

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, September 28, 2021**

The Jefferson County Highway Committee met on Tuesday, September 28, 2021, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly; Laura Payne (Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner  
Brian Udovich, Highway Department (Zoom)  
Ryan Broedlow, Highway Department  
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the August 31, 2021 Highway meeting, having been distributed in advance, it was moved by Mr. Kelly and seconded by Mr. Schultz to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

**PUBLIC COMMENT:**

- None

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH “N” (Whitewater – STH 106)

- Project Type: Pulverize and Resurface

- Progress: Project is complete

- CTH “N” (STH 106 - Jefferson)

- Project Type: Pulverize and Resurface

- Progress: Project is complete

- CTH “N” (Jefferson – CTH B)

- Project Type: Pulverize and Resurface

- Progress: Project is complete

- CTH “F” (I94 - Ixonia)

- Project Type: Mill and Resurface

- Progress: Project will be completed in October

- **Miscellaneous Projects**

- Human Services Parking Lots (Fall Project)

- **General Maintenance**

- Crews are completing bridge seal project for state bridges

- Crews are beginning fall mowing work

- Crews are completing sign installation and repairs

- **Office/Administrative Staff**

- 2022 Highway Department Budget is complete

**OLD BUSINESS**

- None

**NEW BUSINESS**

**9a. Discuss 2020 Financial/Annual Report**

Commissioner Kern reviewed the 2020 Annual Report with the Committee, and answered questions. No Motion

**9b. Discuss 2021 monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	08/30/21	\$ 135,912.16
BILLS:	09/07/21	\$ 158,360.75
BILLS:	09/13/21	\$ 81,155.32
BILLS:	09/20/21	\$ 747.68
BILLS:	09/20/21	\$ 247,412.67
P-CARD:	SEPT – GENERAL:	\$ 2,924.91
COMMITTEE:	AUGUST	<u>\$ 308.04</u>
TOTALS:		\$ 626,821.53

It was moved by Mr. Jaeckel and seconded by Mr. Schultz that the bills are allowed as reviewed.

- Carried by the following roll call:
- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
  - NOES: None
  - ABSENT: None
  - ABSTAIN: None

Motion to adjourn, by Mr. Schultz and seconded by Mr. Zastrow at 8:44 a.m.

- Carried by the following roll call:
- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
  - NOES: None
  - ABSENT: None
  - ABSTAIN: None

The next meeting will be held on **Wednesday, October 27, 2021, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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