

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
VIA ZOOM**

Wednesday, February 17, 2021 at 1:00 p.m.

MEETING MINUTES

1. Call to Order – This meeting was called to order at 1:01pm by Adam Bols.
2. Roll Call – Members Present: Gail Scott, Adam Bols, Robert DeWolfe, Donna Haugom, Sheriff Paul Milbrath, Sam Lamuro, Paul Hable, Haley Hoffman, Chief Kraig Biefeld
Others Present: Ben Schliesman, Alex Brooks, Michael Neiman, Anita Martin, Kevin Hollis
3. Certification of Compliance with the Open Meetings Law -
4. Review of the Agenda – The agenda was reviewed; MOTION to approve agenda as is made by Milbrath, SECOND by Hable. Motion carried.
5. Public Comment – None.
6. Discussion and approval of the August 19, 2020 Meeting Minutes. – MOTION made to approve minutes by Milbrath, SECOND by Hable. Motion carried.
7. Communications – None.
8. Spill Reports – Donna Haugom gave updates on spill reports.
Spill reported 8/25/2020 that occurred on 05/17/2019 of an unknown substance. There was 1.35 gallons released and an unknown amount recovered. This was by Embridge Energy.
There was a spill reported on 10/20/2020 that occurred on 10/19/2020 of mineral oil reported by SET Environmental. The possible responsible party is WE Energies caused by a piece of farm equipment striking a transformer.
Another spill was reported on 9/16/2020 that occurred on 9/16/2020. The spill consisted of manure by Dettmann Dairy Farms caused by a small leak in the house. This small leak allowed a small amount of manure to be released onto the property. Some of the manure reached the surface of the water of the Rock River.
A spill was reported on 10/15/2020 that occurred on 10/15/2020. The spill consisted of diesel fuel. This spill occurred when a semi from Weiland Trucking Company Inc. crashed into another vehicle and cause the saddle tanks to leak.
There was a supposed spill in December, but Alex Brooks confirmed that there was no evidence of a spill in that instance.
There was hydraulic fuel oil spilled in garbage truck roll over on 11/30/2020 and reported on 11/30/2020. There was a single vehicle accident that resulted in a rollover of a garbage truck in Fort Atkinson. The rollover caused at least 25 gallons of hydraulic fluid to be released into the ditch line next to the road. John's Disposal will be in charge of clean up.
Anita Martin posed a question regarding the Embridge spill about where it occurred.
9. Off-site Plans 2021 – Donna make sure to make sure that everyone received the plans via email. We are looking for any input or questions about the plans. Plans need to be approved by LEPC committee before they can go to the State.
 - a. Watertown Water Department (West Street) -
 - b. Wis Pak – Watertown
 - c. Lakeland Cold Storage – Lake Mills –MOTION by Lamuro, SECOND by Bob to approve the three presented plans. Motion carried.
10. Agency Updates
 - a. American Red Cross – No member present.
 - b. Salvation Army – Michael Neiman attended on behalf of Salvation Army. (more from recording)
 - c. South Central WI Healthcare Emergency Readiness Coalition (SCWIHERC) – Gail Scott gave update. Mainly have been meeting about COVID. Situation report occurring weekly.
11. Set Time/Date Next Meeting Tentative – May 19, 2021 at 1:00 p.m., UW-Extension Room 12 or other location to be determined at a later date.
12. Adjourn – MOTION by Milbrath, SECOND by Scott. Motion Carried.