

## Parks Committee Meeting Minutes

Date: Monday, August 30, 2021

Time: 10:00 a.m.

Jefferson County Courthouse, Room 202 and virtual via

<https://zoom.us/j/99587095043?pwd=VW96SVhDVUxLdm9DV0VXQ3UvckpPdZ09>

### 1. **Call to order**

Johns called the meeting to order at 10:00 a.m.

### 2. **Roll call (establish a quorum)**

Present: Jeff Johns, Jeff Smith, Walt Christensen, Mike Kelly, Greg David (via ZOOM)

Staff Present: Ben Wehmeier, Kevin Weismann, Whitney DeVoe, Kelly Westphal, Donna Haugom, Sarana Stolar, Anita Martin, Brian Udovich (via ZOOM)

Other's Present: Frankie Fuller

### 3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed compliance

### 4. **Approval of the agenda**

Item 12 was moved up to accommodate the public.

### 5. **Approval of Park Committee Minutes for August 9, 2021**

Motion by Christensen/Smith to approve the minutes from August 9, 2021. Motion passed.

### 6. **Communications**

- Weismann shared some donations that were given to the Parks Department

### 7. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

No public comment

### 8. **Recognition of Tyranena Brewery for their efforts in fundraising for Jefferson County Parks**

Weismann suggested that we recognize Tyranena Brewery with a proclamation at the next County Board meeting. The committee supports this idea. No action taken.

### 9. **Discussion and possible action on authorizing 2021 County Conservation Aids Grant Application**

A draft Resolution – Authorizing County Conservation Aids Grant Application was provided for review. Weismann talked about the benefits of Conservation Aid.

Motion by Kelly/Smith to approve this resolution and forward to the County Board for consideration. Motion passed 5-0.

### 10. **Discussion and possible action on 2022 Fee Schedule to include processing fee for special use permits**

A 2022 Fee Schedule was provided for review. The only change was the processing fee for special use permits.

Motion by Christensen/Smith to amend the 2022 Fee Schedule to include processing fee for special use permits. Motion passed 5-0.

### 11. **Update and discussion on Interurban Trail Design/Construction**

Weisman said the license agreement has been extended 15 years. Staff is working with WE Energies for legal right-of-ways. Staff is working with the Department of Transportation (DOT) to keep the project on schedule. No action taken.

### 12. **Discussion and possible action on creating a Flood Mitigation Property Land Lease Policy**

Ward provided an updated copy of the lease. Weisman said there has been interest in leasing these properties.

Haugom said there are restrictions related to the grant. Parks staff will work on the application process. The committee will determine what is allowed/preferred for the land use. Wehmeier explained that this is a completely voluntary program. Corporation Counsel will draft a purpose statement and have it available at the next meeting. No action taken.

### 13. **Discussion on 2022 Parks Department Budget.** No action taken.

The Parks budget hearing is schedule for Wednesday, September 15<sup>th</sup>. Weismann said funding for the Interurban Trail has been included in the 2022 budget. No action taken.

14. **Discussion on 2021 Parks Department Budget**  
Financial reports were provided for review. No action taken.
15. **Discussion on 2021 Parks Department Budget**  
Financial reports were provided for review. No action taken.
16. **Next scheduled meeting: Monday, October 4, 2021 @ 9:00 a.m.**  
The committee toured some of the flood mitigation properties.
17. **Adjourn**  
Motion by Christensen/Johns to adjourn at 1:00 p.m.