

Jefferson County Nutrition Project Council
Minutes of Meeting
1/26/21

Call to Order

The meeting was called to order at 2:02 p.m.

Roll Call

Present: Carol O'Neil-Chair, Vice Chair-Barbara Schmitt, Carol Battenberg-Secretary, Patricia Rabay, Carol Ellingson.

Also Present: ReBecca Schmidt, Kimberly Swanson, and Sharon Endl.

Certification of Compliance with Open Meetings Law

Swanson certified compliance.

Approval of the Agenda

A motion to approve the agenda by Battenberg, seconded by Rabay. The motion was approved unanimously.

Approval of the Minutes

A motion to approve the 10/27/20 minutes by Schmitt, seconded by Rabay. The motion was approved unanimously.

Communications

None.

Public Comment

None.

Meet ReBecca Schmidt, new ADRC Division Manager

ReBecca attended the meeting but had technical difficulties. Defer to April 27 meeting.

Discussion and possible action for reappointment of Nutrition Project Council member

First term appointment of Schmitt expires on 11/13/21. A motion to approve Schmitt for a second term and forward to the ADRC advisory committee by Rabay and seconded by Ellingson.

Discussion and possible action on the Nutrition Project Council By-laws

Swanson reviewed the current Nutrition Project Council By-laws and suggested amendments to the by-laws. A motion to approve the by-laws and forward to the ADRC advisory committee by Battenberg and seconded by Ellingson.

Discussion on Possible Future Agenda Items

Meet ReBecca Schmidt, new ADCR Division Manager. Swanson recommended the Council review the Participant Satisfaction Survey to identify possible changes for a future survey. Discuss and possible action on the March 2021 Nutrition Project Council vacancy outreach to HDM and carryout meal participants for possible new Nutrition Council members. O'Neil suggested we discuss a reopening plan for congregate meal sites.

Adjourn

A motion to adjourn the meeting by Rabay. The motion was seconded by Schmitt and approved unanimously and the meeting was adjourned at 3:02 p.m.

Respectfully submitted,

Kimberly Swanson, Senior Nutrition Program Supervisor