

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, September 14, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Braughler, Herbst, and Lund who were present via Zoom.

Supervisor Nelan was absent and having given prior notification was excused.

District 1	Richard C. Jones	District 2.....	Mike Kelly
District 3	Greg David	District 4.....	Karl Zarling
District 5	James B. Braughler	District 6.....	Dan Herbst
District 7	Dwayne C. Morris	District 8.....	Michael Wineke
District 9	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Jeff Johns	District 12.....	Jeff Smith
District 13	Anita Martin	District 14.....	Kirk Lund
District 15	Steven J. Nass	District 16.....	Laura Payne
District 17	Russell Kutz	District 18.....	Brandon White
District 19	Dave Drayna	District 20.....	Curtis Backlund
District 21	John C. Kannard	District 22.....	Blane Poulson
District 23	George Jaeckel	District 24.....	Roger Lindl
District 25	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27	Conor Nelan	District 28.....	Dick Schultz
District 29	Mary K. Roberts	District 30.....	Walt Christensen

Zarling led the Pledge of Allegiance. A moment of silence was observed.

Braughler present at 7:04 p.m. via zoom.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Poulson and passed.

Special Order of Business:

Poulson moved to open the public meeting on Jefferson County Board Supervisor Tentative Redistricting Plan. Seconded by Morris and passed.

Jaeckel moved to close the public hearing. Seconded by Morris and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from August 10, 2021 as presented. Seconded by Morris and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 16, 2021, at 7:00 p.m.
2. Treasurer's Report.

Public Comment:

8 people spoke in reference to Resolution 2021-36, Denying Petition to Amend Official Zoning Map.

Annual Reports:

County Clerk, Audrey McGraw and Fair Park Director, Amy Listle. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Payne, Building and Grounds Committee Chair, introduced Resolution No. 2021-26.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to negotiate and enter into a contract with Maas Brothers Construction to provide Construction Management services for the County building projects described herein.

Fiscal Note: Funding for these services will be through existing and future bond proceeds approved by the County Board.

Payne moved for the adoption of Resolution No. 2021-26. Seconded by Backlund and passed.

Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Wehmeier, County Administrator, introduced Resolution No. 2021-27.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Clerk is authorized to execute an easement from Jefferson County to Bertram Communications, LLC for the purpose of constructing and accessing a communications tower and equipment at the Sheriff's Office Annex.

Fiscal Note: There is no fiscal impact to the County for this easement. The County will be receiving access to this tower site for its communications project at no cost.

Rinard, moved for the adoption of Resolution No. 2021-27. Seconded by Backlund and passed.

Rinard, Executive Committee Chair, introduced Resolution No. 2021-28.

NOW, THEREFORE, BE IT RESOLVED the following is the tentative supervisory redistricting plan for the County Board supervisor election in 2022:

1. The County Board shall consist of thirty (30) supervisory districts each represented by a single county supervisor.
2. District boundary lines shall be as set forth on the proposed map dated September 2, 2021, which is included as a part hereof by reference.
3. Tentative districts are substantially equal in population with an ideal district population of 2830.
4. Whenever possible, whole contiguous municipalities or contiguous parts of the same municipality have been placed in the same district.
5. Whenever possible, natural boundaries such as roads and rivers were used as dividers of a proposed district and contiguous subdivisions and neighborhoods were included within the same district.
6. The following documents are incorporated herein by reference:
 - 2010 to 2020 population change map
 - Population Change from 2010-2020 table
 - Current and tentative supervisory comparison map
 - Tentative supervisory district populations

These documents coupled with the map and block information shall constitute the County's statement that will be provided to each municipal clerk with the County's request for division into wards based on the tentative plan.

BE IT FURTHER RESOLVED that following adoption of this tentative supervisory district plan by the County Board of Supervisors, the plan will be sent to local clerks for municipality review and adjustment of wards to align with supervisory districts and the County will offer technical workshops for municipal clerks and leaders to attend to assist with the realignment of ward boundaries.

Fiscal Note: This resolution has no fiscal impact.

Rinard moved for the adoption of Resolution No. 2021-28. Seconded by Schultz and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelán).

Jones, Finance Committee Chair, introduced Resolution No. 2021-29.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Bonds. The County shall issue general obligation bonds in an amount not to exceed \$8,000,000 pursuant to the Initial Resolution, which bonds shall be designated "General Obligation County Building Bonds, Series 2021A" (the "Bonds").

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation promissory notes in an amount not to exceed \$8,000,000. Because an initial resolution authorizing debt issuance was previously adopted by the County Board, this resolution requires County Board approval by a majority of County Board members present.

Jones moved for the adoption of Resolution No. 2021-29. Seconded by Johns and passed. Ayes 27 (Jones, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 2 (David, Smith), Abstain 0, Absent 1 (Nelán).

Jones, Finance Committee Chair, introduced Resolution No. 2021-30.

NOW, THEREFORE, BE IT RESOLVED that the 2021 Jefferson County Human Services Department Budget is hereby amended to incorporate \$158,000 of American Recovery Plan Act funds for the purpose of purchasing technology to support remote work in response to the COVID-19 pandemic.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-30. Seconded by Morris and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns,

Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Rinard, Executive Committee Chair, introduced Resolution No. 2021-31.

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Rinard moved for the adoption of Resolution No. 2021-31. Seconded by Jaeckel and passed.

Fitzgerald, Jefferson County Library Board member, introduced Resolution No. 2021-32.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Board of Supervisors recognizes that the revised funding formula will be considered as a basis to determine the non-county wide tax levy for library services in the 2022 Jefferson County annual budget, with formal action by the County Board when the budget is presented for adoption.

Fiscal Note: The fiscal impact of this resolution will be determined by the total physical and electronic circulations that occur in the year preceding the adoption of the budget and will vary depending on this activity.

Fitzgerald moved for the adoption of Resolution No. 2021-32. Seconded by Morris and passed.

Jones, Human Services Board Chair, introduced Resolution No. 2021-33.

NOW, THEREFORE, BE IT RESOLVED that the 2021 County Budget setting forth position allocations and funding at the Human Services Department and is hereby amended to create one full-time, exempt, Advanced Prescriber position at the Human Services Department, to become effective upon passage.

Fiscal Note: Salary and fringe benefits for one full-time, exempt, Advanced Prescriber position for the remainder of 2021 is \$21,230.00 and \$2,453.50 in overhead expenses, for a total of \$23,683.50. The full-time, exempt, Advanced Practitioner position is funded 47% with Commercial insurance, Medicare, and Medicaid billing and 53% with tax levy. The overhead expenses would be offset with a decrease in overhead expenses in other programs. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustment to the 2021 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-33. Seconded by Morris and passed.

Ayes 28 (Jones, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (Kelly), Abstain 0, Absent 1 (Nelan).

Johns, Parks Committee Chair, introduced Resolution No. 2021-34.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500 to be used for

the maintenance and improvement of Dorothy Carnes County Park is hereby ratified, and accepting grant funds of up to \$2500 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

Fiscal Note: The total cost of this project is estimated at \$5,000 which will be funded through the CCA grant in the amount of up to \$2,500, with the balance funded through donations held by Jefferson County for the benefit of Dorothy Carnes County Park and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Johns moved for the adoption of Resolution No. 2021-34. Seconded by Christensen and passed. Ayes 28 (Jones, David, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (Poulson), Abstain 0, Absent 1 (Nelan).

Morris, Law Enforcement and Emergency Management Committee Chair, introduced Resolution No. 2021-35.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Robinson Brothers for \$305,500, for the demolition, capping of wells, and abandonment of septic systems for twenty- three properties.

Fiscal Note: The Flood Mitigation and Acquisition Program is included in the Emergency Management budget to include the work related to this resolution. No budget adjustment is necessary.

Morris moved for the adoption of Resolution No. 2021-35. Seconded by Schultz and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report: REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4335A-21, R4339A-21, R4342A-21 and R4345A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 19, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

Jaeckel moved for the adoption of Ordinance No. 2021-08. Seconded by Poulson and passed.

Commented [MD1]: there is no need for an additional appropriation for staff time that is already budgeted. Volunteer labor is free

Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2021-36.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4288A-20 submitted by Dianne Owens and Paul Elliott to rezone 2.002 acres from A-3 to A-2 of PIN 008-0715-0232-001 for an Agricultural and Rural Business zone on Saucer Road in the Town of Farmington is hereby DENIED for the reasons stated more particularly in the Planning and Zoning Committee Report to the County Board dated August 30, 2021, and the minutes and official record of the public hearings of December 17, 2020, and August 19, 2021.

Fiscal Note: This resolution has no fiscal impact.

Jaeckel moved for the adoption of Resolution No. 2021-36. Seconded by Poulson and failed.

Ayes 5 (Wineke, Nass, Poulson, Jaeckel, Foelker), Noes 24 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Rinard, Zastrow, Johns, Smith, Martin, Lund, Payne, Kutz, White, Drayna, Backlund, Kannard, Lindl, Fitzgerald, Schultz, Roberts, Christensen), Abstain 0, Absent 1 (Nelan).

Schultz moved to refer this Petition to Re-Zone the property back to the Planning and Zoning Committee with directions to draft an Ordinance granting the Petition as requested and reporting the Ordinance back to the Jefferson County Board of Supervisors for action. **Seconded by Payne and passed.**

Public Comment: (General)

Supervisor David and Supervisor Christensen.

Appointments:

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Brian Henning, Waterloo, WI, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2022.

Alice Mirk, Watertown, WI, to the Human Services Board for a 3-year term ending November 01, 2024.

Wineke moved to confirm the above appointment. Seconded by Jaeckel and passed.

Announcements:

Supplemental information presented at the September 14, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Schultz and passed at 9:30 p.m.