

# Jefferson County Library Service Board Minutes –March 3rd, 2021

Board Members Present: Linda Ager, Art Biermeier, Joan Fitzgerald, Tim Semo, Barbara Beaver, Mark Rollefson

Library Directors and Bridges Library System Present: Joan Behm, Cambridge; Eric Robinson, Fort Atkinson; Melissa Anderson, Jefferson; Kelli Mountford, Waterloo; Stacey Meacham, Whitewater; Gerard Saylor, Lake Mills; Abby Armour, Johnson Creek; Peg Checkai; Karol Kennedy, Bridges Library System

Other Guests: None

1. **Call to Order and Introductions:** Meeting was called to order by President Ager at 6:02 pm.
2. **Approval of Minutes of the December 3rd, 2020 Meeting:** Approval of minutes from December 3rd 2020 motioned by Art Beirmeier, seconded by Joan Fitzgerald. Motion passed.
3. **Comments from the Public:** No public comments or correspondence.
4. **Administrator's report:** Nothing outside the agenda to follow at this point.
5. **Report from Library System Representative – Art Biermeier:** The following are a list of topics that were discussed at the most recent Bridges board meeting: The 2020 Bridges Trustee virtual meeting was a success. The trial for Hoopla (the new streaming platform for movies, audiobooks, and e-books) has been extended through the rest of 2020. Help Now, a new virtual tutoring service has been implemented through Bridges. The hope is that this service will help families especially those who are doing virtual school work.
6. **Report from Library System Director - Karol Kennedy:** Karol discussed how the Department of Instruction is still looking for updated information about current library services through a spreadsheet that libraries can fill out. There was also a brief discussion about how all the libraries are providing materials and services at this time and they have all moved over to virtual programming. There was a brief conversation about the State Joint Finance Committee and the state budget potential for this coming year.
7. **New Business**
  - a. **New board members (Discussion)** – A brief discussion about potential new board members took place.
  - b. **Selection of the 2021 County Resource Library (Action)** – A motion for the Dwight Foster Public Library to remain as the County Resource library was made by Tim Semo, seconded by Art Biermeier. Motion passed unanimously.
  - c. **Description of duties of officers (Discussion)** – Linda Ager discussed the roles of the officer position prior to the election of the 2021 officers.
  - d. **Jefferson County Library Service Plan past 2021 (Action)** – The slate of officers for the Jefferson County Library Service board was voted on. The following officer roles were all motioned,

seconded and voted on unanimously. The following are the officers:  
President – Tim Semo ; Vice President – Barbara Beaver ; Secretary – Linda Ager

- e. **County Library Funding Formula (Action)** – A discussion about how best to pursue examining if electronic resources may be incorporated into the county library funding formula took place. It was decided that a committee of board members, the county resource librarian, the Bridges Library system director, and the director of finance for Jefferson County would form a committee to work on this inclusion of library usage. The group will meet several times, produce a proposal for the county finance committee, and make a recommendation to the entire county library service board in July 2021. A motion to form this committee was made by Tim Semo, seconded by Art Biermeier. Motion passed unanimously.
  
- f. **County Plan for Library Service 2022-2024 (Action)** – a brief discussion took place about the need for a new county library service plan because the existing one will expire at the end of the calendar year. A small working group of Eric Robinson, Karol Kennedy, and Tim Semo was formed to work on a draft for the board’s review and approval at a later public meeting.
  
- g. **Library Reports:**  
Fort Atkinson wrapped up a new strategic plan. Currently the library is at curbside service as the local actively ill (covid) cases is extremely high.  
Watertown’s remodeling has begun but they are currently had curbside service. The challenge of moving out of the library is still ahead but things are going well at the moment.  
Waterloo has had a number of patrons coming to the library from surrounding areas because other libraries in the area have been closed to the public.  
Johnson Creek is open to the public and has great circulation in the past few months.  
Whitewater has reopened to the public but continues to provide virtual programming like most libraries. On a good note, a architect has begun to develop designs for an addition.  
Lake Mills is similar to most libraries that have limited services. They are at curbside with virtual programs.  
Palmyra has been reopened since June 25<sup>th</sup> and continues to offer curbside service.  
Cambridge was closed a bit in October but is at curbside at the moment. They have gone fine free for all materials. They will be opening in January for computer use and browsing.

**Next meeting:** Will be in July 2021. Eric Robinson will send out poll.

**Adjournment:** Motion to adjourn by Tim Semo and seconded by Art Biermeier. Motion passed.  
Meeting adjourned at 7:11pm.