

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: February 25, 2021

Call to Order: Meeting called to order by Dwayne Morris at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund (ZOOM), Dwayne Morris, David Drayna, Brandon White (ZOOM), Mary Roberts (ZOOM)

Others present were: Sheriff Paul Milbrath, Chief Deputy Jeff Parker, County Administrator Ben Wehmeier, **Anita Martin**

Absent: none.

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the January 22, 2021 meeting minutes: A motion was made by David Drayna, and seconded by Brandon White that the January 22, 2021 minutes be approved as printed. Motion carried.

Communications:

- Deputy Brad Riesen received a thank you for the job he did checking on a woman and also that he chased her dog down and brought it back to her.

Grants - Update of ongoing or new grants:

- The Sheriff's Office received a \$40,000 traffic safety grant which will be in conjunction with the City of Jefferson Police Department that will be mainly on Hwy 26, but also throughout the rest of the county as well.
- The Sheriff's Office received an ignition interlock grant for \$7,000 .
- Sheriff is applying for a charging station from Wisconsin Clean Cities that would potentially be a public and private grant as well as possibly add a couple electric cars to the Sheriff's Office fleet.

Report from the Sheriff:

- The Sheriff's Office just submitted for an acknowledgement from the J. Stannard Baker Award to make agencies aware of the Sheriff's Office to strengthen the ability to receive federal grants in the future.
- Chief Deputy Parker reported that the Sheriff's Office ended 2020 at 99% for revenue and 98.22% for expenditures. Preliminary numbers show the Sheriff's Office to be \$333,705 under budget for 2020.
- State Prisoner boarding will be approximately \$100,000 more than budgeted.
- At the end of 2020 the Patrol Division was at 97.1 %, Support Services Division was at 99.8% of the budget, Dispatch was over their budget at 123%, and the Jail Division was

at .

- A large reason the jail is under budget is due to the inmate numbers being lowered due to the pandemic. Normally, when inmate population averages over 130 per day, the staffing levels are 6 deputies on first shift, 6 deputies on second shift, and 5 deputies on third shift. Now, with the inmate population down to around 100 per day, the staffing levels are 5 on each shift, making it less likely for there to be overtime if someone calls in sick or takes a day off.
- In 2021, the Sheriff's Office has budgeted for 5 squad cars, 1 unmarked squad, 5 propane units, new squad cameras for the new squads, a forensic software package for the detective unit, a CIS server upgrade (Sheriff's Office Records Management System), the CIS Tracs system upgrade, a wireless internet package at the Task Force, need to insulate the training facility, a secure gate at the training facility, and a remodel to the booking area in the jail. The Sheriff's Office was able to carry over \$16,000 from last year to obtain a new squad to replace the one lost in the Hwy A incident.
- The Sheriff's Office is continuing the process to review the department policies with Remzy. This process is in the final stages and will help reduce liability for insurance purposes and gives the Sheriff's Office the ability to become accredited with other agencies. Once the policy review has been completed, the Sheriff's Office will be uploading these policies onto the County website. The targeted completion date is unknown but will be later this year.
- The Chief and Sheriff's Association had a banquet last week for the recipients of this year's awards. Detective Curtis received the Officer of the Year Award, Archie Monuments was nominated by the Sheriff's Office and received the Business of the Year Award, Brenda Nitardy received the Support Person of the Year Award, Sergeant Jason Behm received the Presidents' Award, and Deputies Bill Dandoy and Amy Heggie received the CIT Award.
- Sarah Baker and Sierra Reese are new full-time dispatchers. Sarah is in her last week of training and will be going on her own next week, and Sierra is in the middle of her training. Taylor Boblin will be starting in 2 weeks. Lance Shanahan will be retiring the middle of March after more than 26 years with the Sheriff's Office.

Update on Communications Project:

- The bids for the shelters going up at the tower sites should be in the beginning of March.
- The tower at the annex building at the corner of Bark River Rd and Cty N is up and is transmitting for public purposes. The tower at the Palmyra site will be finished shortly. The Cambridge site tower should also be started soon. The Sheriff's Office has been able to get some generators from Generac through the grant program.
- UW Whitewater is allowing the Sheriff's Office to put up a structure on a residence hall; this is nearing ready to be started.
- Todd Lindert is starting to develop protocols and maintenance protocols with the point person for the Fire and EMS Associations.

Review monthly bills and financial items (October, November, and December): – The committee approved the monthly recap reports for October 2020 bills in the amount of \$665,983.49, November 2020 bills in the amount of \$180,504.53, and December 2020 bills in the amount of \$206,999.75. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: The Sheriff's Office finished 2020 \$330,705.01 under budget which was in large part due to the deputy's emergency schedule put in place due to the pandemic and lessened the amount of overtime needed over the year in the patrol and jail divisions. The fuel account was \$40,000 under budget due to fuel costs being low last year and the Sheriff's Office received \$23,000 from the fuel excise last year.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were made available.

Discussion and Possible action on approving jail assessment fund purchases:

At the January meeting, the Committee received a report on jail assessment fund purchases to replace the tables and chairs in the four conference rooms in the jail for a total cost not to exceed \$7,980. After receiving the approval for the purchase, Captain Gray spoke with the supplier and it was informed the cost for shipping which was not included in the original quote would be \$632. A revised estimate is for a total cost not to exceed \$8,612.

The jail assessment balance at the end of December is \$238,008.87.

Discussion on potential items for the next meeting agenda, March 26, 2021:

- Donna Haugom to give an update on the 2019 Enbridge spill and any procedural changes or training updates on the contamination site.

Adjourn: A motion made by David Drayna to adjourn at 9:45 a.m., was seconded by Brandon White. Motion carried.