

## COMMITTEE MINUTES

December 29, 2021

Executive Committee

1. **Call to Order**  
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**  
Members present: Jim Braughler, Vice Chair; Steve Nass, present at 8:43; Michael Wineke  
Members present via ZOOM: Conor Nelan, Secretary and Amy Rinard, Chair  
Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Sarana Stolar, Corporation Counsel, Supervisor Anita Martin; Supervisor Richard Jones, Supervisor Laura Payne.  
Others present via ZOOM: Audrey McGraw, County Clerk and Marc DeVries, Finance Director
3. **Certification of compliance with Open Meeting Law Requirements**  
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**  
No changes.
5. **Public Comment**  
None
6. **Approval of November 24, 2021 Executive Committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Braughler/Nelan to approve the committee meeting minutes from November 24, 2021 as printed. Motion passed 5-0.
7. **Approval of December 14, 2021 County Board meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Wineke/Nelan to approve the County Board meeting minutes from December 14, 2021 as printed. Motion passed 5-0.
8. **Communications**  
None
9. **Discussion and possible action on amendments to the county board rules**  
No action taken
10. **Discussion and possible action on Remote Attendance Policy and Telecommuting Policy in the Board Rules**  
No action taken
11. **Discussion and possible action to contract with Municode for codification project**  
Motion by Nass/Nelan to move forward with the Municode for codification project. Motion passed 5-0.
12. **Discussion on Comprehensive Plan Implementation**  
No discussion.
13. **Financial Reports**
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk

Financial Reports were provided for review. No action taken.

14. **County Administrator's monthly report**

No action taken.

15. **Discussion and possible action on tentative future meeting schedule and agenda items**

Next regular meeting is scheduled for January 26, 2022 at 8:30 a.m.

Agenda Items:

- Approval of December 29, 2021 Executive Committee minutes
- Approval of January 11, 2021 County Board minutes
- Financial Reports
- County Administrator's Monthly Report
- Discussion and possible action on changes to the board rules
- Discussion and possible action on County Board Supervisor Orientation
- Discussion and possible action on including the Remote Attendance Policy and Telecommuting Policy in the Board Rules
- Discussion on Social Media Policy
- Discussion and possible action on Comprehensive Plan Implementation process

**Adjourn**

Motion by Nass/Braughler to adjourn at 11:00 a.m. Motion passed 5-0.