

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

**ROOM 205, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:00 A.M. ON FRIDAY, APRIL 9, 2021**

**1. Call to Order**

The meeting was called to order by Supervisor Jaeckel at 8:00 a.m.

**2. Roll Call (Establish a Quorum)**

Supervisor Poulson was absent; all other Committee members were present. Also present were staff members Matt Zangl, Sarah Higgins and Deb Magritz.

**3. Certification of Compliance with Open Meetings Law**

Zangl verified that the meeting was being held in compliance with Open Meetings Law.

**4. Approval of the Agenda**

No changes were proposed to the agenda.

**5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

There was no public comment.

**6. Communications**

There were no communications.

**7. Site Inspections for Petitions to be Presented in Public Hearing on April 15, 2021:**

The Committee left at 8:03 a.m. for the following site inspections:

**R4306A-21 – Claude Klettke/Claude Klettke & William Wright Properties:** Rezone to create a 2-acre A-3 lot at **N3946 County Road N** in the Town of Jefferson from part of PIN 014-0614-1323-001 (1.72 ac) owned by William Wright, and from part of PINs 014-0614-1323-000 (17.358 ac) and 014-0614-1414-007 (1.065 ac), both owned by Claude Klettke. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4307A-21 – Sharry Conkle Green:** Rezone to create a 1.75-acre building site near **W3996 County Road Y** in the Town of Jefferson from part of PIN 014-0615-1633-001 (6.33 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2070-21 – Robert & Lynn Soukup:** Conditional use request for an extensive on-site storage structure in a Residential R-1 zone at **W1158 South Shore Dr.** The site is on PIN 024-0516-2731-017 (1.013 ac) in the Town of Palmyra. This is in accordance with Sec. 11.02 and 11.04(f)1 of the Jefferson County Zoning Ordinance.

**R4309A-21 – John & Michelle Mehring:** Rezone to create three new building sites south of **N252 County Road H** in the Town of Palmyra from part of PIN 024-0516-3342-001 (18.46 ac). The proposal is for two lots of 1.5 ac each, and one lot of 1.1 ac. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2069-21 – John & Michelle Mehring:** Conditional use request for an event facility/conference center/banquet hall in the existing A-2, Agricultural & Rural Business and Industrial zones at **N254 County Road H.** The site is on PIN 024-0516-3342-001 (18.46 ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CU2071-21 – Mark Ebert:** Conditional use request to modify CU1754-13 and allow for expansion and renovation of the existing store at **W1795 Fox Rd**, and allow for a new 6,450 square foot greenhouse. This is on PIN 012-0816-0541-000 (26.008 ac) in the Town of Ixonia in an A-2, Agricultural & Rural Business zone, and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**R4308A-21 – Arlyn Blomgren:** Rezone to create two A-3 building sites, one from PIN 018-0713-2443-003 (1.4 ac) and another from PIN 018-0713-2444-002 (1 ac) near the intersection of **State Rd 89 and Mansfield Rd** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**8. Adjourn**

Motion by Supervisors Foelker/Zastrow to adjourn the meeting. Motion passed, 4-0, and the meeting adjourned at 10:08 a.m.

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*