

COMMITTEE MINUTES

July 28, 2021

Executive Committee

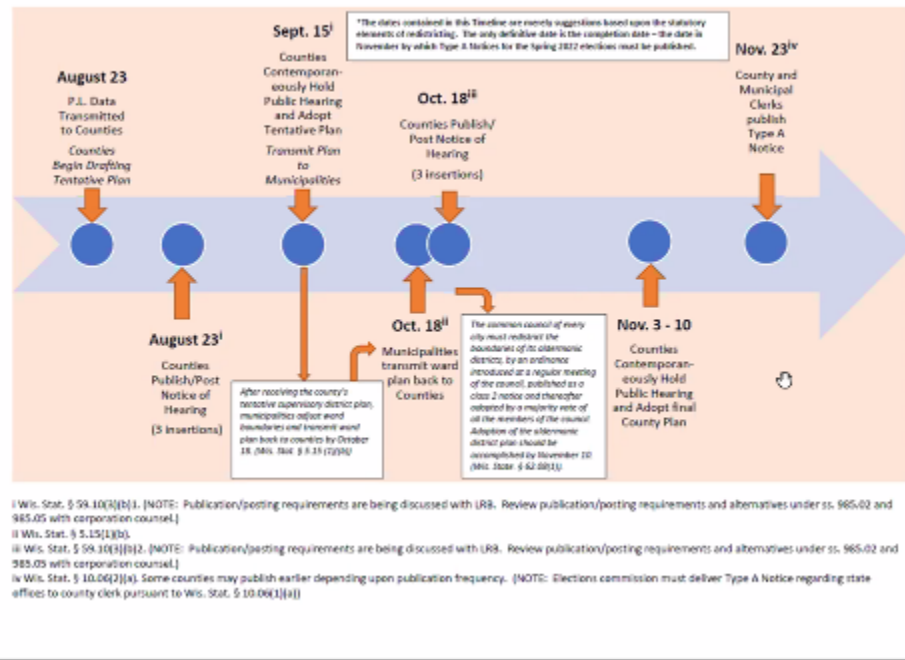
1. **Call to Order**
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**
Members present: Conor Nelan, Secretary, Amy Rinard, Chair; Steve Nass; Michael Wineke
Members present via ZOOM: Jim Braughler, Vice Chair
Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, Cindy Hamre-Incha, Clerk of Courts
Others present via ZOOM: Sarana Stolar; J. Blair Ward, Corporation Counsel, Supervisor Joan Fitzgerald, Whitney DeVoe, Assistant Corporation Counsel, Supervisor Jeff Smith, Yelena Zarwell, Assistant Corporation Counsel.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**
No changes were made.
5. **Public Comment**
Martin asked about the members of the Redistricting Committee and commented on the supervisor salary ordinance.
6. **Approval of June 30, 2021 Executive Committee meeting minutes**
Draft minutes were provided for review.

Motion by Nass/Nelan to approve the committee meeting minutes from June 30, 2021 as printed. Motion passed 5-0.
7. **Approval of July 8, 2021 Joint Executive and Finance Committee meeting minutes**
Draft minutes were provided for review.

Motion by Nass/Nelan to approve the joint committee meeting minutes from July 8, 2021 as printed. Motion passed 4-0. (Wineke abstained)
8. **Approval of July 13, 2021 County Board meeting minutes**
Draft minutes were provided for review.

Motion by Wineke/Nass to approve the county board minutes from July 13, 2021 as printed. Motion passed 5-0.
9. **Communications**
 - Wehmeier talked about the Joint Development Agreement
10. **Discussion and possible action on Supervisor Salary & Compensation Ordinance**
The Supervisor Salary & Compensation Ordinance was provided for review. The Committee discussed increasing salaries. Nass proposed doubling the salary and keeping the per diem rate the same. The County Clerk is collecting data on other county compensation. This information will be provided at the next meeting. The committee recommends striking the 3-meeting fee maximum. Wehmeier shared Ordinance No. 2001-20 related to county board chair salary. These ordinances will be discussed at the next meeting. No action taken.
11. **Discussion and possible action on Jefferson County redistricting timeline**
A proposed timeline was provided for review. Wehmeier shared a 2021 County and Municipal redistricting timeline from the Wisconsin Counties Association and also a proposed county redistricting timeline. This timeline is based on receiving data by September 1st. There will be an informational meeting on redistricting with our municipalities invited. A redistricting webpage has been developed on our website.

2021 COUNTY AND MUNICIPAL REDISTRICTING TIMELINE*



Proposed Redistricting Timeline

- Aug 3rd – Hold community meeting; 12:00 pm 205 and Zoom
- End of Aug – County begins publication requirement for Public Hearing on Sept 14th on the Tentative Plan
- County receives data 1 Sept – Sept 1-3 Land Info/GIS team preps Tentative Plan
- Sept 7th – County Executive Committee Review Tentative Plan for recommendation to County Board
- Sept 14th – Jefferson County Board holds hearing on Tentative Plan and approves Tentative Plan
- Sept 15th – Tentative Plan officially provided to municipalities
- Sept 15 to Nov 15 – Municipalities redistricting process
- Nov 16th – Jefferson County Board holds special meeting for purposes of final public hearing and approval of Final Plan (* discuss Executive Committee Meeting)
- No later than 23 Nov – Jefferson County Clerk issues Type A Notice related to nomination papers based on Final Plan

A Resolution will be drafted designating the Executive Committee as the Redistricting Committee.

Motion by Nass/Wineke to forward a resolution designating the Executive Committee as the Redistricting Committee to the County Board for their consideration at the August meeting.
Motion passed 5-0.

12. **Discussion and possible action on amendments to the county board rules**
No action taken.
13. **Discussion and possible action on ratification of the Purchase and Sale Agreement for 808 Jefferson Street and 300 Rodgers Street, Fort Atkinson, Wisconsin and the allocation of American Rescue Plan Acts funds**

Wehmeier explained that Human Services has been working with Opportunities, Inc. and currently the county is leasing these properties. Opportunities decided to sell these properties. The county's offer to purchase has been accepted with a contingency that the county board committees agree.

Motion by Nass/Nelan to support the purchase of these properties and approve the use of the American Rescue Plan Acts (ARPA) funds. Motion passed 5-0.

14. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial reports were provided for review. No action taken.

15. County Administrator's monthly report

Wehmeier gave a report highlighting the following: working with SRF Consulting to develop execution plan, Broadband Grant application, working with Potter Lawson and Maas Bros Construction on Courthouse and Sheriff/Jail renovation project and finalizing the south campus projects; Joint Review TID meetings, Redistricting Planning, 2022 Budget meetings, Radio Communication Project. No action taken.

16. Discussion and possible action on tentative future meeting schedule and agenda items

The next meeting will be a joint meeting with Finance Committee on July 8, 2021 and the next regular meeting is scheduled for August 25, 2021 at 8:30 a.m.

- a. Approval of July 28, 2021 Executive Committee minutes
- b. Approval of August 10, 2021 County Board minutes
- c. Financial Reports
- d. County Administrator's Monthly Report
- e. Discussion and possible action on Jefferson County redistricting timeline
- f. Discussion and possible action on amendments to the county board rules
- g. Discussion and possible action on Supervisor Salary & Compensation Ordinance
- h. Discussion and possible action on County Board Chairperson salary Ordinance

14. Adjourn

Motion by Nelan/Nass to adjourn at 9:54 a.m. Motion passed.

Discussion and possible action on Supervisor Salary & Compensation Ordinance