

Historic Sites Preservation Council Minutes

Date: Wednesday, August 11, 2021

Time: 8:30 a.m.

Jefferson County Courthouse, Room 202 and virtual via

<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

**1. Call to order**

SCHULZ called the meeting to order at

**2. Roll call**

Present: Anita Martin, Kathy Marr (remote), Steve Mode, Dick Schultz, Robin Untz (remote)

**3. Certification of compliance with open meetings law**

Jaeger noted that the meeting has been posted and is in compliance.

**4. Review of agenda**

Agenda approved as written

**5. Public comment** (Members of the public who wish to address the Council must register their request at this time)

**6. Approval of minutes from the April 14, 2021 meeting**

**7. Communications**

**8. Discussion on web site**

The committee discussed website improvements. Metadata will be added to make the site easier to find when searching.

**9. Discussion on Historic Sites Application Form and Submittal/Nomination Process**

A draft copy of the form was provided for review. A Seamless doc form will be created so that it can be submitted online.

**10. Next meeting – October 13, 2021 @ 8:30am**

**11. Potential agenda items for Council's next meeting**

**12. Site Visit – N5097 Watertown Road, Jefferson, WI 53549**

**13. Adjourn**