

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: May 28, 2021

Call to Order: Meeting called to order by Dwayne Morris at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund (ZOOM), Dwayne Morris, David Drayna (ZOOM), Brandon White (ZOOM), Mary Roberts (ZOOM)

Others present were: Sheriff Paul Milbrath, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier

Absent: none.

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the March 26, 2021 meeting minutes: A motion was made by Brandon White, and seconded by Kirk Lund that the March 26, 2021 minutes be approved as printed. Motion carried.

Communications:

Sheriff Milbrath passed out various thank you cards the Sheriff's Office has received over the past couple months.

Grants - Update of ongoing or new grants:

- The Sheriff's Office is currently working on a speed enforcement grant and a seatbelt grant.
- Sheriff Milbrath is researching a CIT training grant.

Report from the Sheriff:

- Former Sheriff Ella Reinel (one of the first female Sheriffs in Wisconsin and in the nation) recently passed away. The Sheriff's Office Honor Guard was present at her funeral. Sgt. Wiedenfeld and five female deputies along with Captain Margo Gray performed casket watch and acted as pall bearers. The Reinel family donated \$1,600 to the Sheriff's Office Honor Guard.
- The older squads are still running on propane, however, the new squads are having issues running on propane so are funning on fuel at this time. If they are unable to be made to be operational on propane, the systems will be sent back so that they can be fixed to run on propane.
- Food donations continue to come in on a weekly basis from various places such as Kwik Trip, food pantries, and Ruby's Pantry. This helps to keep costs down instead of going to an outside company.
- Patrol made a traffic stop on a bad driving complaint and discovered the individual to

be an elderly person with dementia who was missing from the Chicago area. They were able to contact Chicago PD and get the individual back home.

- Sheriff Milbrath will be awarded the J Standard Baker Award at the National Sheriff's Association Conference next month. He received this award for the advancements he has made on traffic safety in the Jefferson County area over the past few years.
- Deputy Greg Jansen and his K9 partner Gader received an award from the North American Police Work Dog Association (NAPWDA) in Oklahoma.
- The Sheriff's Office is looking at increasing the squad fleet to be able to have patrol deputies take the squads home instead of sharing squads. This will be a high initial cost to implement, however, will cut down on costs in the future as the squads will last longer and will also cut down on response times as deputies will be able to respond to incidents from their home.
- The Sheriff's Office is short one full-time dispatcher – they recently hired three dispatchers, all with previous experience which has cut down on the time to train them.
- Within the next year, the Sheriff's Office will have numerous retirements from the Chief to sergeants and deputies.

Update on Communications Project:

- Sheriff Milbrath is working on obtaining one additional generator from Generac for the towers to be used as a backup in case of another generator's failure.
- The shelter bids are out and will be completed by September or October of this year.
- The Waterloo shelter has a new style to allow for future growth if needed.
- The County Board will have the civil package bids at their July meeting.
- The project should be installed and in the beginning testing phase by the end of the year and by next spring be in the final testing stages.

Review monthly bills and financial items (March & April): – The committee approved the monthly recap reports for March 2021 bills in the amount of \$163,818.60 and April 2021 bills in the amount of \$260,453.31. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: The Sheriff's Office is on track with the budget at this time of the year. The jail is starting to take in additional state inmates and getting back to numbers pre-covid. This will help the budget to continue to stay on track.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on general jail assessment fund purchases totaling \$3,871.90. Payment was made to US Foods for the dishwasher monthly lease payment in the amount of \$271.90 for February and March and to Jefferson Co Literacy Council in the amount of \$3,600 for jail inmate instruction for March and April.

The Committee received a report on jail assessment fund purchases to use \$4,000.00 for a project to update the electrical in the jail kitchen. The Sheriff's Office received quotes from Midwest Electric, Jefferson Current Electric, and Ready Electric. Midwest Electric had the

lowest quote at \$5,951.00 and was selected to complete the project. The balance of the quote will be funded from the Jail repairs and maintenance tax levy account.

The Committee received a report on jail assessment fund purchases to use \$1,537.26 to pay for the installation of the recently purchased Groen Convection Steamer Model HY-6G in the jail kitchen. Central Services personnel determined that due to unforeseen circumstances, they would not be able to install the steamer as originally planned. During the installation process it was found that the drain tempering valve that was ordered with the steamer was not necessary and could be returned for a pending credit of \$819.34.

The jail assessment balance at the end of April is \$252,006.65.

Discussion on potential items for the next meeting agenda:

- Supervisor Drayna asked that Captain Gray attend the next meeting to give an update on jail operations.

Adjourn: A motion made by Kirk Lund to adjourn at 9:50 a.m., was seconded by David Drayna. Motion carried.