

Parks Committee Meeting Minutes

Date: Monday, October 4, 2021

Time: 9:00 a.m.

Jefferson County Courthouse, Room 202 and virtual via

<https://zoom.us/j/99587095043?pwd=VW96SVhDVUxLdm9DV0VXQ3UvckpPdZ09>

1. **Call to order**

Johns called the meeting to order at 9:00 a.m.

2. **Roll call (establish a quorum)**

Present: Jeff Johns, Jeff Smith, Walt Christensen, Mike Kelly, Greg David (via ZOOM)

Staff Present: Ben Wehmeier, Kevin Weismann, Mary Truman, JR Klement, Kelley Westphal, Whitney DeVoe, Brian Udovich (via ZOOM)

Other's Present: Frankie Fuller (via ZOOM)

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed compliance

4. **Approval of the agenda**

Move item 12 after item 8

Move item 9 after item 11

5. **Approval of Park Committee Minutes for August 30, 2021**

Motion by Johns/Christensen to approve the August 30, 2021 minutes. Motion passes 5/0.

6. **Communications**

Communications included in the packet and reviewed by Wiesmann.

Annual Report to County Board in October.

7. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

Fuller – noted that there seems to have something blocking the opening of the donation box at Korth Park

8. **Discussion and Possible action on Interurban Bike Trail Construction Administration Proposal**

Wiesmann – no action today. Estimate and proposal from KL Engineering for construction oversight, as required by WISDOT under the terms of the TAP Grant. Submitted proposal is under the anticipated budget.

Wehmeier – Hope to have the contract in place on/by November, 2021. Local Let vs. State Let project will save County approximately \$225,000. Will bring resolution to the next meeting approving acceptance of the proposal.

No action taken.

9. **Discussion and Possible Action on Sustain Jefferson Pollinators posters for Carnes Park**

Wiesmann – Sustain Jefferson has provided four information panels for staff review. Each will be placed in a designated location in Dorothy Carnes Park (east) for educational purposes.

No action taken.

10. **Discussion and Possible Action for County Board Resolution recognizing Tyranena Brewery for their efforts to promote the Jefferson county park system through organizing events and activities as well as raising funds towards Park Projects (5 Years).**

Wiesmann – \$40,000 has been given to Jefferson County Parks as a result of Brew With A View. It's time to provide recognition for their efforts and support.

Johns – resolution/proclamation and token of appreciation at County Board.

No action taken.

11. **Discussion and Possible Action on FMP Lease Application draft and Phase I lease properties (design lease and provide maps for review).**
Wiesmann - Properties have been evaluated and ranked for lease potential. Draft lease has been provided for review and comment. Draft list of allowances/acceptable uses for leased properties and disqualifications have also been provided for review and comment.
Christensen – should attach a score to the variables for purposes of reviewing and ranking proposed leases.
Klement – can we prevent hunting?
Johns – committee review draft lease and comment prior to next meeting.
12. **Discussion and Update on the Interurban Trail Project (WIDOT)**
Wiesmann – trail crossing agreements, 60% PSE design/engineering, for approval.
No action taken.
13. **2022 Budget Update – Copy of Budget Narrative and Capital Project list for 2022**
Wiesmann – Finance Committee approved proposed budget. A copy of the Parks Department 2022 goals has been included in the agenda packet for committee review.
No action taken.
14. **2021 Budget Report**
No action taken.
15. **Adjourn**
Johns/Kelly motion to adjourn at 10:08 am. Motion passes 5/0.

Respectfully submitted,

Mary S Truman

Program Assistant