

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING**

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

**ROOM 205, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
7:30 A.M. ON FRIDAY, JUNE 11, 2021**

1. Call to Order

The meeting was called to order at 7:30 a.m. by Supervisor Jaeckel.

2. Roll Call (Establish a Quorum)

All Committee members were present at 7:30 a.m. Staff members present included Matt Zangl and Brett Scherer of the Planning and Zoning Department.

3. Certification of Compliance with Open Meetings Law

Poulson verified that the meeting was held in compliance with Open Meetings.

4. Approval of the Agenda

Motion by Supervisors Poulson/Foelker to approve the agenda as presented. Motion passed 5-0.

5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

There was no public comment.

6. Communications

Zangl explained the removal of the Donald Popp petitions for a new A-2 zone and conditional use for a dog kennel/training facility.

**7. Site Inspections for Petitions to be Presented in Public Hearing on June 17, 2021:
The Committee left for the following site inspections:**

CU2078-21 - Christopher & Ashley Winkelman: CU for a dog training and boarding facility for up to 45 dogs in the Town of Koshkonong on part of PIN 016-0514-2212-000 (40 Acres). This is proposed in an A-1, Exclusive Agricultural zone at **N1260 County Road K**, and is in accordance with Sec. 11.04(f)6.

R4327A-21 – Jon Hartwig/J&T Hartwig Trust: Create a 1.3-acre new building site from part of PIN 016-0514-2813-000 (19.285 Ac) in the Town of Koshkonong on **McIntyre Rd.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU2080-21 – RNRS Trust: CU for an extensive on-site storage structure that will total 1,092 sq ft in a Residential R-1 zone at **W9212 Ripley Rd**, Town of Oakland on PIN 022-0613-0821-012 (0.23 Ac). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

CU2079-21 – Sean Heaslip: CU for an extensive on-site storage structure 18 feet in height and at 960 square feet in a Residential R-1 zone at **W9066 Lakeview Dr.** The site is in the Town of Oakland on PIN 022-0613-0813-043 (0.33 Ac). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

R4328A-21 – Aaron Johnson: Create a 2-acre new building site from part of PIN 018-0713-2724-000 (53.587 Ac) in the Town of Lake Mills on **County Road A.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4324A-21 – Martin Dula: Create a 1.731-acre A-2 zone at **W8525 Finch Brothers Rd** in the Town of Lake Mills on PIN 018-0713-2111-000 (1.731 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ord.

CU2077-21 – Martin Dula: Conditional use for a conference center, banquet hall and event facility in a proposed A-2 zone at **W8525 Finch Brothers Rd** on PIN 018-0713-2111-000 (1.731 Ac) in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4320A-21 – Richard & Christine Schwarze: Create a 5.48-acre R-1 zoned lot from part of PINs 018-0713-1034-009 (35.485 Ac) currently zoned A-T and 018-0713-1522-040 (0.478 Ac) zoned R-1. The site is in the Town of Lake Mills on **Shorewood Meadows Circle**. The request is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ord.

R4321A-21 – Richard & Christine Schwarze: Create a 5-acre R-1 zoned lot from part of PINs 018-0713-1031-000 (33.05 Ac) and 018-0713-1034-009 (35.485 Ac) zoned A-T. The site is in the Town of Lake Mills on **Shorewood Hills Road**. The request is in accordance with Sec. 11.04(f) 1 of the Jefferson County Zoning Ordinance.

R4329A-21 – Diane Franks/Gordon Kottwitz Property: Create a 1.61-ac lot around the existing home from PIN 020-0814-3343-000 (40 Ac) in the Town of Milford at **N7396 County Road Q**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4326A-21 – Erin Seif/Jaymie McCoy Property: Create a 5.45-acre new building site from part of PIN 008-0715-1431-000 (35 Ac) in the Town of Farmington on **North Helenville Rd**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4325A-21 – Tom & Joy Probst/Probst Trust: Create a 6-acre new building site from part of PIN 008-0715-3521-000 (33.55 Ac) in the Town of Farmington on **Bakertown Rd**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4322A-21 – Donald Popp/Hickory Wood Ranch LLC Property: Enlarge the existing A-2 zone at **N6189 County Road F**, Town of Concord by approximately 0.482 acres. The site is part of PIN 006-0716-1644-000 (36.950 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2075-21- Donald Popp/Hickory Wood Ranch LLC Property: Conditional use for storage of non-farm equipment/boat storage in a proposed A-2 zone at **N6189 County Road F**, Town of Concord, on PIN 006-0716-1644-000 (36.95 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

~~**R4323A-21 – Donald Popp/Hickory Wood Ranch LLC Property:** Create a new 1.318-acre A-2 zone at **N6189 County Road F**, Town of Concord, on PIN 006-0716-1644-000 (36.950 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.~~

~~**CU2076-21 – Donald Popp/Hickory Wood Ranch LLC Property:** Conditional use for a dog kennel/training facility at **N6189 County Road F**, Town of Concord, on PIN 006-0716-1644-000 (36.950 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.~~

CU2081-21 – Andrew & Heidi Deuster: CU for home occupation HVAC business in an A-1, Exclusive Agricultural zone at **N2356 County Road E**, Town of Palmyra on PIN 024-0516-0314-001 (3 Ac). This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance.

CU2072-21 – Brattset LLC/Damon & Kirsten Brattset: Allow for mineral extraction on PIN 024-0516-0522-000 (25.193 acres,) Town of Palmyra, at **N2463 State Road 106** in an A-1, Exclusive Agricultural zone. This is in accordance with Sec. 11.04(f)6 and 11.05(c) of the Jefferson County Zoning Ordinance.

8. Adjourn

Motion by Supervisors Nass/Poulson to adjourn the meeting. Motion passed 5-0 and the meeting adjourned at 10:25 a.m.

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m.,

Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.