

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, August 10, 2021 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except David, Martin, Lund, Kutz, White, and Roberts who were present via Zoom. Supervisors Nelan, Herbst, and Johns were absent, Johns gave prior notification and is excused.

District 1.. Richard C. Jones	District 2 .....	Mike Kelly
District 3..... Greg David	District 4 .....	Karl Zarling
District 5 James B. Braugher	District 6 .....	Dan Herbst
District 7. Dwayne C. Morris	District 8 ....	Michael Wineke
District 9..... Amy Rinard	District 10 .....	Lloyd Zastrow
District 11..... Jeff Johns	District 12 .....	Jeff Smith
District 13..... Anita Martin	District 14 .....	Kirk Lund
District 15.... Steven J. Nass	District 16 .....	Laura Payne
District 17..... Russell Kutz	District 18 ...	Brandon White
District 19..... Dave Drayna	District 20 ..	Curtis Backlund
District 21. John C. Kannard	District 22 ....	Blane Poulson
District 23... George Jaeckel	District 24 .....	Roger Lindl
District 25. Matthew Foelker	District 26 .....	Joan Fitzgerald
District 27..... Conor Nelan	District 28 .....	Dick Schultz
District 29.. Mary K. Roberts	District 30	Walt Christensen

Foelker led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded and passed.

**Special Order of Business:**

1. Recognition of non-profit groups that volunteered at the Jefferson County Fair.
2. Presentation and Overview of the Jefferson County Redistricting Process.

Kelly present at 7:09 p.m.

Rinard, Executive Committee Chair, moved to approve and amend the County Board minutes from July 13, 2021. Seconded and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on August 19, 2021, at 7:00 p.m.
2. Treasurer's Report.

**Public Comment:**

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Six Members of the public spoke on the Redistricting of Jefferson County, Resolution 2021-19.

**Annual Reports:**

UW Madison Division of Extension Area Extension Director, Chrissy Wen and Land and Water Conservation Director, Patricia Cicero. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Wehmeier, County Administrator, introduced Resolution No. 2021-18.**

NOW, THEREFORE, BE IT RESOLVED that the bid of BOS Design Builders of Fort Atkinson, Wisconsin in the amount of \$25,585.61 is hereby accepted as the lowest responsible bid and the County Administrator is authorized to enter into a contract with BOS Design Builders for this amount to install insulation and liner panels in the storage building at the law enforcement training facility

Fiscal Note: Adequate funds for this project are in Sheriff's Office Budget account 13105.594822.

**Morris moved for the adoption of Resolution No. 2021-18. Seconded and passed.**

**Rinard, Executive Committee Chair, introduced Resolution No. 2021-19.**

NOW, THEREFORE, BE IT RESOLVED that the County Board designates the Executive Committee as the Jefferson County Redistricting Committee for the 2021 Redistricting Process.

Fiscal Note: This resolution will have no fiscal impact.

**Rinard moved for the adoption of Resolution No. 2021-19. Seconded and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2021-20.**

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of renovating County facilities, consisting of the construction of additions and improvements to the Courthouse, Sheriff's Office and Jail facilities, and other public facilities related to county operations along with acquisition of furnishings and equipment.

BE IT FURTHER RESOLVED that the County Administrator and County Clerk are authorized to execute all documents related to the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 as described herein.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation

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bonds or promissory notes in increments that require authorization by future County Board action. As an initial resolution authorizing debt issuance, state law requires County Board approval by a three-quarters vote of the entire membership of the County Board (23 votes of the 30-member County Board).

**Jones moved for the adoption of Resolution No. 2021-20. Seconded and passed.** Ayes 26 (Jones, Kelly, Zarleng, Braugher, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kan-nard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 3 (Nelán, Johns, Herbst).

**Jones, Finance Committee Chair, introduced Resolution No. 2021-21.**

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes in an amount not to exceed \$5,830,000 pursuant to the Initial Resolution, which notes shall be designated "General Obligation Promissory Notes, Series 2021A" (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")), is hereby authorized and directed to cause the sale of the Notes to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The County Administrator and Finance Director shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c212 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation promissory notes in an amount not to exceed \$5,830,000. Because an initial resolution authorizing debt issuance was previously adopted by the County Board, this resolution requires County Board approval by a majority of County Board members present.

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**Jones moved for the adoption of Resolution No. 2021-21. Seconded and passed.** Ayes 26 (Jones, Kelly, Zaring, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 3 (Nelán, Johns, Herbst).

**Jones, Finance Committee Chair, introduced Resolution No. 2021-22.**

NOW, THEREFORE, BE IT RESOLVED that Jefferson County establishes the Jefferson County Revolving Loan Fund Program as described in this resolution.

BE IT FURTHER RESOLVED, the Jefferson County Administrator is authorized to execute any required documents on behalf of the county to effectuate the program. Fiscal Note: Jefferson County has budgeted \$500,000 towards the development of a revolving loan fund. An additional \$354,761 of loan proceeds from the former Community Development Block program has also been committed to the revolving loan fund. Adopting this Resolution authorizes the County Administrator to enter into agreements with various local financial institutions for lines of credit to match County funds.

**Jones moved for the adoption of Resolution No. 2021-22. Seconded and passed.** Ayes 26 (Jones, Kelly, David, Zaring, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelán, Johns, Herbst).

**Jones, Finance Committee Chair, introduced Resolution No. 2021-23.**

NOW, THEREFORE, BE IT RESOLVED that the County Board ratifies the Purchase and Sales Agreement for 808 Jefferson Street and 300 Rodgers Street, Fort Atkinson, Wisconsin for the amount of \$350,000, and

BE IT FURTHER RESOLVED the County Clerk and County Administrator are authorized to execute all required closing documents and complete other administrative responsibilities in the purchasing of these properties, and

BE IT FURTHER RESOLVED that the County allocates \$350,000 from its distribution of American Rescue Plan Act funds toward this purchase by increasing budget appropriations. The County has determined that this procurement impacts a population negatively impacted by COVID-19 and further provides services to those receiving services from the Jefferson County Human Services Department.

Fiscal Note: This project is intended to primarily serve beneficiaries that are at less than 60 percent of the median

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income for Jefferson County or individuals that are below the federal poverty line. Jefferson County will fund this purchase with American Rescue Plan Act Funds, and also may recover funds by tenant payments and may see reduced expenditures by limiting placement costs in more costly facilities. This is a budget adjustment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

**Jones moved for the adoption of Resolution No. 2021-23. Seconded and passed.** Ayes 26 (Jones, Kelly, David, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelan, Johns, Herbst).

**Jones, Finance Committee Chair, introduced Resolution No. 2021-24.**

NOW, THEREFORE, BE IT RESOLVED that the 2021 Jefferson County Health Department Budget is hereby amended to incorporate the changes in ATCP 75 and adjust the Environmental Health Consortium Fee Schedule in accordance therewith.

BE IT FURTHER RESOLVED, that the 2021 Jefferson County Health Department Budget is hereby amended to accept the grant funding from the Drug-Free Communities Support Program Grant in the amount of \$6,806.80 and the Jefferson County Health Department shall be the fiscal agent for the Jefferson County Drug Free Coalition for the administration of these grant funds.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

**Jones moved for the adoption of Resolution No. 2021-24. Seconded and passed.** Ayes 26 (Jones, Kelly, David, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelan, Johns, Herbst).

**Christensen, Parks Committee Vice Chair, introduced Resolution No. 2021-25.**

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a 15 year extension of the existing license agreement with Wisconsin Electric Power Company doing business as We Energies for the purpose of Jefferson County constructing phase 2 of the Interurban Trail from Watertown to Oconomowoc and to ensure that the term of the license agreement continues throughout the expected life of the trail infrastructure.

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BE IF FURTHER RESOLVED that the County Administrator is authorized to execute further license extensions for the Interurban Trail Project that are consistent with the base license agreement approved through County Board Resolution 2014-65.

Fiscal Note: Entering into this license agreement with We Energies will have no fiscal impact to Jefferson County.

**Christensen moved for the adoption of Resolution No. 2021-25. Seconded and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

**REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS** by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-07.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4330A-21, R4331A-21, R4332A-21, R4333A-21 and R4334A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 15, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**Jaeckel moved for the adoption of Ordinance No. 2021-07. Seconded and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General) - None**

**Announcements:**

Supplemental information presented at the August 10, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:50 p.m.**

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