

## COMMITTEE MINUTES

July 8, 2021

Joint meeting of Executive and Finance Committees

1. **Call to Order**

Meeting was called to order by Nass at 8:30 a.m.

2. **Roll Call**

Executive Committee Members present: Amy Rinard, Chair; Steve Nass; Conor Nelan

Executive Committee Members present via ZOOM: Jim Braughler, Vice Chair

Finance Committee Members present: Richard Jones, Chair, George Jaeckel, Vice Chair, Russell Kutz, Secretary, Conor Nelan, Amy Rinard

Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, J. Blair Ward, Corporation Counsel; Marc DeVries, Finance Director, Tammy Worzalla, Assistant Finance Director, Patricia Cicero, Land and Water Conservation Director, Cindy Diestelmann, Dawn Gunderson, Ehlers, Todd Lindert, Sheriff's Office, Supervisor Curt Backlund.

Others present via ZOOM: Sarana Stolar, Audrey McGraw, Scott Froehlich, Walt Christensen, Yelena Zarwell

Excused: Michael Wineke

3. **Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes were made.

5. **Public Comment**

None

6. **Communications**

None

7. **Discussion and update on treasury rules and frequently asked questions related to American Rescue Plan Act (ARPA)**

Wehmeier said that there are no updates related to the American Rescue Plan Act (ARPA). The period for questions ends tomorrow. If you have questions get them to Finance by the end of the day tomorrow. No action taken.

8. **Update on staff planning session related to Comprehensive Plan Implementation Strategies**

Wehmeier explained that we are using our current Comprehensive Plan to guide us in prioritizing where to use the ARPA funds. Department Heads and staff have been working with SRF Consulting. Wehmeier talked about the different groups that are working on this. The goal is to have a feedback report by August. No action taken.

9. **Discussion and possible action related to lost revenue projections**

Wehmeier shared a spreadsheet that our finance team put together to track lost revenue. Wehmeier went over the spreadsheet data and talked about the guidelines and what types of infrastructure these funds could be used for. DeVries explained a tool that was used to calculate our lost revenue. Our calculations have been reviewed and approved by our auditors. Wehmeier shared some informational slides of what these funds can and cannot be used for and also the definition of general revenue. No action taken.

10. **Discussion and possible action related to developing a plan based on eligible use of funds**

Wehmeier shared the spreadsheet to provide ideas on what the ARPA funds could be used for. He reviewed the categories that would potentially meet the criteria. Staff will explore municipal partnerships to see if we can work together on some of these items. Wehmeier asked the group to think about the idea of developing grant or loan programs. No action taken.

11. **Discussion and possible action related to broadband matching funds for state 2021 ARPA Broadband Grant**

Wehmeier provided some history on the county's broadband projects. We will be applying for a grant through the Public Service Commission (PSC) which could include a potential match of \$2M. The county is working with Netwurx and Bertram on identifying projects. Rinard explained that the Broadband Working Group supports this match. After specific project areas are known, municipalities may be approached to see if they want to partner with us on the matching funds.

Motion by Jones/Rinard to approve the \$2M match from ARPA funds to be used for broadband.

Motion passed 5-0 – Finance Committee

Motion passed 4-0 – Executive Committee

12. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. For deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to section 19.85 (1)(g) Wis. Stats. To confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on resolution of opioid-related claims.**

Motion by Jaeckel/Rinard to move into closed session at 9:32 a.m.

Executive Committee Roll Call vote. Motion passed 4-0.

Finance Committee Roll call vote. Motion passed 5-0.

13. **Reconvene in open session to take possible action on closed session.**

Motion by Rinard/Jaeckel to reconvene in open session.

Motion passed 5-0 – Finance Committee

Motion passed 4-0 – Executive Committee

Motion by Jaeckel/Rinard that Corporation Counsel or the County Administrator provide notification to Crueger Dickinson that Jefferson County consents to confirmation of the Purdue Bankruptcy Plan as described by Crueger Dickinson in its Opioid Litigation Update of June 25, 2021.

Motion passed 5-0 – Finance Committee

Motion passed 4-0 – Executive Committee

14. **Discuss potential agenda items for the Committee's next meeting**

15. **Adjourn**

Motion by Jaeckel/Jones to adjourn at 10:45 a.m.

Motion passed 5-0 – Finance Committee

Motion passed 4-0 – Executive Committee