

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, November 09, 2021, 7:00 P.M.**

Prior to the regularly scheduled County Board Meeting, an informational meeting was held providing a Building Project update to County Board Supervisors given by Potter Lawson and Maas Brothers. All Supervisors were present except David, Herbst, Morris, and White.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Kelly, David, and Lund who were present via Zoom.

District 1..	Richard C. Jones	District 2 .....	Mike Kelly
District 3.....	Greg David	District 4 .....	Karl Zarling
District 5	James B. Braughler	District 6 .....	Dan Herbst
District 7.	Dwayne C. Morris	District 8 ....	Michael Wineke
District 9.....	Amy Rinard	District 10 .....	Lloyd Zastrow
District 11.....	Jeff Johns	District 12 .....	Jeff Smith
District 13.....	Anita Martin	District 14 .....	Kirk Lund
District 15....	Steven J. Nass	District 16 .....	Laura Payne
District 17.....	Russell Kutz	District 18 ...	Brandon White
District 19.....	Dave Drayna	District 20 ..	Curtis Backlund
District 21.	John C. Kannard	District 22 ....	Blane Poulson
District 23...	George Jaeckel	District 24 .....	Roger Lindl
District 25.	Matthew Foelker	District 26 .....	Joan Fitzgerald
District 27.....	Conor Nelan	District 28 .....	Dick Schultz
District 29..	Mary K. Roberts	District 30	Walt Christensen

Fitzgerald led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Johns and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from October 12, 2021, as presented. Seconded by Schultz and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from October 26, 2021, as presented. Seconded by Schultz and passed

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Report.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 18, 2021, at 7:00 p.m.

**Special Order of Business:**

Designation of Jefferson County as a Gold Star County in Community Health presented by Mike Wallace, Fort Health-

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Care.

**Public Comment: None.**

**Annual Reports:**

Veterans Service Director, Yvonne Duesterhoeft and Sheriff's Office, Sheriff Paul Milbrath. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Rinard, Executive Committee Chair, introduced Resolution No. 2021-43.**

WHEREAS, every ten years, the United States Census Bureau conducts a census and provides population counts to the State of Wisconsin and local municipalities for the purpose of reapportioning electoral districts, and

WHEREAS, Section 59.10(3)(b), Wis. Stats., sets forth the procedures for reapportioning county board supervisory districts, which requires the County Board to submit a tentative supervisory district plan and written statements to the various municipalities in the County setting forth the proposed ward divisions necessary in each municipality and their approximate location and population as necessary to accommodate the County's final plan, and

WHEREAS, census data was released to the Counties on August 16, 2021, which officially started the redistricting process, and

WHEREAS, a public hearing was held on the tentative plan on September 14, 2021, and

WHEREAS, Jefferson County municipalities were provided with the opportunity to submit suggestions concerning the development of an appropriate final plan, and

WHEREAS, municipal clerks and leaders were encouraged to attend a redistricting planning workshop on August 3, 2021, at which information was shared with municipal clerks concerning the tentative plan and possible redistricting issues affecting each municipality. Weekly correspondence was sent to municipal clerks and leaders updating them on the County's redistricting progress, and

WHEREAS, Jefferson County worked collaboratively with local municipalities to create a final supervisory district plan that accommodates municipal wards and aldermanic districts, and

WHEREAS, a public hearing was held on the proposed final supervisory district plan on November 3, 2021, and

WHEREAS, all legal requirements have been satisfied to allow for adoption of a final supervisory district plan, and

WHEREAS, the Executive Committee has reviewed the final supervisory district plan and recommends adoption.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following is

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the final supervisory redistricting plan for the County Board supervisor election in 2022:

1. The County Board shall consist of thirty (30) supervisory districts each represented by a single county supervisor.

2. District boundary lines shall be as set forth on Map 1: 2021 Jefferson County Final Supervisory District Plan dated November 5, 2021, which is included as a part hereof by reference.

3. Districts are substantially equal in population with an ideal district population of 2830.

4. Whenever possible, whole contiguous municipalities or contiguous parts of the same municipality have been placed in the same district.

5. Whenever possible, natural boundaries such as roads and rivers were used as dividers of a proposed district and contiguous subdivisions and neighborhoods were included within the same district.

6. The following documents are incorporated herein by reference:

- Map 1: 2021 Jefferson County Final Supervisory District Plan
- Table 1: 2021 Supervisory District Populations
- Map 2: 2010 to 2020 Jefferson County Population Change
- Table 2: Population Change from 2010-2020
- Table 3: 2021 Supervisory District Representation

*Fiscal Note: This resolution has no fiscal impact.*

**Rinard moves to Amend the Supervisory District Plan** to move 109 people from Supervisory District 2 to District 15. Seconded by Nelan and passed.

**Johns moves to amend the Supervisory District Plan** to move 143 people from Supervisory District 3 to District 1. Seconded by Rinard and passed.

**Rinard moved for the adoption of Resolution No. 2021-43.** Seconded by Braughler and passed.

**Jones, Finance Committee Chair, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2022 Recommended Budget.** Seconded by Morris and passed.

**No amendments were turned in prior to this meeting and none brought to the floor at the meeting.**

**Jones, Finance Committee Chair, moved to divide the question on the countywide and non-countywide levy budget.** Seconded by Braughler and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2021-44.**

WHEREAS, the non-countywide budget for 2022 con-  
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taining total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and

BE IT FURTHER RESOLVED that the requirement established by Jefferson County's Fund Balance Policy to retain two months of current year budgeted expenditures in the Health Department's Fund Balance is hereby suspended for the 2022 budget year, and that the Health Department's Ending Fund Balance shall not be budgeted at an amount less than one month of the current year's budgeted expenditures.

NOW, THEREFORE BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$892,942
Library Services	\$1,156,411

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

*Fiscal Note: The Health mill rate is \$0.1226; and the Library mill rate is \$0.28010 per \$1,000 of equalized value. In 2021, the Health mill rate was \$0.1292 and the Library mill rate was \$0.2974, for decreases of \$0.0066 and \$0.0173 in the Health and Library mill rates, respectively.*

**Jones moved for the adoption of Resolution No. 2021-44.** Seconded by Jaeckel and passed. Ayes 29 (Jones, Kelly, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2021-45.**

WHEREAS, the proposed 2022 County Budget was submitted to the Board by the County Administrator on October 12, 2021, and

WHEREAS, the proposed 2022 County Budget was the subject of a public hearing on October 26, 2021, and

WHEREAS, the Board has considered all amendments,

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2022 Budget, be levied as a county tax to be raised on the 2021 tax roll as follows:

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule

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for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

*Fiscal Note: As presented, the countywide levy is proposed at \$31,392,371, which is a mill rate of \$3.3342 for general operations and \$0.4369 for debt service fund for a total of \$3.7711 per \$1,000 of taxable value. In 2021, the countywide levy was \$29,051,683, with a general operations mill rate of \$3.5344 and debt service mill rate of \$0.1953, for a decrease of \$0.2001 per \$1,000 of taxable value for 2022 general operations and an increase of \$0.2416 per \$1,000 per taxable value for 2022 debt service.*

**Jones moved for the adoption of Resolution No. 2021-45.** Seconded by Jaeckel and passed. Ayes 29 (Jones, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2021-46.**

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the University of Wisconsin – Whitewater for the Jefferson County Human Services Department to hire Qualified Treatment Trainees to provide professional services to clients.

NOW, THEREFORE, BE IT RESOLVED that the 2021 County Budget and the 2022 County Budget are hereby amended to accept the grant funding from the University of Wisconsin - Whitewater in the amount of \$20,000 to hire and support post-graduate Qualified Treatment Trainees.

*Fiscal Note: The Diversionary Programming to Address DMC grant funding is available to be used November 10, 2021, to May 31, 2022. Jefferson County will receive reimbursement for costs incurred during that time. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2021 budget and 2022 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones moved for the adoption of Resolution No. 2021-46.** Seconded by Kutz and passed. Ayes 30 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

**Jones, Human Services Board Chair, introduced Resolution No. 2021-47.**

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WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers to fulfill its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children's Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,075,860; the Substance Abuse Prevention and Treatment Block Grant Supplemental Award with the Department of Health Services in the amount of \$78,695; the Mental Health Services Block Grant Supplemental Award with the Department of Health Services in the amount of \$41,582; the Collaborative Crisis Intervention Services to Youth contract with the Department of Health Services in the amount of \$108,680; the Aging and Disability Resources contract, which includes additional amounts for Medicare Improvements for Patients and Providers, the State Health Insurance Assistance Program, and the State Pharmaceutical Assistance Program in the anticipated amount of \$644,240; the Department of Children and Families State County Child Welfare contract, which includes the Youth Aids Program contract and the Targeted Safety Support contract, in the anticipated amount of \$2,382,059; the Older American Programs contract in the anticipated amount of \$388,882; the Department of Transportation contracts pursuant to section 85.21 of the Wisconsin Statutes. (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$316,609; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Intensive Outpatient Program contract with the Department of Corrections in the anticipated amount of \$29,256 per year for the state fiscal biennium of July 1, 2021, to June 30, 2023; and the Child Care contract in the anticipated amount of \$156,624, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,342,409.

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NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to section 46.23(6m)(c) of the Wisconsin Statutes, and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance. *Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2022 budget.*  
**Jones moved for the adoption of Resolution No. 2021-47.** Seconded by Schultz and passed.

**Johns, Parks Committee Chair, introduced Resolution No. 2021-48.**

WHEREAS, the Jefferson County Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, Jefferson County is planning to break ground on Phase II of the Interurban trail project in April of 2022 and will require technical assistance to assure all protocols, guidelines, and requirements of the Transportation Alternatives Program grant are followed and all reporting completed, and

WHEREAS, KL Engineering has been a part of the project design from the beginning, has provided sage guidance in regard to the Transportation Alternatives Program grant process and procedure, has extensive experience in construction administration of Transportation Alternatives Program grant projects, and has a detailed understanding of the Interurban Trail project needs, nuances, and challenges, and

WHEREAS, the Jefferson County Parks Committee has reviewed the proposal by KL Engineering and has recommended accepting the proposal of KL Engineering to provide construction oversight through completion of Phase II of the Interurban trail.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to enter into a contract with KL Engineering for construction administration and oversight on Phase II of the Interurban trail project.

*Fiscal Note: The cost of this contract is \$74,610.00. This amount is currently budgeted in account*

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*12810.594821.28101. Any portion of this cost not spent during 2021 will be carried forward into the 2022 budget.*

**Johns moved for the adoption of Resolution No. 2021-48.** Seconded by Christensen and passed. Ayes 30 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:** REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-13.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4357A-21 and R4359A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 21, 2021 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**Jaeckel moved for the adoption of Ordinance No. 2021-13.** Seconded by Poulson and passed.

**Appointments.**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Linda Ager, Jefferson, WI, to the Bridges Federated Library System Board for a three-year term ending December 31, 2024.

Barbara Beaver, Lake Mills, WI to the Jefferson County Library Board for a three-year term ending December 31, 2024.

Timothy Semo, Johnson Creek, WI to the Jefferson County Library Board for a three-year term ending December 31, 2024.

**Braughler moved to confirm the above appointments.** Seconded by Morris and passed.

**Jones, Human Services Board Chair, introduced the**

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**following appointment:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

Carol O'Neil, Johnson Creek, WI to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2024.

Barbara Schmitt, Johnson Creek, WI to the Nutrition Project Council for a three-year term ending November 13, 2024.

**Jones moved to confirm the above appointments.** Seconded by Braughler and passed.

**Public Comment: (General)**

Supervisor Smith

**Announcements:**

**Special order of Business:**

a. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. For deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to section 19.85 (1)(g) Wis. Stats. To confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion on entering into a financial settlement with opioid manufactures and distributors with formal action being taken at the December 14<sup>th</sup> County Board meeting.

**Backlund moved to move into closed session at 8:16 p.m.** Seconded by Christensen and passed.

**Schultz moved to end closed session at 8:30 p.m.** Seconded by Christensen and passed.

Supplemental information presented at the November 09, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded by Backlund and passed at 8:30 p.m.