for possible conflict of interest.

Appointments.

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Brandon White to the Veterans Service Commission to fill an unexpired term ending December 13, 2021.

Kirk Lund to the Human Services Board to fill an unexpired term ending November 1, 2021.

Greg Haasch to the Jefferson County Library Board to fill an unexpired term ending December 31, 2023.

Spangler to the Sheriff's Civil Service Commission for a 5-year term ending January 1, 2026.

Poulson moved to confirm the above appointment. Seconded and passed.

Proclamations

Nass introduced Proclamation 2020-05, Congratulation the Lake Mills High School Girls Basketball Team on their Division 3 State Basketball Championship.

Nass moved for the adoption of the Proclamation 2019-05, Seconded and passed.

Weineke, Human Services Board Chair, introduced Proclamation 2020-06, Proclaiming the Month of April 2021 as Child Abuse and Neglect Prevention Month in Jefferson County.

Weineke moved for the adoption of the Proclamation 2019-06, Seconded and passed.

Public Comment (General): None

Announcements.

Supplemental information presented at the March 09, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business. Jaeckel moved that the Board adjourn. Seconded and carried at 8:44 p.m.

Tuesday, March 9, 2021