

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, June 08, 2021 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisors Lund, White, and Roberts being present via Zoom.

Supervisor Kelly was absent.

District 1.. Richard C. Jones	District 2	Mike Kelly
District 3..... Greg David	District 4	Karl Zarling
District 5 James B. Braughler	District 6	Dan Herbst
District 7. Dwayne C. Morris	District 8	Michael Wineke
District 9..... Amy Rinard	District 10	Lloyd Zastrow
District 11..... Jeff Johns	District 12	Jeff Smith
District 13..... Anita Martin	District 14	Kirk Lund
District 15.... Steven J. Nass	District 16	Laura Payne
District 17..... Russell Kutz	District 18 ...	Brandon White
District 19..... Dave Drayna	District 20 ..	Curtis Backlund
District 21. John C. Kannard	District 22	Blane Poulson
District 23... George Jaeckel	District 24	Roger Lindl
District 25. Matthew Foelker	District 26	Joan Fitzgerald
District 27..... Conor Nelan	District 28	Dick Schultz
District 29.. Mary K. Roberts	District 30	Walt Christensen

Zastrow led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded and passed.

Rinard, Executive Committee Chair, moved to approve and amend the County Board minutes from May 11, 2021 with suggested corrections. Seconded and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 17, 2021 at 7:00 p.m.
2. Treasurer's Report.

Special Order of Business:

1. Introduction of the 2020 and 2021 Fairest of the Fair, Janelle Wenzel.
2. Presentation by Fort Healthcare of awards given to Gail Scott, Donna Haugom, Elizabeth Chilsen, Abbey Kuehn, and Carol Quest.
3. Presentation on the comprehensive Annual Financial Report and Audit Report given by Jake Lenell from CliftonLarsonAllen, LLP.

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Public Comment:

John Kannard spoke on the upcoming Resolution Authorizing county courthouse, sheriff's office and jail renovation project.

Annual Reports:

Corporation Counsel, J Blair Ward; Finance Director, Marc DeVries; and Human Services Director, Kathi Cauley. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Payne, Building and Grounds Committee Chair, introduced Resolution No. 2021-10.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the Courthouse facility renovation project as presented with funding for this project requiring additional action by the County Board at a later date.

BE IT FURTHER RESOLVED that the County Administrator is directed to start the next phase of design services, procure construction management services, procure owner's representation services, and develop a more defined financial model for this project.

Fiscal Note: Funds for the total project will be provided through current cash available and debt issued by the county over three years. The project is estimated to cost \$35 million. At the time it becomes necessary to issue debt for this project, a three-quarters vote of the full Board of Supervisors will be required to authorize the debt issuance.

Payne moved for the adoption of Resolution No. 2021-10. Seconded and passed. Ayes 27 (Jones, Zaring, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 2 (David, Kannard), Abstain 0, Absent 1 (Kelly).

Rinard, Executive Committee Chair, introduced Resolution No. 2021-11.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following procedures and policies will be implemented in the utilization of American Rescue Plan Act funds:

- a) Funds will be utilized in a manner consistent with the guidance issued by the U.S. Department of the Treasury for Coronavirus State and Local Recovery Funds; the recently adopted Jefferson County Comprehensive Plan; the Jefferson County Strategic Plan; the Jefferson County Parks Recreation and Outdoor Space Plan; and the Jefferson County Community Health Improvement Plan and Process.
- b) Spending will be focused on programs and projects

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that are one-time investments which will either have a defined duration or developed to be sustainable after the expiration of American Rescue Plan Act funds;

- c) The County Administrator will create a plan that meets the following criteria;
 - a. Develop strategies and structures to implement priority goals established in the recently adopted Comprehensive Plan Implementation Chapter, working with staff and consultants to accelerate applicable sections aligned with the American Rescue Plan Act.
 - b. Identify internal needs that align with the legislative intent and Treasury Guidelines for the expenditure of American Rescue Plan Act funds. Reach out to local governments, non-profit organizations, and other stakeholders to identify collaborative efforts and projects in the expenditure of American Rescue Plan Act funds.
 - c. Develop administrative controls and staffing assistance to monitor and maintain compliance with the American Rescue Plan Act requirements to include the use of limited term employees and/or consultants as needed.
 - d. Monitor opportunities from other entities at the state and federal levels to maximize opportunities for Jefferson County communities while limiting duplication of programs where practicable.
 - e. Limit the use of American Rescue Plan Act funds if other state or federal funding sources are available for the same project.

BE IT FURTHER RESOLVED that a joint committee of the Executive Committee and Finance Committee is hereby established to provide policy oversight and guidance on the expenditure of American Rescue Plan Act funds, with formal approval for such expenditures by the Jefferson County Board of Supervisors through the annual budget or as a budget adjustment.

Fiscal Note: It is estimated that Jefferson County will receive approximately \$16.4 million in American Rescue Plan Act funding. The use of those funds and related fiscal impacts will be determined through the process established by this resolution. A budget adjustment for the administration and use of the American Rescue Plan funding will be presented to the Board of Supervisors by the joint Executive and Finance Committees once the use of these funds has been

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determined. No budget adjustment is currently necessary.
Rinard moved for the adoption of Resolution No. 2021-11. Seconded and passed. Ayes 29 (Jones, David, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Kelly).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Highway Committee Chair, introduced Ordinance No. 2021-04.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4310A-21, R4311A-21, R4312A-21, R4316A-21, R4317A-21, R4318A-21 and R4319A-21 were referred for public hearing on May 20, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

Jaeckel moved for the adoption of Ordinance No. 2021-04. Seconded and passed.

Kannard abstained from voting due to potential conflict of interest.

Public Comment (General): None

Announcements:

Supplemental information presented at the June 08, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountyiwi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:43 p.m.

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