

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, June 29, 2021**

The Jefferson County Highway Committee met on Tuesday, June 29, 2021, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly; Laura Payne

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ryan Broedlow, Highway Department  
David Musotf, Wisconsin Audubon – CTH “G”

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 25, 2021 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

**PUBLIC COMMENT:**

- Mr. Musotf spoke regarding the 107 planted species planted in 2000, native plants, weed spraying, and mowing within the right of way

**HIGHWAY COMMISSIONER’S REPORT:**

- **Construction Projects**

- CTH “N” (Whitewater – STH 106)

- Project Type: Pulverize and Resurface

- Progress: Project is complete

- CTH “N” (STH 106 - Jefferson)

- Project Type: Pulverize and Resurface

- Progress: Close road and start pulverizing on June 28

- CTH “N” (Jefferson – CTH B)

- Project Type: Pulverize and Resurface

- Progress: Project will start on completion of STH 106 to Jefferson segment

- CTH “F” (I94 - Ixonia)

- Project Type: Mill and Resurface

- Progress: Based on adequate funding, project will be planned for late summer or fall

- **Miscellaneous Projects**

- Town paving projects, Parking lots

- **General Maintenance**

- Crews are preparing for a large bridge seal project for state bridges

- Crews are mowing state and county highways

- Crews are working on several town highway maintenance projects

- Crews are completing sign installation and repairs

- **Office/Administrative Staff**

- Staff is finishing 2020 Financial Report and working on 2022 budget

**OLD BUSINESS**

- None

**NEW BUSINESS**

**9a. Discuss 2021 monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	05/24/21	\$ 53,694.97
BILLS:	06/01/21	\$ 911,583.46
BILLS:	06/07/21	\$ 135,741.37
BILLS:	06/14/21	\$ 295,323.00
BILLS:	06/21/21	\$ 460.00
BILLS:	06/21/21	\$ 274,059.85
COMMITTEE:	MAY	\$ 319.24
P - CARD:	MAY-GENERAL	\$ 2,782.51
P - CARD:	MAY-BILL	\$ 111.14
P - CARD:	JUNE-GENERAL	<u>\$ 212,198.40</u>
TOTALS:		\$1,886,273.94

It was moved by Mr. Schultz and seconded by Mr. Kelly that the bills are allowed as reviewed. Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion to adjourn, by Mr. Kelly and seconded by Mr. Zastrow at 8:30 a.m.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, July 20, 2021, at 8:00 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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