

Parks Committee Meeting Minutes

Date: Monday, February 1, 2021

Time: 9:00 a.m.

Jefferson County Courthouse, Room 205 and virtual via

<https://zoom.us/j/99587095043?pwd=VW96SVhDVUxLdm9DV0VXQ3UvckpPd309>

1. **Call to order**

Johns called the meeting to order at 9:04am

2. **Roll call (establish a quorum)**

Present: Christensen, Johns, Smith (remote), David (remote), Kelly (9:45am - remote)

Absent:

Staff Present: Kevin Wiesmann Parks Supervisor, Mary Truman Parks Program Assistant, Benjamin Wehmeier County Administrator, Blair Ward Corporation Counsel, Brian Udovich Highway, Patricia Cicero Land and Water

Other's Present: Hope Oostdik, Brooke Franseen City of Fort Atkinson Parks, Morgan Geib Lake Mills Mountain Bike Trails, Frankie Fuller GHA

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed compliance

4. **Approval of the agenda**

Agenda approved as written

5. **Approval of Park Committee Minutes for December 7, 2020**

Kelly/Smith motion to approve the Minutes from December 7, 2020. Motion passes 4/0

6. **Communications**

Oostdik expressed her gratitude for the departments help with the 2021 Knickerbocker Festival/activities

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment

8. **Discussion and Possible Action on Mountain Bike Park at Upper Rock Lake Park**

Gieb introduced the project request and tentative plan for Upper Rock Lake Park

Johns/Smith motion to support and to continue moving forward with the project. Motion passes 5/0.

9. **Discussion and Possible Action on Outdoor Recreation Aids Grant to Fund Snowmobile Trail Maintenance Program**

Wiesmann introduced the resolution and noted that this is an annual grant program and a resolution is required when applying.

Christensen/Smith motion to approve the resolution as written. Motion passes 5/0.

10. **Discussion and Possible Action on Live Viewing Cameras of Rose Lake at Dorothy Carnes Park**

Bob Plapham from Wise guys IT was in attendance by a Smith invitation. He noted that he needs to look at land for planning purposes to prepare cost estimate

Christensen – requested references from the vendor for other park projects, and questioned who funds/supports the costs involved for set up and monthly fees

Wiesmann – Noted that the Wetland Reserve Program restricts infrastructure, and other programs will dictate what and where cameras could be placed

Wehmeier noted the need to conduct a donation policy review; have the county board approve a program for fundraising; County Board approval as this would most likely be a capital project.

No action taken.

11. **Discussion and Possible Action on Bee Hives in County Parks**

Wiesmann – noted that a gardener has requested to place hives in and/or near the community gardens at Dorothy Carnes Park. Staff presented a permit to the committee from 2017 for review.

Wiesmann – staff will submit the agreement with the person requesting placement of hives report back at next meeting.

No action taken.

12. **Discussion on Interurban Trail Stewardship Grant Status**

Wehmeier – awarded \$655k for phase 2.1 (River Road to Hwy P). Award is on hold due to questions and an objection. Application will go to the Joint Finance Committee before final approval. Wehmeier is working to get answers on specific concerns. Dates have not yet been announced for the Joint Finance Committee meeting.

No action taken.

13. **Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update**

No updates

14. **Discussion on 2020 Parks Department Budget**

Wiesmann – working on closeout and carryovers

15. **Discussion on 2021 Parks Department Budget**

Wiesmann – no updates

16. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of considering an offer to purchase a parcel of real property in the Town of Koshkonong.**

Christensen/Johns – motion to convene in closed session at 10:30am

Present: Christensen, Johns, Smith (remote), David (remote), Kelly (remote)

Absent:

Staff Present: Kevin Wiesmann Parks Supervisor, Mary Truman Parks Program Assistant, Benjamin Wehmeier County Administrator, Blair Ward Corporation Counsel

Other's Present: Brooke Franseen City of Fort Atkinson Parks

17. **Reconvene in open session for action on closed session items if necessary.**

18. **Adjourn**

Christensen/Smith motion to adjourn at 10:40am

19. **Next scheduled meeting:** March 1, 2021

Respectfully Submitted,

Mary S. Truman, Program Assistant Parks