

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 31, 2021

The Jefferson County Highway Committee met on Tuesday, August 31, 2021, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly (Zoom); Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Brian Udovich, Highway Department
Greg Koeppel, Highway Department
Sean Heaslip, Highway Department
Ryan Broedlow, Highway Department
Ann Jenswold, Highway Department
Frankie Fuller (Zoom)
Marisa Ulman (Zoom)
Anita Martin (Zoom)

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 20, 2021 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER’S REPORT:

- **Construction Projects**

CTH “N” (Whitewater – STH 106)

Project Type: Pulverize and Resurface
Progress: Project is complete

CTH “N” (STH 106 - Jefferson)

Project Type: Pulverize and Resurface
Progress: Project is complete

CTH “N” (Jefferson – CTH B)

Project Type: Pulverize and Resurface
Progress: Road pulverizing is complete, paving work is beginning

CTH “F” (I94 - Ixonia)

Project Type: Mill and Resurface
Progress: Project will be completed in the fall

- **Miscellaneous Projects**

Human Services Parking Lots (Fall Project)

- **General Maintenance**

Crews are completing bridge seal project for state bridges

Crews are working on concrete joint repairs on STH 26

Crews are completing sign installation and repairs

- **Office/Administrative Staff**

2020 Financial/Annual Report is complete

2022 Draft Highway Department Budget is complete

OLD BUSINESS

- None

NEW BUSINESS

9a. Discuss roadside vegetative maintenance

Commissioner Kern reviewed WisDOT polices regarding mowing, woody vegetation management, and use of herbicides. He discussed how the Highway Department mirrors these state policies. Superintendents Koeppel and Heaslip provided additional information regarding mowing and weed control. Questions were answered. No Motion

9b. Discuss 2022 Highway Department Budget

Commissioner Kern discussed 2022 projects including CTH “A” and CTH “S”. He commented on rising fuel costs, rising parts costs and delays, and a rise in salt prices. Questions were answered. No Motion

9c. Discuss 2021 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/19/21	\$ 114,004.56
BILLS:	07/19/21	\$ 430.35
BILLS:	07/26/21	\$ 61,478.96
BILLS:	08/02/21	\$ 178,506.28
BILLS:	08/09/21	\$ 540,783.06
BILLS:	08/16/21	\$ 31,409.05
BILLS:	08/16/21	\$ 150.00
P-CARD:	JULY – BILL:	\$ 86.86
P-CARD:	JULY – BRIAN:	\$ 240.88
P-CARD:	JULY – GENERAL:	\$ 1,988.26
P-CARD:	AUGUST – GENERAL:	\$ 2,844.67
COMMITTEE:	JULY	<u>\$ 253.04</u>
TOTALS:		\$ 932,175.97

It was moved by Mr. Schultz and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

Motion to adjourn, by Mr. Schultz and seconded by Mr. Zastrow at 9:15 a.m.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on **Tuesday, September 28, 2021, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
