

COMMITTEE MINUTES

October 27, 2021

Executive Committee

1. **Call to Order**
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**
Members present: Jim Braughler, Vice Chair, Amy Rinard, Chair; Steve Nass; Michael Wineke
Members present via ZOOM: Conor Nelan, Secretary
Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, J. Blair Ward, Corporation Counsel; Gerry Kokkonen, Oral Rowland.
Others present via ZOOM: Sarana Stolar, Supervisor Walt Christensen, Ken Eimers; Audrey McGraw, County Clerk; Supervisor Laura Payne, Leslie DeMuth.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**
No changes
5. **Public Comment**
Christensen commented on Board Rules and County Board Orientation and talked about events and meetings that the County Board Supervisors could participate in.
6. **Approval of September 29, 2021 Executive Committee meeting minutes**
Draft minutes were provided for review.

Motion by Nass/Wineke to approve the committee meeting minutes from September 29, 2021 as printed. Motion passed 5-0.
7. **Approval of October 12, 2021 County Board meeting minutes**
Draft minutes were provided for review.

Motion by Wineke/Braughler to approve the County Board committee meeting minutes from October 12, 2021 as printed. Motion passed 5-0.
8. **Communications**
None
9. **Discussion and possible action on amendments to the county board rules**
Wehmeier said that we should plan to distribute a draft of the proposed amended County Board Rules so the County Board can review and comment. Rinard will send out an email asking if anyone has any board rule comments. A draft of the proposed changes to the Board Rules will be available in December. No action taken.
10. **Update, discussion and possible action on Jefferson County Redistricting Plan for Public Hearing**
The Public Hearing is scheduled for November 3rd at 7:00 p.m. Maps approved by our municipalities, except for Town of Sullivan, were provided for review. Town of Sullivan will approve their plan on Tuesday, November 2nd. Wehmeier went over the information regarding our communities and talked about some of the adjustment that were made.

Motion by Braughler/Wineke to approve the revised maps for the Public Hearing. Motion passed 5-0
11. **Discussion and possible action on County Board orientation**
The County Board orientation is traditionally held after the election takes place. Staff is looking for guidance on what should be offered at this orientation. The candidates will be put on the email list, so they get current information. Any ideas should be sent to Ben. This will be discussed at the next meeting. No action taken.

12. **Discussion on updating the Strategic Plan**

Wehmeier said that a lot of things have been accomplished in our Strategic Plan. The plan should be reviewed, future action items should be developed, and updates could be done as needed. No action taken.

13. **Update on County Board web portal**

Rowland gave an update on the web portal. The mileage will automatically calculate, only assigned committees will be show, the monthly salary will automatically be included in the total. The committee likes this program, and the goal is to have it ready to test in December. No action taken.

14. **Financial Reports (YTD)**

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

15. **County Administrator's monthly report**

Wehmeier gave a verbal Report highlighting the following: building project meetings, design, phasing planning, work on bond sale, Discover Wisconsin marketing campaign, school discussions on collaboration, pharmaceutical lawsuit; meeting with courts, UW Regional based candidate interviews. No action taken.

16. **Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to conduct the County Administrator's annual review.**

Motion by Braughler/Wineke to convene in closed session. Roll call passed.

17. **Reconvene in open session to take possible action on items discussed in closed session.**

Motion by Wineke/Nelan to reconvene in open session.

Motion by Nass/Braughler to give next step increase, COLA bonus as well as professional advancement money because he met and exceeded the committee's expectations. Motion passed.

18. **Discussion and possible action on tentative future meeting schedule and agenda items**

Public Hearing on Redistricting will be held on November 3rd at 7:00 p.m. and Executive Committee meeting on November 5, 2021 at 8:30 a.m. to review public comments. Next regular meeting is scheduled for November 24th at 8:30 a.m.

Agenda Items:

2. Approval of October 27, 2021 Executive Committee minutes
3. Approval of October 26, 2021 County Board minutes
4. Approval of November 9, 2021 County Board minutes
5. Financial Reports
6. County Administrator's Monthly Report
7. Discussion and possible action on changes to the board rules
8. Discussion and possible action on County Board Supervisor Orientation

Adjourn

Motion by Nass/Nelan to adjourn at 11:10 a.m. Motion passed.